



CUCS JOBS JOURNAL

A PUBLICATION OF THE HOUSING RESOURCE CENTER

VOL.25, NO.21

MONDAY, OCTOBER 12TH

2020

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CUCS JOBS JOURNAL

The CUCS Jobs Journal is a bi-weekly listing of job openings available to residents of supportive housing and consumers of OMH or DOHMH funded services. The Jobs Journal is supported by the NYC Department of Health and Mental Hygiene (DOHMH).

Job postings submitted to CUCS Jobs Journal will be valid for up to three (3) months. If jobs are not resubmitted at that time they will be removed from the Jobs Journal.

If you have questions about this publication or would like to list a job, please call the CUCS Jobs Journal at (212) 801-3300 or email us at jobsjournal@cucs.org. **Job postings must be submitted by the close of business on the Tuesday before publication.**

The next issue of the Jobs Journal will be published
October 26, 2020.

There is no cost to post jobs in the CUCS Jobs Journal.

The CUCS Jobs Journal is available on the Internet at the CUCS web site. It can be found at <https://www.cucs.org/housing/housing-resource-center/>.

Peer Specialist Positions Available With CUCS Intensive Mobile Treatment Team

CUCS is looking to fill Peer Specialist positions with the Intensive Mobile Treatment Team. The Intensive Mobile Treatment Team works with individuals that move frequently across the behavioral health care system (outpatient and inpatient), the homeless services system (shelter, street, Safe Haven), and the criminal justice system (jail, probation, parole), and have barriers to engage in the services they need.

The Peer Specialist will have experience as a recipient of mental health services and ideally a history of homelessness and/or criminal justice systems with a willingness to share personal, practical experience, knowledge, and first-hand insight to benefit program enrollees. Experience with substance use services or the criminal justice system is also required. Peer Specialist will be responsible for building of relationships with program participants and their networks of support in order to support the person's recovery. The Peer Specialist will also assist consumers with navigating the service systems, including behavioral and medical health, criminal justice, shelter system, entitlements and transportation. The Peer Specialist will be expected to contribute to a program culture that is person-centered, outcome-oriented, and committed to continuous quality improvement. All Peer Specialist staff will become certified, with either a Provisional or Professional certification within 1 year of employment. You can apply on our website: www.cucs.org.

Salaries for positions on the Intensive Mobile Treatment Team will be 10% higher than the standard CUCS salaries.

The CUCS Jobs Journal is a bi-weekly listing of job openings available to supportive housing residents and consumers of OMH or DOHMH-funded services. Resumes and cover letters may be sent directly to the contact person listed. Information was not available at this time for those areas that are blank. For more information: Phone: (212) 801-3300; Fax: (212) 635-2183; e-mail: jobsjournal@cucs.org

Agency/Site Abbreviations

Aff: Affiliated Agency Bus: Business EP: Employment Program
Gov: Government SHA: Supportive Housing Agency
SSRO: Supportive SRO Residence OSR: Other Supportive Residence
SSA: Social Service Agency

The CUCS Jobs Journal is supported by the NYC Department of Health and Mental Hygiene

The CUCS Jobs Journal

Monday, October 12, 2020

HS Diploma/GED Required

Agency: Center for Urban Community Services -- SHA

Site: CUCS -- SHA

Position: Case Manager

Job Location: Manhattan

Posted: 8/31/2020

Benefits: Unknown

FT/PT: FT

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Case Manager position comprises a full range of direct services to clients with particular emphasis on mental health, physical health and substance abuse services. Services may also include money management, coordination of care, medication management, on-going individual counseling, and complete documentation of these services. Additional responsibilities include involvement in evidence based practices such as Supported Employment and Motivational Interviewing. The Case Manager will participate and contribute to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement.

The Christopher is a 167-unit supportive housing residence for single adults located in the Chelsea neighborhood of Manhattan. The building provides permanent, affordable housing and case management services to low income tenants, many of whom have histories of mental illness, homelessness, substance abuse, and /or HIV/AIDS. The Christopher is seeking a full time Case Manager.

