



CUCS JOBS JOURNAL

A PUBLICATION OF THE HOUSING RESOURCE CENTER

VOL. 25, NO. 17

MONDAY, AUGUST 17TH

2020

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CUCS JOBS JOURNAL

The CUCS Jobs Journal is a bi-weekly listing of job openings available to residents of supportive housing and consumers of OMH or DOHMH funded services. The Jobs Journal is supported by the NYC Department of Health and Mental Hygiene (DOHMH).

Job postings submitted to CUCS Jobs Journal will be valid for up to three (3) months. If jobs are not resubmitted at that time they will be removed from the Jobs Journal.

If you have questions about this publication or would like to list a job, please call the CUCS Jobs Journal at (212) 801-3300 or email us at jobsjournal@cucs.org. **Job postings must be submitted by the close of business on the Tuesday before publication.**

The next issue of the Jobs Journal will be published **August 31, 2020.**

There is no cost to post jobs in the CUCS Jobs Journal.

The CUCS Jobs Journal is available on the Internet at the CUCS web site. It can be found at <https://www.cucs.org/housing/housing-resource-center/>.

Peer Specialist Positions Available With CUCS Intensive Mobile Treatment Team

CUCS is looking to fill 4 Peer Specialist positions with the Intensive Mobile Treatment Team. The Intensive Mobile Treatment Team works with individuals that move frequently across the behavioral health care system (outpatient and inpatient), the homeless services system (shelter, street, Safe Haven), and the criminal justice system (jail, probation, parole), and have barriers to engage in the services they need.

The Peer Specialist will have experience as a recipient of mental health services and ideally a history of homelessness and/or criminal justice systems with a willingness to share personal, practical experience, knowledge, and first-hand insight to benefit program enrollees. Experience with substance use services or the criminal justice system is also required. Peer Specialist will be responsible for building of relationships with program participants and their networks of support in order to support the person's recovery. The Peer Specialist will also assist consumers with navigating the service systems, including behavioral and medical health, criminal justice, shelter system, entitlements and transportation. The Peer Specialist will be expected to contribute to a program culture that is person-centered, outcome-oriented, and committed to continuous quality improvement. All Peer Specialist staff will become certified, with either a Provisional or Professional certification within 1 year of employment. You can apply on our website: www.cucs.org.

Salaries for positions on the Intensive Mobile Treatment Team will be 10% higher than the standard CUCS salaries.

The CUCS Jobs Journal is a bi-weekly listing of job openings available to supportive housing residents and consumers of OMH or DOHMH-funded services. Resumes and cover letters may be sent directly to the contact person listed. Information was not available at this time for those areas that are blank. For more information: Phone: (212) 801-3300; Fax: (212) 635-2183; e-mail: jobsjournal@cucs.org

Agency/Site Abbreviations

Aff: Affiliated Agency Bus: Business EP: Employment Program
Gov: Government SHA: Supportive Housing Agency
SSRO: Supportive SRO Residence OSR: Other Supportive Residence
SSA: Social Service Agency

The CUCS Jobs Journal is supported by the NYC Department of Health and Mental Hygiene

The CUCS Jobs Journal

Monday, August 17, 2020

HS Diploma/GED Required

Agency: Center for Urban Community Services -- SHA

Site: CUCS -- SHA

Position: Case Manager

Job Location: Brooklyn

Posted: 6/22/2020

Benefits: Unknown

FT/PT: FT

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Case Manager is responsible for providing a full range of direct services to clients with particular emphasis on mental health, physical health and substance abuse services. Services may also include money management, coordination of care, assistance with self-administration of medication, on-going individual counseling, and complete documentation of these services. Additional responsibilities include involvement in evidence based practices such as Supported Employment, Wellness Self-Management, and Motivational Interviewing. The Case Manager will participate and contribute to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement.

Weekly Schedule:

- 4 days a week: 9am-5pm
- 1 day a week: 12pm-8pm

Experience/Requirements

- Case Manager 2 – Bachelor’s Degree or HS Diploma or equivalent and 4 years relevant experience.
- Case Manager 3 - BSW and 1 year relevant experience (excluding fieldwork) or Bachelor’s degree and 2 years relevant experience or HS diploma or equivalent and 6 years relevant experience.
- For applicants without college degrees, every 30 credits can be substituted for 1 year of experience.
- Strong written and verbal communications skills
- Computer literacy required
- Demonstrated ability to provide services to a specialized population
- Must be able to work effectively as a part of a team.

Agency: Center for Urban Community Services -- SHA

Site: CUCS -- SHA

Position: Case Manager

Job Location: Bronx

Posted: 6/22/2020

Benefits: Unknown

FT/PT: FT

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Center for Urban Community Services (CUCS), a national leader in the development of effective housing and service initiatives invites applications for the following position at Park House/The Webster, a new supportive housing residence.

The Park House and Webster Ave residences are new supportive housing sites for low-income and formerly homeless families and individuals. Both buildings are new construction, developed on the same plot of land, and connected by an outdoor courtyard area. CUCS staff provide social services at both sites. The Webster houses 170 tenants and Park House houses 20 special needs tenants.

Responsibilities:

The Case Manager’s responsibilities will include case management and clinical services, engagement, outreach, psycho-education, coordination of care, ongoing individual counseling, advocacy, as well as complete documentation of these services. The case manager will participate and contribute to a program culture that is client-centered, outcome-oriented, and dedicated to continuous quality improvement.

Work Schedule:

Weekdays 9 a.m. to 5 p.m. with one late night required from 11 a.m. to 7 p.m.

Experience/Requirements

- Case Manager 1 requires a HS Diploma and 2 years relevant experience
- Case Manager 2 requires a Bachelor’s Degree or HS Diploma and 4 years relevant experience.
- Case Manager 3 requires a Bachelor’s Degree and 2 years relevant experience or BSW and 1 year relevant experience or HS Diploma and 6 years relevant experience.
- Good verbal and written communication skills
- Strong writing skills and computer literacy required
- Bilingual Spanish / English strongly preferred

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Case Manager**Job Location:** Bronx**Posted:** 7/6/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035**Job Description**

The Evening Case Manager is responsible for a caseload of 5-6 clients. The job comprises a full range of direct services to clients with particular emphasis on housing placement, mental health, physical health and substance abuse services. Services may also include money management, coordination of care, medication management, on-going individual counseling, and complete documentation of these services.

In addition to managing a small caseload the Evening Case Manager completes tasks related to management of the shelter in the evening, such as medication monitoring, bed checks, rounds, managing and documenting incidents, packing up belongings for people who lose their bed/setting up beds for new clients, locker searches, and orienting new clients to the shelter.

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for a EVENING CASE MANAGER at the Delta Manor shelter in the Bronx. The program serves 101 homeless men with serious mental illness. Please note that the Delta Manor is a 5 story walk building with no elevator and all candidates must be able to easily transport using the stairs. The shift for this position is Monday-Friday 3pm-11pm.

Experience/Requirements

- BA and 2 Years of relevant work experience
- High School Diploma or equivalent and 6 years of relevant work experience
- For applicants without a college degree, every 30 credits can be substituted for 1 year of experience.
- Demonstrated ability to provide services to clients with psychiatric and medical disabilities and with issues of substance abuse.
- Computer literacy, excellent writing and verbal communication skills are required.
- Bilingual English/Spanish preferred, but not required
- Ability to work effectively as part of a team

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Case Manager**Job Location:** Manhattan**Posted:** 7/6/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035**Job Description**

The Case Manager is responsible for a caseload of 25-30 clients. The job comprises a full range of direct services to clients with particular emphasis on mental health, physical health and substance abuse services. Services may also include money management, coordination of care, medication management, on-going individual counseling, and complete documentation of these services. Additional responsibilities include involvement in evidence based practices such as Supported Employment and Motivational Interviewing. The Case Manager will participate and contribute to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement.

THIS POSITION IS LOCATED IN THE TIMES SQUARE AREA OF MANHATTAN

Experience/Requirements

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for a Case Management position at the Times Square. The Times Square is the largest supportive housing residence in the US and provides permanent affordable housing and supportive services for 652 low-income and formerly homeless individuals including many with a history of substance abuse, physical and psychiatric disabilities and HIV.

Case Manager 2 – Bachelor's Degree or HS Diploma or equivalent and 4 years relevant experience.

Case Manager 3 - BSW and 1 year relevant experience (excluding fieldwork) or Bachelor's degree and 2 years relevant experience or HS diploma or equivalent and 6 years relevant experience.

For applicants without college degrees, every 30 credits can be substituted for 1 year of experience.

Bilingual English/Spanish a plus.

Strong written and verbal communications skills

Computer literacy required

Please be advised that you must upload your cover letter and resume in one document. Applicants will only be considered for positions they apply for.

CUCS is an Equal Opportunity Employer and Prohibits Discrimination and Harassment of Any Kind

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Case Manager
Job Location: Manhattan

Posted: 8/3/2020
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Email:

Job Description

The Case Manager at the Prince George will carry a caseload of between 25- 30 clients. The Case Manager is responsible to provide direct services to each individual including but not limited to:

1. Using a Person-Centered approach to helping the clients on your caseload set goals, identify interests, and address concerns,
2. Help the client to identify Interest and involvement in employment, education, volunteering, and other adult role activities
3. Be a source of support in a non-judgmental manner,
4. Help your clients to identify positive ways of spending time,
5. Help your clients to understand and proactively address diagnosis (medical, psychiatric, substance abuse),
6. Utilize psycho-educational techniques to help clients understand, adhere to, and advocate with their providers medication regimens.
7. Regularly assess for risk factors for violence against self or others,
8. Utilizing the client's psychosocial history, in order to best understand them and provide strategic interventions and services.
9. Regularly coordinate care with all collateral contacts.
10. Assist some clients with the self-administration of medication as necessary.

Experience/Requirements

Due to our funding requirements we may only consider applicants for the Case Management position:

That have a Four-Year College degree OR

Candidates who have a High School Diploma and 4 years of related Social Services experience.

Spanish speaking preferred.

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Case Manager
Job Location: Brooklyn

Posted: 8/17/2020
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for a Case Manager position at the Schermerhorn House, a 217 unit permanent housing site for single adults located in Boerum Hill, Brooklyn. The project houses individuals with histories of homelessness, mental illness and/or substance abuse, individuals living with HIV/AIDS and low income people who are members of the performing arts community.

