

Housing Resource Center (HRC)

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THE SPOA HOUSING PROGRAM ENHANCED SERVICES FUNDING

ENHANCED SERVICES FUNDING

The New York State Office of Mental Health (OMH) will make enhanced service funding available to assist a consumer succeed in housing funded by OMH. All requests for enhanced services will be reviewed and either approved/rejected by OMH. The purpose of the enhanced funding is to assist a consumer: transition into community based housing; retain his/her housing; or transition from licensed housing to more independent housing. Enhanced service dollars may be requested for such things as: temporary additional staffing (peer staff); specific training for staff to effectively serve the consumer; emergency purchases to address the immediate needs of the consumer; or specialized assessments in order to develop an individualized service plan to maintain the consumer safely in housing (e.g. consumers with a history of fire setting). The funding is time-limited and every request is considered on a case by case basis. The funding may not be used for rent or medications. Providers must seek all other available sources for funding before submitting a request to CUCS.

The housing provider must submit a request for service dollars to the Housing Single Point of Access that includes:

- The name of the consumer, housing agency and type of housing.
- The dollar amount of the request.
- A rationale for the request that describes how the consumer will benefit and explains how the funding will assist the consumer to succeed in housing, retain his/her housing, or transition into more independent housing.
- For purchases, if applicable, a proposed bill or itemized list including the cost of each item. All items with a cost over \$200 must include proof of the current

price such as an advertisement or online verification of the vendor's current listed price. The housing provider must also include documentation of their efforts to seek the lowest price for the item.

- For peer services, if applicable, a plan that outlines goals and objectives that will address identified areas of need.

For all service dollar requests that have been approved, the housing provider must provide documentation that the funding was used for the intended purpose. All documentation must be submitted to SPOA within thirty (30) days in which items/services are purchased using the service dollars. Housing programs must provide the above documentation to assure that all wrap around housing funds are reconciled within an appropriate time frame. Failure to do so may result in delays or inability to use wrap around funds in the future due to accounts not being current.

All funding for enhanced services must be connected to the consumer. Funding will be discontinued if the consumer leaves the program or no longer requires the service.

Questions? Any questions pertaining to Enhanced Services Funding, please contact CUCS, at:

(212) 801-3333