Experience/Requirements

Case Manager 1 – High School Diploma or equivalent and 2 years experience

Case Manager 2 – Bachelor's Degree or HS Diploma or equivalent and 4 years relevant experience.

Case Manager 3 - BSW and 1 year relevant experience (excluding fieldwork) or Bachelor's degree and 2 years relevant experience or HS diploma or equivalent and 6 years relevant experience.

For applicants without college degrees, every 30 credits can be substituted for 1 year of experience.

Bilingual English/Spanish a plus.

Strong written and verbal communications skills

Computer literacy required

Agency: Center for Urban Community Services -- SHA

Site: CUCS -- SHA

Position: Case Manager

Job Location: Manhattan

Posted: 8/3/2020

Benefits: Unknown

FT/PT: FT

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

Email:

Job Description

The Case Manager at the Prince George will carry a caseload of between 25- 30 clients. The Case Manager is responsible to provide direct services to each individual including but not limited to:

1. Using a Person-Centered approach to helping the clients on your caseload set goals, identify interests, and address concerns,
2. Help the client to identify Interest and involvement in employment, education, volunteering, and other adult role activities
3. Be a source of support in a non-judgmental manner,
4. Help your clients to identify positive ways of spending time,
5. Help your clients to understand and proactively address diagnosis (medical, psychiatric, substance abuse),
6. Utilize psycho-educational techniques to help clients understand, adhere to, and advocate with their providers medication regimens.
7. Regularly assess for risk factors for violence against self or others,
8. Utilizing the client's psychosocial history, in order to best understand them and provide strategic interventions and services.
9. Regularly coordinate care with all collateral contacts.
10. Assist some clients with the self-administration of medication as necessary.

Experience/Requirements

Due to our funding requirements we may only consider applicants for the Case Management position:

That have a Four-Year College degree OR

Candidates who have a High School Diploma and 4 years of related Social Services experience.

Spanish speaking preferred.

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Case Manager**Job Location:** Bronx**Posted:** 10/12/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Case Manager at The Sydelle will carry a caseload of approximately 22 individuals and families. The Case Manager's role is to help clients to build full and satisfying lives by achieving goals that are meaningful to them. Responsibilities include, but are not limited to:

- Use a Person-Centered approach to help clients set goals, identify interests, and address concerns.
- Help clients to explore interest and involvement in employment, education, volunteering, and other adult role activities.
- Be a source of non-judgmental support.
- Help clients to identify positive ways of spending time.
- Get to know clients and their psychosocial history in order to provide strategic interventions and services.
- Help clients to understand and proactively address diagnoses (medical, psychiatric, substance abuse, etc).
- Use psycho-educational techniques to help clients understand and adhere to medication regimens, as well as advocate with their providers.
- Regularly assess risk factors for violence against self or others, and respond appropriately according to policy guidelines.
- Regularly coordinate care with all collateral contacts, including but not limited to family, providers, ACS and APS, Schools, etc.
- For family clients, maintain a strengths-based perspective to engage all members of the family in order to help improve family functioning.

The Case Manager serves on a team and is responsible for actively engaging in the program as a learner, culture-creator, and leader. The Case Manager will participate and contribute to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement.

Experience/Requirements

- Bilingual English/Spanish Required
- BSW and 1 year of relevant work experience, or BA and 2 Years of relevant work experience, or High School Diploma or equivalent and 6 years of relevant work experience

Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants with HS diplomas

- Demonstrated ability to provide services to clients with psychiatric and medical disabilities and with issues of substance abuse.
- Experience working with families.
- Computer literacy, excellent writing and verbal communication skills are required.

To apply go to www.cucs.org

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Case Manager**Job Location:** Bronx**Posted:** 9/28/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The CUCS Assertive Community Treatment Team serves individuals diagnosed with severe and persistent mental illness whose needs have not been met by traditional clinic based services. The ACT team outreaches and enrolls people into its services, provides comprehensive mental health and social service support, helps to obtain and maintain housing, works with individuals to return to a full and satisfying life in the community, and assists with an eventual transition to less intensive services in the community. ACT services are delivered by a multi-disciplinary, mobile, professional team that utilizes a harm reduction approach and assumes total responsibility for case management, rehabilitation, psychiatric and substance use services. The ACT team provides at least 80% of its services in the community, primarily through home visits. The program is located in the South Bronx and serves clients living in the Bronx and Manhattan.