Responsibilities:

The Case Manager is responsible for providing a full range of direct services to clients with particular emphasis on mental health, physical health and substance abuse services. Services may also include money management, coordination of care, assistance with self-administration of medication, on- going individual counseling, and complete documentation of these services. Additional responsibilities include involvement in evidence based practices such as Supported Employment, Wellness Self-Management, and Motivational Interviewing. The Case Manager will participate and contribute to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement.

Weekly Schedule:

- 4 days a week: 9am-5pm
- 1 day a week: 12pm-8pm

Experience/Requirements

- Case Manager 2 – Bachelor's Degree or HS Diploma or equivalent and 4 years relevant experience.
- Case Manager 3 - BSW and 1 year relevant experience (excluding fieldwork) or Bachelor's degree and 2 years relevant experience or HS diploma or equivalent and 6 years relevant experience.
- For applicants without college degrees, every 30 credits can be substituted for 1 year of experience.
- Strong written and verbal communications skills
- Computer literacy required
- Demonstrated ability to provide services to a specialized population
- Must be able to work effectively as a part of a team.
- Bilingual English/Spanish required

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Case Manager (IMT)**Job Location:** Manhattan**Posted:** 7/20/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035**Job Description**

The Center for Urban Community Services, a national leader in the development of effective housing and service initiative for homeless people, invites applications for the Case Manager positions at the new Intensive Mobile Treatment Teams.

The Intensive Mobile Treatment Team will work with individuals that move frequently across the behavioral health care system (outpatient and inpatient), the homeless services system (shelter, street, Safe Haven), and the criminal justice system (jail, probation, parole), and have barriers to engage in the services they need.

The mission of IMT is to improve an individual's quality of life through counseling, advocacy (both on an individual and systems level), support and assistance with meeting one's individual needs and goals, and most importantly, by providing an opportunity to connect with a diverse team of service providers. IMT teams work with individuals regardless of their current or past experience with substance use, mental health concerns, physical health concerns, involvement with the criminal justice system, and/or history of violence. IMT teams stay connected to individuals regardless of their location in shelter, on the street, in housing, hospital or jail. By staying connected over time, across systems and boroughs, we expect fewer people to fall through the cracks.

The salaries for all of the positions at the Intensive Mobile Treatment Programs will be 10% higher than the standard CUCS salaries.

Experience/Requirements

- A bachelor's degree in social work, psychology, mental health counseling, criminal justice, or other health and human services related field is required per funding guidelines.
- Experience working with people with histories of substance abuse, mental illness, and trauma strongly preferred
- This person must possess strong assessment, written and verbal communication skills, and computer literacy.
- Bilingual Spanish/English preferred

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Peer Specialist (IMT)**Job Location:** Manhattan**Posted:** 7/20/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035**Job Description**

The Center for Urban Community Services, a national leader in the development of effective housing and service initiative for homeless people, invites applications for 4 Peer Specialist positions with the Intensive Mobile Treatment Team. The Intensive Mobile Treatment Team works with individuals that move frequently across the behavioral health care system (outpatient and inpatient), the homeless services system (shelter, street, Safe Haven), and the criminal justice system (jail, probation, parole), and have barriers to engage in the services they need.

The Peer Specialist will have experience as a recipient of mental health services and ideally a history of homelessness and/or criminal justice systems with a willingness to share personal, practical experience, knowledge, and first-hand insight to benefit program enrollees. Experience with substance use services or the criminal justice system is also required. Peer Specialist will be responsible for building of relationships with program participants and their networks of support in order to support the person's recovery. The Peer Specialist will also assist consumers with navigating the service systems, including behavioral and medical health, criminal justice, shelter system, entitlements and transportation. Additionally, s/he will practice according to the principles of recovery oriented and trauma informed service delivery. The Peer Specialist will be expected to contribute to a program culture that is person-centered, outcome-oriented, and committed to continuous quality improvement. All Peer Specialist staff will become certified, with either a Provisional or Professional certification within 1 year of employment.

The salaries for all of the positions on the Intensive Mobile Treatment Team will be 10% higher than the standard CUCS salaries.

Experience/Requirements

- Provisional or Professional Peer Specialist certification preferred.
- Lived experience with and an ability to navigate service systems.
- Knowledge of the principles of recovery oriented and trauma informed service delivery.
- Ability to engage individuals around mental health, substance abuse, and/or criminal justice issues.
- This person must possess strong written and verbal communication skills, and have a familiarity with computers.
- Bilingual Spanish/English preferred

Summary

In January 2016, the NYC Department of Health and Mental Hygiene (DOHMH) launched a demonstration project to achieve better outcomes for people with involvement with the homeless services, criminal justice, and the behavioral health service systems. Three Intensive Mobile Treatment (IMT) teams were developed specifically to serve persons with complex cross-systems involvement. The initiative was expanded in 2017 and again in 2018 and currently includes 7 teams. In January of 2020 the DOHMH announced it would again be expanding the initiative to address further need for such services in the community. It will be funding an additional 4 teams for a total of 11 teams across the city. CUCS was awarded 2 of the additional 4 teams. Both of its current programs will be expanded to include a second team.

IMT teams are hired, trained and funded to maximize flexibility and continuity of care for persons who were poorly served by more traditional service models.

Agency: Community Access -- SSA
Site: Community Access -- SSA
Position: Bilingual Service Coordinator
Job Location: Bronx

Posted: 6/8/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 HR Dept.
 Email:

Job Description

Community Access expands opportunities for people living with mental health concerns to recover from trauma and discrimination through affordable housing, training, advocacy, and healing-focused services. We are built upon the simple truth that people are experts in their own lives.

Position Overview:

The Entry-Level Case Manager (Service Coordinator) provides supportive services to assigned program participants in a housing setting. The type of support includes assisting with defining personal, vocational, and educational goals and using a person-centered / Harm Reduction model that supports individuals in their recovery, hopes, and opportunities.

Position Type: Full Time
Location: Bronx, New York
Salary: \$40,800

Essential Job Functions

- Provide recovery-oriented support services and outreach to assigned program participants.
- Utilize harm reduction strategies when working with individuals experiencing drug and/or alcohol-related problems.
- Develop and assist in implementing service plans determined by goals of program participants, including reviewing service plans with program participants, identifying progress, and revising the plan as needed.
- Assist program participants in advocating for quality care received from external service providers, including educating providers on special issues.
- Provide support and training on skills-building, including but not limited to assertiveness, self-advocacy, socialization, and housekeeping.
- Provide holiday, evening, and weekend coverage, as necessary.

Experience/Requirements

Minimum of a high school diploma or equivalent (GED) - Bachelor's degree, preferred. Commitment to recovery-oriented practice.

Position Qualifications:

- Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.
- Must be fingerprinted and cleared by the Office of Mental Health (OMH).
- Be skilled in conflict mediation/negotiation and have an assertive approach to problem-solving.
- Excellent oral and written communication skills.
- Ability to utilize various computer programs, specifically Microsoft Word and Excel.
- Be creative and flexible

Benefits We Offer:

- Three weeks of vacation, five personal days, 12 sick days, 10 paid holidays
- Paid Family Leave; Short-Term Disability insurance
- Summer Flex Hours
- Comprehensive medical, vision, and dental plans
- 403b contribution; life insurance
- Pre-tax savings plan (including Flexible Spending Accounts and TransitChek)
- College savings plan
- Employee Assistance Program

Agency: Community Access -- SSA
Site: Community Access -- SSA
Position: Case Manager (ACT)
Job Location: Bronx

Posted: 7/20/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 HR Dept.
 Mail: Community Access
 2 Washington St., 9th Fl.
 New York, NY 10004

Job Description

The CUCS Assertive Community Treatment Team serves individuals diagnosed with severe and persistent mental illness whose needs have not been met by traditional clinic based services. The ACT team outreaches and enrolls people into its services, provides comprehensive mental health and social service support, helps to obtain and maintain housing, works with individuals to return to a full and satisfying life in the community, and assists with an eventual transition to less intensive services in the community. ACT services are delivered by a multi-disciplinary, mobile, professional team that utilizes a harm reduction approach and assumes total responsibility for case management, rehabilitation, psychiatric and substance use services. The ACT team provides at least 80% of its services in the community, primarily through home visits. The program is located in the South Bronx and serves clients living in the Bronx and Manhattan.

Responsibilities: The Case Manager will carry a caseload of 10-12 clients and provide regular field-based follow up, counseling, and case management. This may involve tasks such as escorts to appointments, assistance with applying for entitlements, coordination of care between outside service providers, linkage to community resources, and other tasks as assigned by program management. Clients on caseload are expected to be seen for a minimum of 6 visits per month. The Case Manager will participate and contribute to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement.

Experience/Requirements

- One year experience in a mental health setting preferred.
- Good verbal and written communication skills.
- Computer literacy.
- Bilingual English/Spanish preferred, but not required.
- Valid NYS driver's license required.

Agency: Community Access -- SSA
Site: Community Access -- SSA
Position: Case Manager (Outreach)
Job Location: Manhattan

Posted: 7/20/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 HR Dept.
 Mail: Community Access
 2 Washington St., 9th Fl.
 New York, NY 10004

Job Description

The Case Manager will be responsible for responding to 311 calls regarding street homeless individuals as well as engaging street homeless to find unique solutions to their immediate needs and paths to housing. The Case Manager will utilize a harm reduction approach emphasizing meeting clients "where they are at" without judgment or coercion. The Case Manager will work with a diverse range of clients including substance users, people with mental illnesses, and people involved with the criminal justice system. The Case Manager will work within an interdisciplinary team of Case Managers, Social Workers and Psychiatrists. Four overnight shifts a year are required to count homeless sleeping on the street. Four overnight shifts a year are required to count homeless people sleeping on the street.

Experience/Requirements

- Must have valid driver's license.
- BA plus 2 years direct service experience with indicated populations, BSW and 1 year, or HS diploma and 6 years direct service experience with indicated populations. Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants without full degrees.
- Must be able to work effectively as part of a team.
- Relevant experience working with population served by the program preferred.
- Applicants who speak Spanish will be prioritized

Agency: Community Access -- SSA
Site: Community Access -- SSA
Position: Peer Bridger
Job Location: Queens

Posted: 6/8/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 HR Dept.
 Email:

Job Description

The Adult Home Initiative is designed to assist Adult Home Residents through a multi-phased process leading to successful transition into Supported Housing. The initiative will utilize a range of individualized and group-based peer-informed strategies to promote housing transitions, striving to empower class members through exposure to possibilities, development of self-advocacy skills, promoting informed choice, and enhancing community engagement.

