Below is an outline of the information that should be included in a separate, preferably narrative, psychiatric evaluation. All evaluations must be on agency, program or practitioner letterhead, signed and dated by a licensed psychiatrist, licensed psychologist, licensed psychiatric nurse practitioner, or a licensed clinical social worker and should reflect the information from the most recent psychiatric assessment.

I. Identifying Data
Include applicant’s name, demographic information (including date of birth) and a brief description of the individual’s physical characteristics/appearance.

II. Current Psychiatric and Substance Use Treatment
If currently hospitalized, reason for admission; clinical course, substance use (if applicable). Specify and describe any functional impairment.

III. Psychiatric, Substance Use and Treatment History
Include onset of illness, in- and outpatient treatment, history of suicidal/homicidal behavior or ideation, violence, criminal activity and substance use.

IV. Mental Status Exam
Describe in detail applicant’s current mental status; include the areas listed below:

   A. Appearance                     H. Perception
   B. Orientation                    I. Suicidal/Homicidal
   C. Speech                        J. Judgment
   D. Affect                        K. Insight
   E. Memory                        L. Impulse Control
   F. Intelligence
   G. Cognition

   (Ideation & Potential)
V. Clinically significant diagnoses outlined by the DSM-IV-TR or DSM-5
List all Clinical Disorders and Other Conditions (psychiatric and medical diagnoses as well as clinically relevant psychosocial and environmental problems) that may be a focus of Clinical attention.

VI. Current Medication Regimen (Including Compliance)

VII. Summary and Clinical Recommendations for Ongoing Treatment

VIII. Licensed Psychiatrist, licensed Psychologist, licensed Clinical Social Worker or licensed Psychiatric Nurse Practitioner’s Signature, Printed Name, NYS License Number Date and Telephone Number

Do not submit this form as a psychiatric evaluation

Prepare a separate psychiatric summary.