Responsibilities: The Case Manager will carry a caseload of 10-12 clients and provide regular field-based follow up, counseling, and case management. This may involve tasks such as escorts to appointments, assistance with applying for entitlements, coordination of care between outside service providers, linkage to community resources, and other tasks as assigned by program management. Clients on caseload are expected to be seen for a minimum of 6 visits per month. The Case Manager will participate and contribute to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement.

Experience/Requirements

- One year experience in a mental health setting preferred.
- Good verbal and written communication skills.
- Computer literacy.
- Bilingual English/Spanish preferred, but not required.
- Valid NYS driver's license required.

To apply please go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Case Manager**Job Location:** Bronx**Posted:** 10/12/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

Case manager's responsibility will include case management and clinical services, engagement, outreach, psycho-education, coordination of care, ongoing individual and family counseling, and advocacy. Case Manager will participate and contribute to a program culture that is person-centered, family work oriented and dedicated to continuous quality improvement. The Case Management position is part of a team. The team consists of one Clinical Supervisor, two Social Workers and four other Case Managers. The Case Manager on the team offers additional diverse array of services to our clients including but not limited to:

- Coordination of medical and psychiatric care
- Supportive Counseling
- Group facilitation
- Documentation assistance, completion of assessments, service planning
- Assistance with Self-Administration of medication

Experience/Requirements

- 2 years as CM 1 or
 - Bachelor's Degree or
 - HS Diploma and 4 years relevant experience
- Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants with HS diplomas.

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Case Manager
Job Location: Manhattan

Posted: 9/14/2020
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Case Manager position comprises a full range of direct services to clients with particular emphasis on mental health, physical health and substance abuse services. Services may also include money management, coordination of care, medication management, on- going individual counseling, and complete documentation of these services. Additional responsibilities include involvement in evidence based practices such as Supported Employment and Motivational Interviewing. The Case Manager will participate and contribute to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement.

Experience/Requirements

Case Manager 1 – High School Diploma or equivalent and 2 years experience
 Case Manager 2 – Bachelor's Degree or HS Diploma or equivalent and 4 years relevant experience.
 Case Manager 3 - BSW and 1 year relevant experience (excluding fieldwork) or Bachelor's degree and 2 years relevant experience or HS diploma or equivalent and 6 years relevant experience.
 For applicants without college degrees, every 30 credits can be substituted for 1 year of experience.
 Bilingual English/Spanish a plus.
 Strong written and verbal communications skills
 Computer literacy required

To apply go to www.cucs.org

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Case Manager
Job Location: Brooklyn

Posted: 8/17/2020
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for a Case Manager position at the Schermerhorn House, a 217 unit permanent housing site for single adults located in Boerum Hill, Brooklyn. The project houses individuals with histories of homelessness, mental illness and/or substance abuse, individuals living with HIV/AIDS and low income people who are members of the performing arts community.

Responsibilities:

The Case Manager is responsible for providing a full range of direct services to clients with particular emphasis on mental health, physical health and substance abuse services. Services may also include money management, coordination of care, assistance with self-administration of medication, on- going individual counseling, and complete documentation of these services. Additional responsibilities include involvement in evidence based practices such as Supported Employment, Wellness Self-Management, and Motivational Interviewing. The Case Manager will participate and contribute to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement.