Position Location: Far Rockaway (COVID-19 work from home)
 Position Status: Full Time
 Salary: \$19.23/Hour
 Position Overview

Peer Bridger works to develop mentoring and supportive relationship with NYC Adult Home Residents, promoting connection and hope in an independent future in Supported Housing. The Peer Bridger engages residents in peer-based services to identify and overcome barriers to housing transition, addressing questions and fears, while building self-advocacy and systems-navigation skills. The job responsibilities of all staff extend to understanding and incorporating certain principles into their work and into their relationships with program participants. These principles are: Program participants' right to self-determination; Respectful communication; Services that support recovery and healing consistent with and nurturing each participant's cultural background, experience, identity, and values. Clear professional boundaries to support the limits and possibilities of services.

Essential Job Functions

- Plans, organizes and executes community-based events that help participants explore and nurture interests and hobbies
- Assists individuals to enhance awareness of personal interests and preferences, awareness of environmental resources and making informed decisions regarding participation
- Assists individuals in connecting with other peers, using their strengths and skills to build sustainable relationships, and taking on leadership roles in developing new social networks through RC.
- Plans and delivers group-based learning opportunities including: self-advocacy, decision-making and self-reliance, making and keeping social connections, work readiness, literacy, etc.
- Collaborate with health centers, CBOs, hospitals, probation and parole in supporting persons as they become involved in their own communities.
- Advocate with and for participants to promote access to community services, proactively addressing potential barriers such as transportation, fear, stigma and communication with others.
- Completes and submits all internal documentation including participant-related data such as plans, notes and employment or referral-related outcomes in AWARDS.
- Ability to travel and work afternoons, evenings and weekends.
- Attend/conduct workshops, trainings and community events as needed.
- Attend and participate in supervision, meetings and training sessions, as required.

Experience/Requirements

- Minimum of two (2) years of experience providing peer support, advocacy, community outreach or organizing in related support services, required.
- Recipient/survivor of mental health services required; personal experience with the criminal justice system, preferred.
- Minimum of a high school diploma or equivalent (GED).
- Possess strong understanding and practice of recovery, wellness and employment services.
- Ability to travel and work afternoons, evenings and weekends.
- Ability to maintain confidential information, as related to position.

Benefits

- 3 weeks of vacation, five personal days, 12 sick days, ten paid holidays
- Travel Reimbursement
- College savings plan Pre-tax savings plan (including Flexible Spending Accounts and TransitChek)
- 403b contribution; life insurance
- Comprehensive medical, vision, and dental plans; Employee Assistance Program
- Summer Flex Hours
- Paid Family Leave; Short-Term Disability insurance

Agency: Community Access -- SSA

Posted: 7/20/2020

FT/PT: FT

Contact Info

Site: Community Access -- SSA

Benefits: Unknown

Hrs/Week:

HR Dept.

Position: Peer Bridger

Salary:

Mail: Community Access

Job Location: Queens

Pay/Hr:

2 Washington St., 9th Fl.
New York, NY 10004

Job Description

The Adult Home Initiative is designed to assist Adult Home Residents to successfully transition into Supported Housing. The initiative will utilize a range of individualized and group-based peer-informed strategies to promote housing transitions, striving to empower class members through exposure to possibilities, development of self-advocacy skills, promoting informed choice, and enhancing community engagement.

Position Location: Far Rockaway (COVID-19 work from home)

Position Status: Full Time

Salary: \$19.23/Hour

Position Overview:

Peer Bridger works to develop mentoring and supportive relationship with NYC Adult Home Residents, promoting connection and hope in an independent future in Supported Housing.

The Peer Bridger engages residents in peer-based services to identify and overcome barriers to housing transition, addressing questions and fears, while building self-advocacy and systems-navigation skills.

Essential Job Functions:

Plans, organizes and executes community-based events that help participants explore and nurture interests and hobbies.

Assists individuals to enhance awareness of personal interests and preferences, awareness of environmental resources and making informed decisions regarding participation.

Assists individuals in connecting with other peers, using their strengths and skills to build sustainable relationships, and taking on leadership roles in developing new social networks.

Plans and delivers group-based learning opportunities including:

- Self-advocacy

- Decision-making and self-reliance

- Building and keeping social connections

- Work readiness

Collaborate with health centers, CBOs, hospitals, probation and parole in supporting persons as they become involved in their own communities.

Advocate with and for participants to promote access to community services, proactively addressing potential barriers such as transportation, fear, stigma and communication with others.

Completes and submits all internal documentation including participant-related data such as plans, notes and employment or referral-related outcomes in AWARDS.

Ability to travel and work afternoons, evenings and weekends.

Attend/conduct workshops, trainings and community events as needed.

Attend and participate in supervision, meetings and training sessions, as required.

Experience/Requirements

Education Qualifications:

Have a minimum of a high school, equivalency diploma

Job Qualifications

Minimum of two (2) years of experience, required:

- Providing peer support

- Advocacy

- Community outreach or organizing in related support services

Be a Peer: Recipient/survivor of mental health services required; personal experience with the criminal justice system, preferred.

Possess strong understanding and practice of recovery, wellness and employment services.

Ability to travel and work afternoons, evenings and weekends.

Ability to maintain confidential information, as related to position.

Benefits

3 weeks of vacation, five personal days, 12 sick days, ten paid holidays

Travel Reimbursement

College savings plan Pre-tax savings plan (including Flexible Spending Accounts and Transit-Check)

403b contribution; life insurance

Comprehensive medical, vision, and dental plans; Employee Assistance Program

Summer Flex Hours

Paid Family Leave; Short-Term Disability insurance

To apply go to www.communityaccess.org

Agency: Community Access -- SSA

Posted: 6/22/2020

FT/PT: FT

Contact Info

Site: Community Access -- SSA

Benefits: Unknown

Hrs/Week:

HR Dept.

Position: Peer Bridger

Salary:

Email:

Pay/Hr:

Job Location: Queens

Job Description

The Adult Home Initiative is designed to assist Adult Home Residents through a multi-phased process leading to successful transition into Supported Housing. The initiative will utilize a range of individualized and group-based peer-informed strategies to promote housing transitions, striving to empower class members through exposure to possibilities, development of self-advocacy skills, promoting informed choice, and enhancing community engagement.

Position Location: Far Rockaway (COVID-19 work from home)

Position Status: Full Time

Salary: \$19.23/Hour

Position Overview

Peer Bridger works to develop mentoring and supportive relationship with NYC Adult Home Residents, promoting connection and hope in an independent future in Supported Housing. The Peer Bridger engages residents in peer-based services to identify and overcome barriers to housing transition, addressing questions and fears, while building self-advocacy and systems-navigation skills.

The job responsibilities of all staff extend to understanding and incorporating certain principles into their work and into their relationships with program participants. These principles are: Program participants' right to self-determination; Respectful communication; Services that support recovery and healing consistent with and nurturing each participant's cultural background, experience, identity, and values. Clear professional boundaries to support the limits and possibilities of services.

Essential Job Functions

Plans, organizes and executes community-based events that help participants explore and nurture interests and hobbies

Assists individuals to enhance awareness of personal interests and preferences, awareness of environmental resources and making informed decisions regarding participation

Assists individuals in connecting with other peers, using their strengths and skills to build sustainable relationships, and taking on leadership roles in developing new social networks through RC.

Plans and delivers group-based learning opportunities including: self-advocacy, decision-making and self-reliance, making and keeping social connections, work readiness, literacy, etc.

Collaborate with health centers, CBOs, hospitals, probation and parole in supporting persons as they become involved in their own communities.

Advocate with and for participants to promote access to community services, proactively addressing potential barriers such as transportation, fear, stigma and communication with others.

Completes and submits all internal documentation including participant-related data such as plans, notes and employment or referral-related outcomes in AWARDS.

Ability to travel and work afternoons, evenings and weekends.

Attend/conduct workshops, trainings and community events as needed.

Attend and participate in supervision, meetings and training sessions, as required.

Experience/Requirements

Minimum of two (2) years of experience providing peer support, advocacy, community outreach or organizing in related support services, required.

Recipient/survivor of mental health services required; personal experience with the criminal justice system, preferred.

Minimum of a high school diploma or equivalent (GED).

Possess strong understanding and practice of recovery, wellness and employment services.

Ability to travel and work afternoons, evenings and weekends.

Ability to maintain confidential information, as related to position.

Benefits

3 weeks of vacation, five personal days, 12 sick days, ten paid holidays

Travel Reimbursement

College savings plan Pre-tax savings plan (including Flexible Spending Accounts and TransitChek)

403b contribution; life insurance

Comprehensive medical, vision, and dental plans; Employee Assistance Program

Summer Flex Hours

Paid Family Leave; Short-Term Disability insurance

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Peer Specialist**Job Location:** Bronx**Posted:** 7/20/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

Intensive Mobile Treatment (IMT) is a mobile practice model designed to provide treatment, rehabilitation and support services to individuals living with a serious mental health condition and whose needs have not been effectively met by traditional mental health services.

Community Access' Bronx IMT Team will serve individuals with mental health conditions who are street homeless or living between institutional settings and housing. Team members will work collaboratively with settings in which the participant is living and use assertive engagement strategies to proactively engage individuals in services. IMT team members share responsibility for the people they serve, helping individuals attain housing and other personal goals that may be of a health, social, work or education nature.

IMT teams are multi-disciplinary and include psychiatry, nursing, social work, peer specialists and other staff members offering rehabilitation, treatment and recovery support services. With a small staff to participant ratio, services are brought to the participant and offered in natural settings, 24 hours a day and seven days a week.

Position Location: 3251 3rd Avenue, Bronx

Position Status: Full Time

Salary: \$21/hour

Position Overview:

The Specialist is a person with the lived experience of a mental health condition who has a willingness to share personal and practical experience, knowledge, and first-hand insight related to substance use services or criminal justice system preferred. The Peer Specialist engages

Essential Job Functions:**Peer Specialist activities:**

Assist participants with navigating service systems, including behavioral and medical health, criminal justice, shelter system, entitlements and transportation.

Educate participants about self-help techniques, processes and community options.

Teach coping strategies based on personal experience.

Assist participants with acquiring symptom management skills.

Consistently practice according to the principles of recovery-oriented and trauma-informed service

Comprehensive IMT service activities:

Assess and provide services to participants to address health and wellness, housing, income support, education, vocational training, employment and social supports.

Complete assessments and evaluations.

Provide IMT treatment services including;

Service planning and coordination

Problem solving; support with obtaining housing

Developing social connections; strengthening family and other relationships

Developing independent living skills and obtaining necessary resources

Accessing and accessing education and training

Employment supports with a focus on the development of coping skills

Use motivational interviewing, recovery and trauma-informed approaches when delivering services.

Provide 24-hour crisis intervention services on rotating basis.

Experience/Requirements**Education Qualifications;**

New York Certified Peer Specialist (NYCPS)

Job Qualifications

Minimum of two (2) years of experience providing peer support, advocacy, community outreach or organizing in related support services, required.

Lived experience of a mental health condition, required

History of homelessness, involvement with the criminal justice system, and experience with substance use services, preferred.

Available to work a flexible schedule, mornings, evenings and weekends in response to participant needs.

Must be able to work in the community, including use of public transportation

Computer proficiency in Windows operating systems and programs, such as MS Word, Excel, PowerPoint, as well as comfort with learning new electronic systems.

Bilingual Spanish-speaking, preferred

Must be fingerprinted and cleared by the New York State Justice Center.

You can apply at www.communityaccess.org.

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Program Assistant**Job Location:** Bronx**Posted:** 6/8/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Email:

Job Description

Community Access' Bronx Shelter Assertive Community Treatment (ACT) team is a mobile, multi-disciplinary program that works with homeless and recently homeless adults with mental illness, primarily in the Bronx.

The aim of the program is to build trusting and positive relationships with homeless adults who have not had adequate support systems in place in order to assist in transitioning them from homelessness to housing and achieving self-defined life goals.

Position Overview

The Community Access Bronx Shelter ACT Team is seeking a Program Assistant with experience working in a healthcare or social service setting, ideally with a specialization in mental health.

The Program Assistant is primarily office-based but acts as an integral role in assisting team members to maintain up to date information throughout the day regarding hospitalizations, coordination of benefits access, housing opportunities, and collaboration with outside service providers.

Position Location: Bronx**Position Type:** 975 Walton Avenue Bronx, NY**Salary:** \$45,000**Essential Position Function**

Support Program Director in guiding day-to-day operation of CA's Bronx Shelter ACT Team, and assuming some of his/her administrative responsibilities in their absence.

Assists with oversight of:

- Medical records, charts, minutes, and electronic data to ensure compliance with NYS OMH, Medicaid, NYC DOHMH and other participating government and non-government entities;
- Data entry, real-time updating of information, and completion and maintenance of records;
- Scheduling of follow-up care after hospitalization or emergency room visit

Responsible for:

- Conducting participant health insurance eligibility checks.
- Informing staff of participant needs for Medicaid recertification.
- Assisting staff with ensuring all documentation is complete for billing.
- Serve as the point of contact for all communication with insurance providers.
- Coordinating with agency billing staff to ensure accurate and timely monthly billing and resolution of denials
- Screening and enrolling new participants
- Preparing check requests, code and process invoices according to accounting and AR systems and procedures;\
- Managing upkeep of office equipment and supplies; assisting with copying, faxing, mailing, answering and responding to calls and correspondence.

Experience/Requirements

- Previous administrative experience, preferably in a behavioral health or human services program setting.
- Proficiency in MS Word, Excel, PowerPoint, and Microsoft operating systems
- Demonstrated experience creating and maintaining efficient administrative and operational systems.
- Knowledge of electronic health records, AWARDS preferred;
- Must be fingerprinted and cleared by the New York State Justice Center

What we are looking for:

- Exceptional communication skills.
- Excellent diplomacy, poise and social skills applicable to working with participants facing crises and stress.
- Must maintain confidentiality and have the ability to exercise a high level of judgment/discretion.
- Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.
- Commitment to person-centered treatment strategies, upholding participants' rights, and self-determination in service provision.

Benefits We Offer:

- Three weeks of vacation, five personal days, 12 sick days, 10 paid holidays
- Paid Family Leave; Short-Term Disability insurance
- Summer Flex Hours
- Comprehensive medical, vision, and dental plans
- 403b contribution; life insurance
- Pre-tax savings plan (including Flexible Spending Accounts and TransitChek)
- College savings plan
- Employee Assistance Program

Agency: Community Access -- SSA**Posted:** 6/22/2020**FT/PT:** FT**Contact Info****Site:** Community Access -- SSA**Benefits:** Unknown**Hrs/Week:**

HR Dept.

Position: Respite Worker**Salary:**

Email:

Pay/Hr:**Job Location:** Manhattan**Job Description**

Respite Workers are responsible for assisting in the delivery of services and supports to Parachute NYC service recipients, primarily those residing in CA's CRC. Respite Workers also serve as warm line operators. Peers are integral in supporting people during personal crisis, helping individuals learn how to view crises differently and how to use wellness tools to help decrease the intensity of or prevent future crises. A primary role of Respite Workers is to create a respite from extreme emotional distress through the promotion of a non-judgmental, supportive, friendly and engaging environment. Designed to promote self-determination and hope, peer delivered services and supports include: peer support, wellness education and skill building opportunities, identification and engagement in community-based resources including health care services.

Core Principles

The job responsibilities of all staff extend to understanding and incorporating certain principles into their work and into their relationships with program participants. These principles are:

- Program participants' right to self determination;

- Respectful communication;

- Services that support recovery and healing consistent with and nurturing each participant's cultural background, experience, identity, and values;

- Ethical and supportive relationships.

Essential Job Functions

- Develops a partnership with guests experiencing crisis utilizing trauma-informed, recovery oriented, intentional peer support.

- Promotes the provision of a safe, comfortable, secure and trusting environment where guests are listened to and respected by staff.

- Practices the Need Adapted Treatment Model (NATM) and Intentional Peer Support (IPS) after completing training provided as part of the Parachute NYC grant.

- Draws on knowledge and skills acquired from personal experience with the mental health system with a focus on guest's personal recovery process.

- Creates a sense of community through the mutual sharing of lived experiences and offering encouragement and support to participate in daily activities within the CRC and community.

- Assists with pre-registration process for both individuals referred from NA-MCT (Need Adapted Mobile Crisis Team) and those who self-refer (respite-only guests).

- Assists with intake and registration of new guests, including an explanation of services and expectations, a tour of the premises, introduction to other staff and guests.

- Assists and collaborates with other Parachute NYC staff when appropriate to help guests identify, plan for and realize short-term personal goals and priorities while in the CRC.

- Facilitates individual and group-based educational, recovery, wellness and skill building opportunities including: wellness self-management; WRAP; peer support; harm reduction; and other social or leisure activities.

- Follow-up with guests to monitor and support progress toward goal-achievement.

- Assists guests to identify interesting and needed community-based resources, to make informed decisions about participation, and engage in meetings, appointments and activities through linking, supporting and accompaniment.

- Advocates for and facilitate access to needed health care services, proactively addressing potential barriers such as missed appointments, transportation, fear and stigma, and communication with professional staff.

- Assists guests with steps required to prepare their own meals, manage their own medication, take care of their physical needs, and participate in the maintenance of a clean living environment.

- Provides Warm Line services including supportive peer counseling, friendly and understanding conversation, referral and transfer to crisis lines and other services, access to language lines and TTY information to discharged guests.

- Responsible for timely and accurate documentation including documentation of interactions with guests and warm line callers, services provided, critical information and events, contacts with collaterals and referrals, as required by CA policies and Parachute NYC.

- Provides household upkeep duties as needed.

- Serves daily cold breakfast for guests and assist guests with accessing snacks, when needed.

- Encourages guest participation in relevant aspects of documentation process.

- Participates in data collection and recording related to outcomes, research and other agency and grant-based priorities

- Participates in supervision, team meetings, interagency. meetings, case conferences, NA-MCT meetings, and other relevant meetings as required by CA and Parachute NYC

- Participates in required trainings.

- Provides flexible evening, night, weekend and holiday coverage

- Performs other duties as assigned.

Experience/Requirements

- Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access

- Have lived experience with the mental health system and willingness to share personal experience appropriately and respectfully.

- A respect for, and high level of comfort around people experiencing psychiatric crisis.

- Ability to be mindfully present with a person in crisis.

- Exceptional oral communication skills including empathic listening, responding.

- Ability to utilize critical thinking, problem-solving and de-escalation skills to assist with creating and maintaining an environment that promotes recovery.

- Resourceful and knowledgeable of community resource and services.

- Willingness and ability to participate in Parachute NYC Training including NATM, IPS, Health Navigator and other required training.

- Successful completion of all required training and ability to integrate skills, knowledge and approach into their work with guests.

- Work experience in a behavioral health or related setting, preferably using the recovery model.

- Graduate of core peer specialist training program, preferred.

- Minimum of high school diploma or equivalent (GED).

- Must be fingerprinted and cleared by the Office of Mental Health (OMH).

- Commitment to recovery oriented practice.

- Ability to work independently and as part of a team.

- Ability to set priorities and manage multiple and competing tasks.

- Good writing skills.

- Ability to utilize various computer programs, specifically. Microsoft Word and Excel.

- Be creative and flexible.

- Show initiative and be responsible for follow through.

- Ability to maintain confidential information, as related to position.

- Ability to walk up several flights of stairs.

- Ability to work in the field (using public transportation).

- Bilingual preferred.

Agency: Community Access -- SSA

Posted: 6/22/2020

FT/PT: PT

Contact Info

Site: Community Access -- SSA

Benefits: Unknown

Hrs/Week:

HR Dept.

Position: Respite Worker

Salary:

Email:

Pay/Hr:

Job Location: Manhattan

Job Description

Respite Workers are responsible for assisting in the delivery of services and supports to Parachute NYC service recipients, primarily those residing in CA's CRC. Respite Workers also serve as warm line operators. Peers are integral in supporting people during personal crisis, helping individuals learn how to view crises differently and how to use wellness tools to help decrease the intensity of or prevent future crises. A primary role of Respite Workers is to create a respite from extreme emotional distress through the promotion of a non-judgmental, supportive, friendly and engaging environment. Designed to promote self-determination and hope, peer delivered services and supports include: peer support, wellness education and skill building opportunities, identification and engagement in community-based resources including health care services.