Weekly Schedule:

- 4 days a week: 9am-5pm
- 1 day a week: 12pm-8pm

Experience/Requirements

- Case Manager 2 – Bachelor's Degree or HS Diploma or equivalent and 4 years relevant experience.
- Case Manager 3 - BSW and 1 year relevant experience (excluding fieldwork) or Bachelor's degree and 2 years relevant experience or HS diploma or equivalent and 6 years relevant experience.
- For applicants without college degrees, every 30 credits can be substituted for 1 year of experience.
- Strong written and verbal communications skills
- Computer literacy required
- Demonstrated ability to provide services to a specialized population
- Must be able to work effectively as a part of a team.
- Bilingual English/Spanish required

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Case Manager
Job Location: Bronx

Posted: 8/31/2020
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for a Case Manager position at Kingsbridge Heights directly next to the Kingsbridge 4 train stop. Kingsbridge Heights is a 135 unit supportive housing site for middle-income, low-income and formerly homeless families and individuals located in the in the Kingsbridge section of the Bronx. The site as officially opened in March 2019. CUCS will provide comprehensive on-site supportive services for tenants, and will contract with C+C Apartment Management, LLC for property management and rent collection services. The program provides training in evidence based practices including Motivational Interviewing, Wellness Self-Management and Parenting Journey. Services provided include case management, mental health services and person centered service planning utilizing a family systems approach.

Responsibilities:

Case manager's responsibility will include case management and clinical services, engagement, outreach, psycho-education, coordination of care, ongoing individual and family counseling, and advocacy. Case Manager will participate and contribute to a program culture that is person-centered, family work oriented and dedicated to continuous quality improvement. The Case Management position is part of a team. The team consists of one Clinical Supervisor, two Social Workers and four other Case Managers. The Case Manager on the team offers additional diverse array of services to our clients including but not limited to:

- Coordination of medical and psychiatric care
- Supportive Counseling
- Group facilitation
- Documentation assistance, completion of assessments, service planning
- Assistance with Self-Administration of medication

Experience/Requirements

- 2 years as CM 1 or
- Bachelor's Degree or
- HS Diploma and 4 years relevant experience

Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants with HS diplomas.

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Case Manager (IMT)
Job Location: Manhattan

Posted: 7/20/2020
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Center for Urban Community Services, a national leader in the development of effective housing and service initiative for homeless people, invites applications for the Case Manager positions at the new Intensive Mobile Treatment Teams.

The Intensive Mobile Treatment Team will work with individuals that move frequently across the behavioral health care system (outpatient and inpatient), the homeless services system (shelter, street, Safe Haven), and the criminal justice system (jail, probation, parole), and have barriers to engage in the services they need.

The mission of IMT is to improve an individual's quality of life through counseling, advocacy (both on an individual and systems level), support and assistance with meeting one's individual needs and goals, and most importantly, by providing an opportunity to connect with a diverse team of service providers. IMT teams work with individuals regardless of their current or past experience with substance use, mental health concerns, physical health concerns, involvement with the criminal justice system, and/or history of violence. IMT teams stay connected to individuals regardless of their location in shelter, on the street, in housing, hospital or jail. By staying connected over time, across systems and boroughs, we expect fewer people to fall through the cracks.

The salaries for all of the positions at the Intensive Mobile Treatment Programs will be 10% higher than the standard CUCS salaries.

Experience/Requirements

- A bachelor's degree in social work, psychology, mental health counseling, criminal justice, or other health and human services related field is required per funding guidelines.
- Experience working with people with histories of substance abuse, mental illness, and trauma strongly preferred
- This person must possess strong assessment, written and verbal communication skills, and computer literacy.
- Bilingual Spanish/English preferred

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Case Manager (Outreach)
Job Location: Manhattan

Posted: 10/12/2020
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Case Manager will be responsible for responding to 311 calls regarding street homeless individuals as well as engaging street homeless to find unique solutions to their immediate needs and paths to housing. The Case Manager will utilize a harm reduction approach emphasizing meeting clients "where they are at" without judgment or coercion. The Case Manager will work with a diverse range of clients including substance users, people with mental illnesses, and people involved with the criminal justice system. The Case Manager will work within an interdisciplinary team of Case Managers, Social Workers and Psychiatrists. Four overnight shifts a year are required to count homeless sleeping on the street. Four overnight shifts a year are required to count homeless people sleeping on the street.