Position Salary: \$ 19.23

Position Type: Per-Diem

Position location: Manhattan - Crisis Respite Center

Essential Job Functions

- Develops a partnership with guests experiencing crisis utilizing trauma-informed, recovery oriented, intentional peer support.
- Promotes the provision of a safe, comfortable, secure and trusting environment where guests are listened to and respected by staff.
- Practices the Need Adapted Treatment Model (NATM) and Intentional Peer Support (IPS) after completing training provided as part of the Parachute NYC grant.
- Draws on knowledge and skills acquired from personal experience with the mental health system with a focus on guest's personal recovery process.
- Creates a sense of community through the mutual sharing of lived experiences and offering encouragement and support to participate in daily activities within the CRC and community.
- Assists with pre-registration process for both individuals referred from NA-MCT (Need Adapted Mobile Crisis Team) and those who self-refer (respite-only guests).
- Assists with intake and registration of new guests, including an explanation of services and expectations, a tour of the premises, introduction to other staff and guests.
- Assists and collaborates with other Parachute NYC staff when appropriate to help guests identify, plan for and realize short-term personal goals and priorities while in the CRC.
- Facilitates individual and group-based educational, recovery, wellness and skill building opportunities including: wellness self-management; WRAP; peer support; harm reduction; and other social or leisure activities.
- Follow-up with guests to monitor and support progress toward goal-achievement.
- Assists guests to identify interesting and needed community-based resources, to make informed decisions about participation, and engage in meetings, appointments and activities through linking, supporting and accompaniment.
- Advocates for and facilitate access to needed health care services, proactively addressing potential barriers such as missed appointments, transportation, fear and stigma, and communication with professional staff.
- Assists guests with steps required to prepare their own meals, manage their own medication, take care of their physical needs, and participate in the maintenance of a clean living environment.
- Provides Warm Line services including supportive peer counseling, friendly and understanding conversation, referral and transfer to crisis lines and other services, access to language lines and TTY information to discharged guests.
- Responsible for timely and accurate documentation including documentation of interactions with guests and warm line callers, services provided, critical information and events, contacts with collaterals and referrals, as required by CA policies and Parachute NYC.
- Provides household upkeep duties as needed.
- Serves daily cold breakfast for guests and assist guests with accessing snacks, when needed.
- Encourages guest participation in relevant aspects of documentation process.
- Participates in data collection and recording related to outcomes, research and other agency and grant-based priorities
- Participates in supervision, team meetings, interagency. meetings, case conferences, NA-MCT meetings, and other relevant meetings as required by CA and Parachute NYC
- Participates in required trainings.
- Provides flexible evening, night, weekend and holiday coverage
- Performs other duties as assigned.

Experience/Requirements

Education Requirements:

- Graduate of core peer specialist training program, preferred.
- Minimum of high school diploma or equivalent (GED).

Job Qualifications

- Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access
- Have lived experience with the mental health system and willingness to share personal experience appropriately and respectfully.
- A respect for, and high level of comfort around people experiencing psychiatric crisis.
- Ability to be mindfully present with a person in crisis.
- Exceptional oral communication skills including empathic listening, responding.
- Ability to utilize critical thinking, problem-solving and de-escalation skills to assist with creating and maintaining an environment that promotes recovery.
- Resourceful and knowledgeable of community resource and services.
- Willingness and ability to participate in Parachute NYC Training including NATM, IPS, Health Navigator and other required training.
- Successful completion of all required training and ability to integrate skills, knowledge and approach into their work with guests.
- Work experience in a behavioral health or related setting, preferably using the recovery model.
- Must be fingerprinted and cleared by the Office of Mental Health (OMH).
- Commitment to recovery oriented practice.
- Ability to work independently and as part of a team.
- Ability to set priorities and manage multiple and competing tasks.
- Good writing skills.
- Ability to utilize various computer programs, specifically. Microsoft Word and Excel.
- Show initiative and be responsible for follow through.
- Ability to maintain confidential information, as related to position.
- Ability to walk up several flights of stairs.
- Ability to work in the field (using public transportation).
- Bilingual preferred.

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Respite Worker - Full Time**Job Location:** Manhattan**Posted:** 8/3/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description****Program Overview:**

The CRC is a peer staffed and trauma-informed alternative to psychiatric hospitalization. We offer guests short-term respite care and peer support in a friendly and home-like environment.

The CRC offers individuals experiencing a mental health or emotional crisis a short term residential alternative while supporting them in continuing their established daily activities within a COVID compliant environment.

Participants, referred to as guests, receive recovery-oriented services 24-hours a day, including peer support, self-advocacy, education, coping skills development, and self-help training.

Located close to Union Square, the CRC supports guests to manage their crisis in a supportive and nurturing environment while retaining their individuality and freedom.

Position Overview

Peers are integral in supporting people during personal crisis, helping individuals learn how to view crises differently and how to use wellness tools to help decrease the intensity of or prevent future crises.

A primary role of Respite Workers is to create a respite from extreme emotional distress through the promotion of a non-judgmental, supportive, friendly and engaging environment. Designed to promote self-determination and hope, peer delivered services and supports include peer support, wellness education and skill building opportunities, identification and engagement in community-based resources including health care services.

Position Salary: \$ 19.23

Position Type: Full Time

Position location: Manhattan - Crisis Respite Center

Essential Job Functions

- Develops a partnership with guests experiencing crisis utilizing trauma-informed, recovery oriented, intentional peer support.
- Promotes the provision of a safe, comfortable, secure and trusting environment where guests are listened to and respected by staff.
- Practices the Need Adapted Treatment Model (NATM) and Intentional Peer Support (IPS) after completing training provided as part of the Parachute NYC grant.
- Draws on knowledge and skills acquired from personal experience with the mental health system with a focus on guest's personal recovery process.
- Creates a sense of community through the mutual sharing of lived experiences and offering encouragement and support to participate in daily activities within the CRC and community.
- Assists with pre-registration process for both individuals referred from NA-MCT (Need Adapted Mobile Crisis Team) and those who self-refer (respite-only guests).
- Assists with intake and registration of new guests, including an explanation of services and expectations, a tour of the premises, introduction to other staff and guests.
- Assists and collaborates with coworker when appropriate to help guests identify, plan for and realize short-term personal goals and priorities while in the CRC.
- Facilitates individual and group-based educational, recovery, wellness and skill building opportunities including wellness self-management; WRAP; peer support; harm reduction; and other social or leisure activities.
- Assists guests to identify interesting and needed community-based resources, to make informed decisions about participation, and engage in meetings, appointments and activities through linking, supporting and accompaniment.
- Advocates for and facilitate access to needed health care services, proactively addressing potential barriers such as missed appointments, transportation, fear and stigma, and communication with professional staff.
- Assists guests with steps required to prepare their own meals, manage their own medication, take care of their physical needs, and participate in the maintenance of a clean-living environment.
- Provides Warm Line services including supportive peer counseling, friendly and understanding conversation, referral and transfer to crisis lines and other services, access to language lines and TTY information to discharged guests.
- Provides household upkeep duties as needed.
- Serves daily cold breakfast for guests and assist guests with accessing snacks, when needed.
- Provides flexible evening, night, weekend and holiday coverage

Performs other duties as assigned.

Experience/Requirements**Education Requirements:**

- Graduate of core peer specialist training program, preferred.
- Minimum of high school diploma or equivalent (GED).

Job Qualifications

- Have lived experience with the mental health system and willingness to share personal experience appropriately and respectfully.
- A respect for, and high level of comfort around people experiencing psychiatric crisis.
- Ability to be mindfully present with a person in crisis.
- Exceptional oral communication skills including empathic listening, responding.
- Ability to utilize critical thinking, problem-solving and de-escalation skills to assist with creating and maintaining an environment that promotes recovery.
- Resourceful and knowledgeable of community resource and services.
- Willingness and ability to participate in Parachute NYC Training including NATM, IPS, Health Navigator and other required training.
- Successful completion of all required training and ability to integrate skills, knowledge and approach into their work with guests.
- Work experience in a behavioral health or related setting, preferably using the recovery model.
- Must be fingerprinted and cleared by the Office of Mental Health (OMH).
- Commitment to recovery-oriented practice.
- Ability to work independently and as part of a team.
- Ability to set priorities and manage multiple and competing tasks.
- Good writing skills.
- Ability to utilize various computer programs, specifically. Microsoft Word and Excel.
- Show initiative and be responsible for follow through.
- Ability to maintain confidential information, as related to position.
- Ability to walk up several flights of stairs.
- Ability to work in the field (using public transportation).

Benefits

- 3 weeks of vacation, five personal days, 12 sick days, ten paid holidays

Travel Reimbursement
College savings plan Pre-tax savings plan (including Flexible Spending Accounts and Transit Check)
403b contribution; life insurance
Comprehensive medical, vision, and dental plans; Employee Assistance Program
Summer Flex Hours
Paid Family Leave; Short-Term Disability insurance

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Respite Worker - Per Diem**Job Location:** Manhattan**Posted:** 8/3/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description****Program Overview:**

The CRC is a peer staffed and trauma-informed alternative to psychiatric hospitalization. We offer guests short-term respite care and peer support in a friendly and home-like environment.

The CRC offers individuals experiencing a mental health or emotional crisis a short term residential alternative while supporting them in continuing their established daily activities within a COVID compliant environment.

Participants, referred to as guests, receive recovery-oriented services 24-hours a day, including peer support, self-advocacy, education, coping skills development, and self-help training.

Located close to Union Square, the CRC supports guests to manage their crisis in a supportive and nurturing environment while retaining their individuality and freedom.

Position Overview

Peers are integral in supporting people during personal crisis, helping individuals learn how to view crises differently and how to use wellness tools to help decrease the intensity of or prevent future crises.

A primary role of Respite Workers is to create a respite from extreme emotional distress through the promotion of a non-judgmental, supportive, friendly and engaging environment. Designed to promote self-determination and hope, peer delivered services and supports include peer support, wellness education and skill building opportunities, identification and engagement in community-based resources including health care services.