Experience/Requirements

- Must have valid driver's license.
- BA plus 2 years direct service experience with indicated populations, BSW and 1 year, or HS diploma and 6 years direct service experience with indicated populations. Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants without full degrees.
- Must be able to work effectively as part of a team.
- Relevant experience working with population served by the program preferred.
- Applicants who speak Spanish will be prioritized

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Evening ADL Specialist**Job Location:** Manhattan**Posted:** 10/12/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS

198 East 121st St. 6th Fl.
New York, NY 10035**Job Description**

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for an ADL Specialist position at the CUCS' Harlem Transitional Services-Kelly Safe Haven. HTS' Kelly Safe Haven is a 60- bed residence. It provides chronically street homeless individuals with mental illness and/or substance abuse assistance in obtaining and maintaining permanent housing. The Housing First/Harm Reduction Model is used to engage people who otherwise may not accept services. A multidisciplinary staff works collaboratively with the residents on their recovery, and housing goals. Staff receive extensive training in Evidence Based Practices including Motivational Interviewing, Wellness Self-Management and Behavioral Treatment Interventions for substance abuse.

The ADL Specialist will work on the evening team 4pm-12am and will be responsible for supporting the program residents with the following:

- Complete routine room checks and generate report to all staff
- Monitor bed areas and prompt clients to clean/de-clutter
- Liaise with program staff to assist residents with move-in/move-out
- Supervise and coordinate weekly linen exchange
- Organize, distribute and track donations
- Organize, distribute and track hygiene supplies
- Client support: prompting to bath, provide verbal prompts when needed, visual aids, etc.
- Purchase clothing when donations are not available
- Coordinate/escort residents to free community haircuts
- Conduct client welcome tours

Experience/Requirements

Requirements: For ADL Specialist 1: High School Diploma and 2 years experience. ADL Specialist 2: 2 years as ADL Specialist/CM1 or, Bachelor's Degree, or BSW, or, HS Diploma and 4 years relevant experience. For ADL Specialist 3: 2 years as ADL SPecialist /CM 2, or, Bachelor's Degree or BSW, and 1 year relevant experience, or, HS Diploma and 6 years relevant experience. Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants with HS diplomas.

To apply go to www.cucs.org.**Agency:** Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Evening Case Manager**Job Location:** Manhattan**Posted:** 10/12/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS

198 East 121st St. 6th Fl.
New York, NY 10035**Job Description**

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for an evening case manager position at the CUCS' Harlem Transitional Services-Kelly Safe Haven. HTS' Kelly Safe Haven is a 60- bed residence. It provides chronically street homeless individuals with mental illness and/or substance abuse assistance in obtaining and maintaining permanent housing. The Housing First/Harm Reduction Model is used to engage people who otherwise may not accept services. A multidisciplinary staff works collaboratively with the residents on their recovery, and housing goals. Staff receive extensive training in Evidence Based Practices including Motivational Interviewing, Wellness Self-Management and Behavioral Treatment Interventions for substance abuse.

Resp: The Evening Case Manager will support the consumer through the housing placement process which includes helping the consumers secure entitlements and work towards psychiatric stability, providing Assistance with Self Administration of Medications, coaching consumers on interview skills, and providing follow-up as is needed to the program residents.

Experience/Requirements

Requirements: For CM 1: High School Diploma and 2 years experience. CM2: 2 years as CM 1 or, Bachelor's Degree, or BSW, or, HS Diploma and 4 years relevant experience. For CM 3: 2 years as CM 2, or, Bachelor's Degree or BSW, and 1 year relevant experience, or, HS Diploma and 6 years relevant experience. Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants with HS diplomas.

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Office Manager
Job Location: Manhattan

Posted: 10/12/2020
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Office Manager is responsible for ensuring the effective operation of all of the administrative support activities at a particular site or program unit. The Office Manager is expected to work closely with the Program Director to ensure that these activities effectively support the overall operation of the program. This individual must possess a good knowledge of office procedures and the ability to identify and address operational problems. The Office Manager is expected to exercise initiative and judgment and provide support and guidance to all staff.

The Office Manager is responsible for creating and maintaining program data in excel and other databases, fiscal management of site funds, vendor management, maintain inventory of office equipment and manage office equipment service contracts as necessary, purchase of program and office supplies and site liaison to IT. The Office manager may be assigned additional duties.