Position Salary: \$ 19.23**Position Type:** Per-Diem (Flexible Schedule)**Position location:** Manhattan - Crisis Respite Center**Essential Job Functions**

- Develops a partnership with guests experiencing crisis utilizing trauma-informed, recovery oriented, intentional peer support.
- Promotes the provision of a safe, comfortable, secure and trusting environment where guests are listened to and respected by staff.
- Practices the Need Adapted Treatment Model (NATM) and Intentional Peer Support (IPS) after completing training provided as part of the Parachute NYC grant.
- Draws on knowledge and skills acquired from personal experience with the mental health system with a focus on guest's personal recovery process.
- Creates a sense of community through the mutual sharing of lived experiences and offering encouragement and support to participate in daily activities within the CRC and community.
- Assists with pre-registration process for both individuals referred from NA-MCT (Need Adapted Mobile Crisis Team) and those who self-refer (respite-only guests).
- Assists with intake and registration of new guests, including an explanation of services and expectations, a tour of the premises, introduction to other staff and guests.
- Assists and collaborates with coworker when appropriate to help guests identify, plan for and realize short-term personal goals and priorities while in the CRC.
- Facilitates individual and group-based educational, recovery, wellness and skill building opportunities including wellness self-management; WRAP; peer support; harm reduction; and other social or leisure activities.
- Assists guests to identify interesting and needed community-based resources, to make informed decisions about participation, and engage in meetings, appointments and activities through linking, supporting and accompaniment.
- Advocates for and facilitate access to needed health care services, proactively addressing potential barriers such as missed appointments, transportation, fear and stigma, and communication with professional staff.
- Assists guests with steps required to prepare their own meals, manage their own medication, take care of their physical needs, and participate in the maintenance of a clean-living environment.
- Provides Warm Line services including supportive peer counseling, friendly and understanding conversation, referral and transfer to crisis lines and other services, access to language lines and TTY information to discharged guests.
- Provides household upkeep duties as needed.
- Serves daily cold breakfast for guests and assist guests with accessing snacks, when needed.
- Provides flexible evening, night, weekend and holiday coverage

Performs other duties as assigned.

Experience/Requirements**Education Requirements:**

- Graduate of core peer specialist training program, preferred.
- Minimum of high school diploma or equivalent (GED).

Job Qualifications

- Have lived experience with the mental health system and willingness to share personal experience appropriately and respectfully.
- A respect for, and high level of comfort around people experiencing psychiatric crisis.
- Ability to be mindfully present with a person in crisis.
- Exceptional oral communication skills including empathic listening, responding.
- Ability to utilize critical thinking, problem-solving and de-escalation skills to assist with creating and maintaining an environment that promotes recovery.
- Resourceful and knowledgeable of community resource and services.
- Willingness and ability to participate in Parachute NYC Training including NATM, IPS, Health Navigator and other required training.
- Successful completion of all required training and ability to integrate skills, knowledge and approach into their work with guests.
- Work experience in a behavioral health or related setting, preferably using the recovery model.
- Must be fingerprinted and cleared by the Office of Mental Health (OMH).
- Commitment to recovery-oriented practice.
- Ability to work independently and as part of a team.
- Ability to set priorities and manage multiple and competing tasks.
- Good writing skills.
- Ability to utilize various computer programs, specifically, Microsoft Word and Excel.
- Show initiative and be responsible for follow through.
- Ability to maintain confidential information, as related to position.
- Ability to walk up several flights of stairs.
- Ability to work in the field (using public transportation).

Agency: Unique People Services -- SHA
Site: Crown Residence -- SHA
Position: Case Manager
Job Location: Bronx

Posted: 5/26/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 Program Director
 Email:

Job Description

Will report to the Clinical Supervisor. Will be responsible for providing case management, service planning, advocacy and referral services to mentally ill and/or substance using individuals in order to maximize their functioning and prevent hospitalization. Active part of the intake and discharge team. As a member of the disciplinary team, you will assist in preventing hospitalization maximize functioning, assist in avoiding homelessness of mentally ill and substance abusing adults by utilizing engagement skills, motivational interviewing, individual and group counseling, Person centered care and other therapeutic techniques. Conduct client home visits monthly or as needed. Attend all mandatory agency and program trainings. Report apartment maintenance deficiencies to supervisor in a timely manner. Collaborate with building management/superintendent in order to address clients' apartment issues. Conduct and or participate in various structured and therapeutic activity groups especially communication skills, personal awareness and vocational skill building groups. Adhere to incident management protocol. Provide access and referral to concrete services on behalf of clients. Communicate with family, collaterals, and other agency staff on behalf of clients as a part of service planning. Collaborate with service providers in accordance with program policy, in order to maximize coordination of care of clients' behalf. Professional visits and off-site screenings at other Agencies. Maintain appropriate documents, records, statistics and reports in an organized, accurate and timely manner. Accompany clients to appointments, hospital/clinic emergencies and field trips as necessary. Perform other duties as assigned.

Experience/Requirements

Education: Bachelor's Degree in Social Work or Human Services or related field of study. In lieu of a 4-year degree, we will accept a High School Diploma or Equivalent and at least five (5) years' experience working with homeless and mentally disabled individuals. To apply email resume and cover letter to: recruit@uniquepeopleservices.org

Agency: Unique People Services -- SHA
Site: Crown Residence -- SHA
Position: Case Manager
Job Location: Bronx

Posted: 5/26/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 Program Director
 Email:

Job Description

Will report to the Clinical Supervisor. Will be responsible for providing case management, service planning, advocacy and referral services to mentally ill and/or substance using individuals in order to maximize their functioning and prevent hospitalization. Provides access and referral to concrete services on behalf of residents. Communicate with family, collaterals, and other agency staff on behalf of residents as a part of service planning. Conduct intake screenings. On-call during off-hours and weekends, available for consultation on an as needed basis. Participate in Utilization Review, staff rounds, and discharge planning. Professional visits and off-site screenings at other Agencies. Maintain appropriate documents, records, and statistical data to write reports in an organized, timely, and accurate manner. Accompany clients to outside appointments, hospital/clinic emergencies, field trips as necessary. Conduct various structured and therapeutic activity groups especially communication skill personal awareness, group therapy, activities therapy and maintain short/long term goals. As a member of the disciplinary team at Haven Apartments or Lynn's Place, you will assist in preventing hospitalization maximizing functioning homeless emotionally disabled adults both at the residence and in the community. Establish individual and group counseling, and other therapeutic techniques. Perform other duties as assigned.

Experience/Requirements

Education & Experience: Bachelor's Degree in Social Work or Human Services or a High School Diploma or Equivalent and at least five (5) years' experience working with homeless and mentally disabled individuals. To apply email resume and cover letter to: recruit@uniquepeopleservices.org

Agency: Unique People Services -- SHA
Site: Crown Residence -- SHA
Position: Health Care Coordinator
Job Location: Bronx

Posted: 5/26/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 Program Director
 Email:

Job Description

Will report to the Program Manager. Assist in the management of the nursing care of individuals including, the scheduling of initial and appropriate follow up medical appointments. Administer prescribed medications by the appropriate manner, assist or change dressings and cleaning wounds or incisions, take and record the individuals vital signs to detect deviations from the normal to gauge progress of the individual, observe, assess, and report to nurse any adverse condition and reaction to drugs, treatments and significant incidents. Ensure the individual is receiving quality care and the care they need. Check Medex for errors and inform AMAP and/or nurse. Daily medications check to ensure ample supply is available. Certify written clinic summaries are accurately completed. Confirm all appointments and/or follow up appointments are scheduled and recorded. Drive and accompany the individual to their medical appointments. Contact the psychologist when there are changes in psychotropic medication. Document in medication log for all staff and other Approved Medication Administration Personnel (AMAP) medication changes, medical problems, and medication instructions as well as medical appointment instructions. Verify entitlement information and Medicaid card accompany individual for all medical appointments. Follow up with clinics and/or Doctor's orders for lab or X-Ray results. Follow up with nurse or LPN regarding any medical situation. Serve as liaison, interpreter and accompany individual to appointments with outside providers of health services as necessary. Perform other tasks as assigned.

Experience/Requirements

Education: High School Diploma or Equivalent.
 Experience: Minimum of two (2) years relevant experience, preferably in healthcare. Proficient computer skills Microsoft Suite Programs. NYS Driver's License required.

Agency: Unique People Services -- SHA
Site: Crown Residence -- SHA
Position: Maintenance Assistant/Driver
Job Location: Bronx

Posted: 5/26/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 Program Director
 Email:

Job Description

Maintain the building's interior and exterior in a clean and safe manner. Clean hallways, rooms, offices and communal area on a regularly scheduled basis. Make minor repairs. Collect and bag garbage and place outside for trash collection day. Participate in the moving of residents. Perform monthly safety inspections of resident's rooms. Ready residential rooms for occupancy. Paint and repair residential rooms when vacated, as necessary. Maintain all mandated building maintenance/fire safety certifications. Complete daily work assignments in a timely and accurate manner. Troubleshoot issues to determine necessary repairs. Performs general repairs that do not require a specialized technician. Examples may include repairing drywall, painting, and repairing doors and other building fixtures. Maintain work area clean, safe and organized. Knowledge of general carpentry and repair. Ability to use hand tools and power tools. Excellent organizational, time management, interpersonal and communications skills. Perform other tasks as assigned.

Experience/Requirements

Education: High School Diploma or Equivalent.
 Experience: One (1) year related experience working in a residential setting. Positions that require NYS Drivers' License must have a clean driving record or 3 points or less is acceptable. Ability to follow instructions from supervisors or management.

Agency: Unique People Services -- SHA
Site: Crown Residence -- SHA
Position: Program Manager
Job Location: Queens

Posted: 5/26/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 Program Director
 Email:

Job Description

Will report to the Director of DD Services. Advocate and coordinate services as per the need of the individuals in an effort to meet personal goals identified by/for the individual through residential services. Oversee, manage and perform day-to-day administrative functions within the Residential program relative to implementation of Unique People Services policies and procedure as set forth by OPWDD. Oversees adequate implementation of the Individuals' habilitation plans and behavioral services. Organize and monitor medical needs including medication administration. Manage incidents while adhering to OPWDD 624 regulations. Monitor administrative record books, review billing documentation for submission to Fiscal. Conduct and oversee supervisors' meetings/trainings and facilitate monthly staff meetings. Initiate and follow through on the hiring process of all new residential staff. Attend all meetings as needed. In conjunction with the Director of DD Services formulate a written plan of action for program audits and ensure follow through. Works in collaboration with Administrative Office, to include, Human Resources, Fiscal, Operations, Developmental Disabilities and Facilities Maintenance to ensure staffing, equipment; materials and supplies are appropriate and sufficient to guarantee the therapeutic and well-being of the individuals. Ensure are adhered to by all staff. Certify the timely completion of staff training and are trained on applicable laws, regulations, policies and procedures – while also conducting workshops/trainings on a quarterly or as needed basis. Enforces progressive discipline based on Unique People Services policies and procedures for the all of the residential staff. Providing direct oversight and monitoring of all fiscal resources. Work in collaboration with assisting Director of DD Services with development of residential services. Ability to assist with individuals (possible lifting involved) in an emergency or as needed. Ensures physical plan is compliant with meeting the OPWDD standards for scheduled and unscheduled audits. Submission of OPWDD monthly reports to the Director of DD Services. Additional responsibilities as deemed necessary and appropriate by the Director of DD Services.