Experience/Requirements

- High School Diploma or equivalent
- 3 years relevant experience
- Strong word-processing skills including extensive experience with MS Word
- Good spreadsheet skills
- Good interpersonal and organizational skills
- Good written and verbal communications skills
- Ability to multi-task
- Bachelor's degree preferred
- Supervisory experience preferred
- Knowledge of Local Area Network (LAN) and Wide Area Network (WAN) a plus
- Database experience a plus

To apply go to www.cucs.org

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Office Manager
Job Location: Manhattan

Posted: 9/14/2020
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for an Office Manager at the West 127th Street Residence. CUCS' West 127th Street Residence is located in the Central Harlem neighborhood of Manhattan and will provide 117 units of affordable and supportive permanent housing for families and individuals.

The West 127th Street Residence is a beautiful, newly constructed building that is 12 stories tall. It will have 24-hour security, a computer lab, fitness room, bike room, teaching kitchen and rooftop garden. The West 127th Street Residence will also have an indoor play room for children and an enclosed rear yard that has a playground and seating.

The West 127th Street Residence will provide tenants with on-site Janian psychiatric treatment and primary medical care. The staff will also provide the following services:

Evidence Based and Evidence Informed Practices:

- Wellness Self Management
- Supported Employment
- Person-Centered Service Planning
- Trauma-informed Case Management
- Motivational Interviewing
- Buried in Treasure

Services Specific to Families

The staff at the West 127th Street Residence will be provided with training specific to working with families. Over the past few years, with the assistance of a grant from the OAK Foundation, CUCS has developed its approach in working with families. A consultant with experience in the field will work directly with the team to provide on-site trainings for all staff in the following areas:

- Collaborating with all family members to maintain safe and nurturing households and communities.
- Collaborating with parents to help strengthen the family system.
- Collaborating with families in fostering success in education.
- Assisting families to take full advantage of the resources in the community to develop a supportive social network.

Responsibilities:

The Office Manager is responsible for ensuring the effective operation of all of the administrative support activities at a particular site or program unit. The Office Manager is expected to work closely with the Program Director to ensure that these activities effectively support the overall operation of the program. This individual must possess a good knowledge of office procedures and the ability to identify and address operational problems. The Office Manager is expected to exercise initiative and judgement and provide support and guidance to all administrative support staff.

Experience/Requirements

- High School Diploma or equivalent
- 3 years relevant experience
- Strong word-processing skills including extensive experience with MS Word
- Good Excel spreadsheet skills
- Good interpersonal and organizational skills
- Good written and verbal communications skills
- Ability to multi-task
- Bachelor's degree preferred
- Supervisory experience preferred
- Database experience a plus
- Bilingual Spanish/English preferred

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Peer Specialist (IMT)**Job Location:** Manhattan**Posted:** 9/28/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS

198 East 121st St. 6th Fl.
New York, NY 10035**Job Description**

The Peer Specialist will have experience as a recipient of mental health services and ideally a history of homelessness and/or criminal justice systems with a willingness to share personal, practical experience, knowledge, and first-hand insight to benefit program enrollees. Experience with substance use services or the criminal justice system is also required. Peer Specialist will be responsible for building of relationships with program participants and their networks of support in order to support the person's recovery. The Peer Specialist will also assist consumers with navigating the service systems, including behavioral and medical health, criminal justice, shelter system, entitlements and transportation. Additionally, s/he will practice according to the principles of recovery oriented and trauma informed service delivery. The Peer Specialist will be expected to contribute to a program culture that is person-centered, outcome-oriented, and committed to continuous quality improvement. All Peer Specialist staff will become certified, with either a Provisional or Professional certification within 1 year of employment.

Experience/Requirements

Provisional or Professional Peer Specialist certification preferred.

Lived experience with and an ability to navigate service systems.

Knowledge of the principles of recovery oriented and trauma informed service delivery.

Ability to engage individuals around mental health, substance abuse, and/or criminal justice issues.

This person must possess strong written and verbal communication skills, and have a familiarity with computers.

Bilingual Spanish/English preferred

Please be advised that you must upload your cover letter and resume in one document. Applicants will only be considered for positions they apply for.

CUCS is an Equal Opportunity Employer and Prohibits Discrimination and Harassment of Any Kind

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Peer Specialist (IMT)**Job Location:** Manhattan**Posted:** 7/20/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS

198 East 121st St. 6th Fl.
New York, NY 10035**Job Description**

The Center for Urban Community Services, a national leader in the development of effective housing and service initiative for homeless people, invites applications for 4 Peer Specialist positions with the Intensive Mobile Treatment Team. The Intensive Mobile Treatment Team works with individuals that move frequently across the behavioral health care system (outpatient and inpatient), the homeless services system (shelter, street, Safe Haven), and the criminal justice system (jail, probation, parole), and have barriers to engage in the services they need.

The Peer Specialist will have experience as a recipient of mental health services and ideally a history of homelessness and/or criminal justice systems with a willingness to share personal, practical experience, knowledge, and first-hand insight to benefit program enrollees. Experience with substance use services or the criminal justice system is also required. Peer Specialist will be responsible for building of relationships with program participants and their networks of support in order to support the person's recovery. The Peer Specialist will also assist consumers with navigating the service systems, including behavioral and medical health, criminal justice, shelter system, entitlements and transportation. Additionally, s/he will practice according to the principles of recovery oriented and trauma informed service delivery. The Peer Specialist will be expected to contribute to a program culture that is person-centered, outcome-oriented, and committed to continuous quality improvement. All Peer Specialist staff will become certified, with either a Provisional or Professional certification within 1 year of employment.

The salaries for all of the positions on the Intensive Mobile Treatment Team will be 10% higher than the standard CUCS salaries.

Experience/Requirements

Provisional or Professional Peer Specialist certification preferred.

Lived experience with and an ability to navigate service systems.

Knowledge of the principles of recovery oriented and trauma informed service delivery.

Ability to engage individuals around mental health, substance abuse, and/or criminal justice issues.

This person must possess strong written and verbal communication skills, and have a familiarity with computers.

Bilingual Spanish/English preferred

Summary

In January 2016, the NYC Department of Health and Mental Hygiene (DOHMH) launched a demonstration project to achieve better outcomes for people with involvement with the homeless services, criminal justice, and the behavioral health service systems. Three Intensive Mobile Treatment (IMT) teams were developed specifically to serve persons with complex cross-systems involvement. The initiative was expanded in 2017 and again in 2018 and currently includes 7 teams. In January of 2020 the DOHMH announced it would again be expanding the initiative to address further need for such services in the community. It will be funding an additional 4 teams for a total of 11 teams across the city. CUCS was awarded 2 of the additional 4 teams. Both of its current programs will be expanded to include a second team.

IMT teams are hired, trained and funded to maximize flexibility and continuity of care for persons who were poorly served by more traditional service models.

Agency: Center for Urban Community Services -- SHA

Site: CUCS -- SHA

Position: Safety Specialist

Job Location: Manhattan

Posted: 9/14/2020

Benefits: Unknown

FT/PT: FT

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for two part-time safety specialist positions at the CUCS' Harlem Transitional Services-Kelly Safe Haven. HTS' Kelly Safe Haven is a 60- bed residence. It provides chronically street homeless individuals with mental illness and/or substance abuse assistance in obtaining and maintaining permanent housing. The Housing First/Harm Reduction Model is used to engage people who otherwise may not accept services. A multidisciplinary staff works collaboratively with the residents on their recovery, and housing goals. Staff receive extensive training in Evidence Based Practices including Motivational Interviewing, Wellness Self-Management and Behavioral Treatment Interventions for substance abuse. The program is seeking candidates with open availability across all shifts including weekends and holidays.