Experience/Requirements

Education: High School Diploma or Equivalent. Bachelor's Degree strongly preferred in Social Work, Psychology, Human Services or a related field of study.
 Experience: Minimum four (4) years' experience working with developmental disabilities (DD) population. Progressive supervisory experience in DD or related field. Two (2) years delivering behavioral intervention services to individuals with DD including the implementation and monitoring of behavior protocols.

BA/BS Required

Agency: Unique People Services -- SHA
Site: Crown Residence -- SHA
Position: Case Manager
Job Location: Bronx

Posted: 5/26/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 Program Director
 Email:

Job Description

Will report to the Clinical Director. Assess residents' needs and develop case plan to ensure needed services both inside the residence and in the community are united. Assist resident in developing necessary skills to live more independently in permanent housing. Oversee and coordinate program admission process. Conduct interview of referrals with 24 hours of the HASA referral. Facilitate individual and group counseling sessions. Assist in identifying new permanent housing referrals. Implement and monitor the service needs of residents in order to provide case management services that link residents with other agencies, health providers and support systems. Document all direct service activities including residents served, case closures and direct service advocacy interventions. Assist resident in gaining the skills necessary to live more independently and arrange for placement in a permanent housing program. Perform other tasks as assigned.

Experience/Requirements

Education: Bachelor's Degree in the Human Services preferred.
 Experience: Prior experience counseling groups and/or individuals, in crisis intervention and resident advocacy. Knowledge of working with HIV/AIDS, substance abuse and mentally ill population. To apply email resume and cover letter to: recruit@uniquepeopleservices.org

Agency: Unique People Services -- SHA
Site: Crown Residence -- SHA
Position: Housing Specialist
Job Location: Bronx

Posted: 5/26/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 Program Director
 Email:

Job Description

Will report to the Clinical Director. Under general supervision, is responsible for identifying permanent housing for program participants. He/She will assess residents' eligibility and determine their housing and service needs. Advocates on resident's behalf to obtain and/or maintain housing subsidies (Section 8, FEPS, etc.). Assist residents in the completion of applications for housing and rental subsidy programs, and conduct housing counseling. Cultivate relationships with prospective realtors, landlords, brokers, NYCHA, HRA, management companies and community based organizations. Coordination housing search with all involved agencies including HPD, NYCHA, and Section 8. Utilize various resources such as the internet to identify available apartments. She/He will accompany residents to apartment visits and lease signings. He/She will maintain detailed resident notes and update database. Monthly reports that document all direct service activities, including, residents served, case closures, direct service advocacy interventions, transitional initiatives, expected lease signing dates and permanent housing placement. The individual should have good listening skills and a great deal of patience. Knowledge of NYC permanent housing opportunities, including housing vouchers, affordable housing and subsidy programs. Perform other tasks as assigned.

Experience/Requirements

Education: Bachelor's Degree in Social Work, Human Services or a related field of study preferred. Experience: Minimum one (1) year experience working with HIV/AIDS, homeless adults diagnosed with a serious and persistent mental illness, and substance abuse population.

MA-MSW-CSW Required

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Bilingual Social Worker
Job Location: Brooklyn

Posted: 8/3/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Social Worker is responsible for working with an assigned group of clients to help them live full and satisfying lives in the community; helping their team and program to function well and meet their contractual obligations; and striving, as appropriate to their role, to fulfill the CUCS programs' core purpose, core values and vision statements.

While the Social Worker is principally responsible for providing services directly to clients and in doing that to function with a level of autonomy that is appropriate to their professional training and experience, they are also expected to understand and support the management activities that ensure the good functioning of the team and the program as a whole. They may also be expected to provide oversight and support to their team in the absence of the Clinical Supervisor. The Social Worker may be assigned additional responsibilities. It requires attention to detail, strong writing and verbal communication skills, and computer literacy.

Experience/Requirements

- MSW Required, LMSW preferred
- Excellent outreach, assessment, verbal and written communication skills
- Must be able to work effectively as a part of a team
- Computer literacy
- Bilingual Spanish/English strongly preferred

To apply go to www.cucs.org

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Bilingual Social Worker
Job Location: Brooklyn

Posted: 6/22/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Social Worker is responsible for working with an assigned group of clients to help them live full and satisfying lives in the community; helping their team and program to function well and meet their contractual obligations; and striving, as appropriate to their role, to fulfill the CUCS programs' core purpose, core values and vision statements.

While the Social Worker is principally responsible for providing services directly to clients and in doing that to function with a level of autonomy that is appropriate to their professional training and experience, they are also expected to understand and support the management activities that ensure the good functioning of the team and the program as a whole. They may also be expected to provide oversight and support to their team in the absence of the Clinical Supervisor. The Social Worker may be assigned additional responsibilities. It requires attention to detail, strong writing and verbal communication skills, and computer literacy.

Summary

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for a Social Worker position at The Hegeman. The Hegeman is a permanent supportive housing residence located in Brownsville, Brooklyn, for 160 low income tenants, many of whom have histories of mental illness, homelessness, and substance abuse. The building has a LEED (Leadership in Energy and Environmental Safety Design) silver rating and includes a 24/7 attended lobby, a community garden, a computer room, and a fitness room.

CUCS provides comprehensive on-site social services using a recovery orientation, which include the implementation of evidence based practices such as Supported Employment, Motivational Interviewing, and Wellness Self Management.

Experience/Requirements

- MSW Required, LMSW preferred
- Excellent outreach, assessment, verbal and written communication skills
- Must be able to work effectively as a part of a team
- Computer literacy
- Bilingual Spanish/English strongly preferred

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Clinical Supervisor**Job Location:** Manhattan**Posted:** 6/8/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Email:

Job Description

The Clinical Supervisor is responsible for the supervision and direct oversight of a clinical services team. This position has significant decision-making, supervisory, administrative, program management and service delivery responsibilities including but not limited to, site management, inter-team coordination, contract regulatory/policy compliance, and managed care linkages.

Experience/Requirements

The Center for Urban Community Services, a national leader in the development of

effective housing and service initiatives for homeless people, invites applications for

a Clinical Supervisor at The Times Square, an acclaimed supportive housing

residence which houses 652 tenants. The Times Square is located at 255 West 43rd Street in Manhattan.

Experience and Education Required – Clinical Supervisor 3:

LCSW and 2 years post-masters direct experience with population(s) served by the program, administrative and supervisory experience.

Strong writing and verbal communication skills

Strong clinical assessment skills Computer literacy

Strong interpersonal and organizational skills

Sound judgment, good decision making skills, and a high degree of tact and professionalism

Good writing and verbal communication skills

Ability to problem-solve, prioritize and effectively manage time

Computer literacy

· Experience with EPB groups services preferred

· Bilingual English/Spanish preferred

**Candidates without an LCSW will be considered if:

Clinical Supervisor 1

LMSW without an LCSW may be accepted if it is determined that the applicant has made significant progress toward the LCSW. In addition to the criteria above, such applicants must have accumulated a minimum of the following:

At least 18 months of eligible LCSW practice time.

At least 1320 of the state-required 2000 hours LCSW practice time

At least 67 of the state-required 100 hours of LCSW supervision.

***Please note that within 6 months from completion of 2000 LCSW practice hours including the 3 year minimum practice time, LCSW license will be required.

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA

Posted: 8/17/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Position: Intake and Group Social Worker

Job Location: Brooklyn

Job Description

The Center for Urban Community Services (CUCS) seeks an Intake and Group Social Worker for its Prospect Place shelter for homeless, mentally ill women. Prospect Place is a 90 bed recovery oriented housing placement program located at 174 Prospect Place in Brooklyn, NY. Program services include: housing placement, comprehensive health, mental health, and case management services. Prospect Place operates 7 days per week with 24 hour clinical and security staff. The program is readily accessible by public transportation.

Please note that our program has temporarily relocated to the Sunset Park area of Brooklyn as part of the city's efforts to decrease the density in congregate shelter settings.

The Intake and Group Social Worker position has primary responsible for client intake at Prospect Place shelter from the hours of 9am to 5pm Monday-Friday. This includes screening applications for eligibility, conducting interviews, making enrollment decisions in consultation with site management, and introducing applicants to the services offered at the program. The position is responsible for ensuring vacancies are filled in a timely manner by conducting outreach and intake interviews, and managing relationships with referrals sources and DHS as appropriate to the position. In addition, the Intake and Group Social Worker position provides staff supervision in screening applications for eligibility, conducting interviews, making housing recommendations, and introducing applicants to the services offered at the housing sites.

The Intake and Group Social Worker oversees the Group Services and Activities at the program, along with another Intake and Group Social Worker, who works 9am to 5pm Monday to Friday. The position facilitates onsite groups, works in conjunction with site management to develop groups, classes and activities that are relevant and supportive of the program's clients, ensures that Evidence Based-practices are provided according to the fidelity model, and that all documentation is completed in an accurate, timely manner in according to Agency requirements.

The Intake and Group Social Worker is also responsible for helping their team and program to function well and meet contractual obligations; and striving, as appropriate to their role, to fulfill the CUCS programs' core purpose, core values and vision statements. The position offers supervisory experience and LCSW hours.

Experience/Requirements

The Intake and Group Social Worker is expected to possess strong assessment skills and to interface effectively and efficiently with partner agencies and colleagues to ensure quality services and program operations. Further, the Intake and Group Social Worker is expected to exhibit a heightened level of autonomy and decision-making skills. This position requires attention to detail, strong writing and verbal communication skills, computer literacy, and time-management skills. The Intake and Group Social Worker may be assigned additional responsibility for particular tasks, functions or groups.

Title
 Qualifications

Social Worker 1

Master's Degree in Social Work (LMSW will be required when required by New York State to provide Social Work services)

Social Worker 2

Master's Degree in Social Work (LMSW will be required when required by New York State to provide Social Work services) plus 2 years of applicable post-master's degree direct service experience in the Social Work field with related populations

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA

Posted: 7/6/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Position: Social Worker

Job Location: Brooklyn

Job Description

The Center for Urban Community Services (CUCS) seeks a Social Worker for its Prospect Place shelter for homeless, mentally ill women. Prospect Place is a 90 bed recovery oriented housing placement program located at 174 Prospect Place in Brooklyn, NY. Please note that our program has temporarily relocated to the Sunset Park area of Brooklyn as part of the city's efforts to decrease the density in congregate shelter settings.

Program services include: housing placement, comprehensive health, mental health, and case management services. Prospect Place operates 7 days per week with 24 hour clinical and security staff. The program is readily accessible by public transportation.

The Social Worker is responsible for working with an assigned group of clients to help them live full and satisfying lives in the community; helping their team and program to function well and meet their contractual obligations; and striving, as appropriate to their role, to fulfill the CUCS programs' core purpose, core values and vision statements. Services that the social worker will be expected to provide include, but are not limited to, supportive counseling, outreach, written assessments, medication monitoring, case management, advocacy, and crisis intervention. The Social Worker works closely with the onsite medical Primary Care Provider.

The Social Worker is expected to understand and support the management activities that ensure the good functioning of the team and the program as a whole. They are also expected to provide oversight and support to their team in the absence of the Team's Clinical Supervisor. The Social Worker will receive weekly clinical supervision that meets the requirements for LCSW hours, as defined by the state of NY, and have access to all CUCS in-service and community training.

Experience/Requirements

- MSW, LMSW preferred
- Related experience working with mentally ill or homeless individuals is strongly preferred
- Ability to work as part of an interdisciplinary and multicultural team
- Good verbal and written communication skills
- Computer literacy
- Bilingual Spanish/English preferred

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Social Worker
Job Location: Manhattan

Posted: 8/3/2020
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Email:

Job Description

The Prince George is located in the heart of the Flat Iron district of Midtown - Manhattan on 28th street. We are a part of a larger Non-Profit, Social Services agency called The Center for Urban Community Services (CUCS). We primarily offer housing for low income individuals as well as supportive housing to formerly homeless individuals who have suffered various forms of traumas in their past, generally leading to mental illnesses, and substance abuse. The Prince George has 415 units of supportive housing in one building. We provide Evidence Based, Person Centered, Recovery oriented services to our clients in order to help them live as full and satisfying lives as possible.

Responsibilities: The Social Worker provides a range of clinical services to tenants to help them live full and satisfying lives in the community; helping their team and program to function well and meet their contractual obligations to various funding agencies. Services that the social worker will be expected to provide include, but are not limited to, supportive counseling, outreach, written assessments, case management, advocacy and crisis intervention. The Social Worker serves as an assistance team leader in a variety of capacities, building their own leadership skills. The social worker will receive weekly clinical supervision that meets the requirements for LCSW hours and have access to all CUCS agency training's.

Due to the COVID pandemic we are temporarily working on a remote rotation schedule. 1 week on-site, 2 weeks remote. The hours are currently 9-5. This is subject to change.

Experience/Requirements

- New MSW graduates are encouraged to apply, but are required to obtain LMSW within 6 months of hire
- MSW/LMSW
- Related experience working with mentally ill, HIV positive or homeless individuals is strongly preferred.
- Good verbal and written communications skills.
- Computer literacy.
- Ability to work as part of a team

*Bilingual Spanish/English is preferred but not required.

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Social Worker
Job Location: Bronx

Posted: 8/17/2020
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for a Social Worker position at Kingsbridge Heights directly next to the Kingsbridge 4 train stop. Kingsbridge Heights is a new 135 unit supportive housing site for middle-income, low-income and formerly homeless families and individuals located in the in the Kingsbridge section of the Bronx officially opened on March 2019. CUCS will provide comprehensive on-site supportive services for tenants, and will contract with C+C Apartment Management, LLC for property management and rent collection services. The program provides training in evidence based practices including Motivational Interviewing, Wellness Self-Management and Parenting Journey. Services provided include case management, mental health services and person centered service planning utilizing a family systems approach.

Summary of Responsibilities:

The Social Worker will carry a caseload and provide decision making and service delivery responsibilities including crisis-intervention, medication management and regulatory compliance. Social Worker will participate and contribute to a program culture that is family/client-centered, dedicated to continuous quality improvement

Experience/Requirements

- Master's Degree in Social Work required
 - Experience with related population, verbal and written communication skills
 - Experience/interest in facilitating activities, groups
 - Computer literacy
 - Bilingual English/Spanish preferred.
- CUCS requires that all full-time social workers who provide services within the LMSW or LCSW scope of practice to have a license within 6 months from date of hire

Agency: Community Access -- SSA
Site: Community Access -- SSA
Position: Social Worker (Outreach)
Job Location: Manhattan

Posted: 7/20/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 HR Dept.
 Mail: Community Access
 2 Washington St., 9th Fl.
 New York, NY 10004

Job Description

The Social Worker will be responsible for engaging street homeless people to find unique solutions to their immediate needs. The Social Worker will frequently engage clients in the field, including on the street, in transitional and permanent housing, and at community service providers. The Social Worker will assist clients with finding transitional and permanent housing utilizing a "housing first" approach. The Social Worker will utilize a harm reduction approach emphasizing meeting clients "where they are at" without judgment or coercion. The Social Worker will assist with responding to 311 calls regarding homeless people in need of assistance. The Social Worker will work with a diverse range of clients including substance users, people with mental illnesses, and people involved with the criminal justice system. The Social Worker will also take on a leadership role on the team by participating and contributing to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement. The Social Worker will receive weekly clinical supervision that meets the requirements for LCSW hours and have access to all CUCS agency trainings. Four overnight shifts a year are required to count homeless people sleeping on the street.

Experience/Requirements

- Master's Degree in Social Work is required.
- An LMSW is required within six months of hire.
- Recent and upcoming graduates and experienced clinicians encouraged to apply.
- Computer literacy required.
- Must be able to work effectively as part of a team.
- Bilingual Spanish / English strongly preferred.
- Driver's License Required.

Agency: Unique People Services -- SHA
Site: Crown Residence -- SHA
Position: Clinical Director
Job Location: Bronx

Posted: 5/26/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 Program Director
 Email:

Job Description

Will report to the Program Director. Under general supervision, is responsible for overall administrative, clinical and supportive supervision to Case Managers and other support staff that promotes professional growth and development. This is in conjunction with ensuring the clinical department meets the program's contract deliverables and that a high quality of services delivered to its clients. Ensure that case management staff obtain timely annual psychosocial assessments, medical providers reports for all clients. Educate case management staff on therapeutic techniques and provide direction on how best to assist clients. Participates with clinical staff in mobilizing resources in the community and maintains cooperative working relationships with community agencies, schools, hospitals etc. Coordinate case management and client group activities. Review agenda and group plan with group facilitator. Perform other tasks as assigned.

Experience/Requirements

Education: New York State Licensed Social Worker with a Master's Degree in Social Work (MSW) field.
 Experience: Minimum two (2) years of supervisory experience in clinical social work setting. Knowledge of services to HIV/AIDS, mental health and substance abuse population.

Agency: Unique People Services -- SHA
Site: Crown Residence -- SHA
Position: Clinical Supervisor
Job Location: Bronx

Posted: 5/26/2020 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**
Salary:
Pay/Hr:

Contact Info
 Program Director
 Email:

Job Description

: Will report to the Program Director. While utilizing educational and work experience in human service field. Provide the supervision to Case Managers, oversee service planning, advocacy and referral services to program members in order to maximize their functioning and prevent hospitalization. Complete an admission note of each resident admitted to the residence. Review charts of all clinical staff regularly, for review of appropriate documentation toward the use of established goals and objectives. Communicate with family, collaterals, and other agency staff on behalf of residents as a part of service planning, within the constraints of the resident's right to privacy. Conduct intake screenings, behavioral modification intervention meeting and discharge planning. Available for consultation on an as needed basis. On call during off-hours and weekends. Participate in Utilization Review, staff rounds, supervision and discharge planning, Incident Report Committee, monthly resident meeting, interdisciplinary/intervention/mediation meeting. Perform other tasks as assigned.

Experience/Requirements

Education: Master's Degree in Social Work and LCSW or LMSW.
 Experience: Minimum two (2) years' experience working with homeless adult individual diagnosed with serious and persistent mental illness preferred. Experience working with formerly homeless population with mental illness. Knowledge of The New York State Office of Mental Health (OMH) guidelines/policy and procedures (595) and 594 for operation of a residential program. Minimum of 2 years clinical supervisory experience and prior experience in providing residential programming for axis one diagnosed adults strongly preferred.

Agency: Unique People Services -- SHA**Site:** Crown Residence -- SHA**Position:** Substance Abuse Counselor**Job Location:** Bronx**Posted:** 5/26/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Program Director

Email:

Job Description

: Will report to the Clinical Supervisor. While utilizing educational and working skills acquired in the human service field, will provide individual and group counseling services to individuals diagnosed with a Mental Illness that have substance abuse problems (MICA). Will determine the services needs of residents in order to provide appropriate treatment in order to maximize their functioning, prevent hospitalization or relapse and assess their ability to move toward a greater level of independence. Conduct an alcohol/drug assessment in developing a restorative service plan with residents. With residents consent, communicate with family, collaterals and other Agency staff on behalf of residents. Provide individual and group counseling to resident caseload -- i.e., substance abuse, relationships with family and loved ones, consequences of chronic drug abuse. Escort residents to hospital, clinic, emergency room, substance abuse testing, and ongoing services. While developing linkages, resources and other supportive services as needed. Escort residents when required on public transportation. Maintain appropriate documents, records, statistics, and written reports in an organized timely and accurate manner. Participate in staff meetings, staff rounds, supervision, discharge planning and QA activities. Perform other duties as assigned.

Experience/Requirements

Education: Master's Degree in Psychology and/or Counseling, or related field of study.

Experience: Minimum one (1) to two (2) years' experience providing counseling and referral services to Mental Illness/Substance Abuse (MICA) individuals; OR three (3) years' experience working with MICA population, and achieved certified hours toward CASAC certification.