Responsibilities:

Security:
The Safety Specialist is responsible for ensuring the overall security of the site, staff and clients by performing the following duties:

Security Activities

- Access control
- Monitor facility using electronic security systems
- Respond to fires and fire alarms
- Respond to unauthorized entries or exits
- Review security camera footage as needed
- Conduct foot patrols; check egresses; ensure roof, doors, windows and inventory are secure
- Proactively intervene in client conflicts using verbal de-escalation skills
- Use physical restraint as directed by clinical staff
- Report and document incidents as required

Client-related Activities

- Proactively outreach and engage residents
- Provide supplies to clients on intake and as needed
- Document client and program information in program log, CAREs database and participants record
- Participate in maintaining a therapeutic environment by communication and collaboration with other staff

Experience/Requirements

- High School Diploma or equivalent
- 2 years related experience
- Good interpersonal, engagement and organizational skills
- Good written and verbal communications skills
- Ability to work in a fast paced environment, maintain composure in stressful situations, and work closely with a clinical team

Education and Experience Preferred

- Bilingual English/Spanish
- Experience in homelessness or mental health

Certification/Licensure

Required within 3 months of hire:

- NYS Security Guard License
- First Aide/CPR certificate
- New York Fire Department Certificate of fitness as fire guard or fire coordinator

Physical Requirements:

- Ability to stand, walk and sit for long periods of time
- Ability to lift 50 lbs. Ability to travel within the community in all types of weather, including inclement weather.

Other:

Preferred candidates will demonstrate an ability to contribute to a program culture that is welcoming of all participants, team driven, culturally sensitive and outcome oriented.

To apply go to www.cucs.org

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Case Manager (ACT)**Job Location:** Bronx**Posted:** 7/20/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

The CUCS Assertive Community Treatment Team serves individuals diagnosed with severe and persistent mental illness whose needs have not been met by traditional clinic based services. The ACT team outreaches and enrolls people into its services, provides comprehensive mental health and social service support, helps to obtain and maintain housing, works with individuals to return to a full and satisfying life in the community, and assists with an eventual transition to less intensive services in the community. ACT services are delivered by a multi-disciplinary, mobile, professional team that utilizes a harm reduction approach and assumes total responsibility for case management, rehabilitation, psychiatric and substance use services. The ACT team provides at least 80% of its services in the community, primarily through home visits. The program is located in the South Bronx and serves clients living in the Bronx and Manhattan.

Responsibilities: The Case Manager will carry a caseload of 10-12 clients and provide regular field-based follow up, counseling, and case management. This may involve tasks such as escorts to appointments, assistance with applying for entitlements, coordination of care between outside service providers, linkage to community resources, and other tasks as assigned by program management. Clients on caseload are expected to be seen for a minimum of 6 visits per month. The Case Manager will participate and contribute to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement.

Experience/Requirements

- One year experience in a mental health setting preferred.
- Good verbal and written communication skills.
- Computer literacy.
- Bilingual English/Spanish preferred, but not required.
- Valid NYS driver's license required.

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Case Manager (Outreach)**Job Location:** Manhattan**Posted:** 7/20/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

The Case Manager will be responsible for responding to 311 calls regarding street homeless individuals as well as engaging street homeless to find unique solutions to their immediate needs and paths to housing. The Case Manager will utilize a harm reduction approach emphasizing meeting clients "where they are at" without judgment or coercion. The Case Manager will work with a diverse range of clients including substance users, people with mental illnesses, and people involved with the criminal justice system. The Case Manager will work within an interdisciplinary team of Case Managers, Social Workers and Psychiatrists. Four overnight shifts a year are required to count homeless sleeping on the street. Four overnight shifts a year are required to count homeless people sleeping on the street.

Experience/Requirements

- Must have valid driver's license.
- BA plus 2 years direct service experience with indicated populations, BSW and 1 year, or HS diploma and 6 years direct service experience with indicated populations. Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants without full degrees.
- Must be able to work effectively as part of a team.
- Relevant experience working with population served by the program preferred.
- Applicants who speak Spanish will be prioritized

Agency: Community Access -- SSA

Site: Community Access -- SSA

Position: Housing Counselor

Job Location: Bronx

Posted: 9/28/2020

Benefits: Unknown

FT/PT: PT

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

HR Dept.

Email:

Job Description

Community Access leads the fight against New York City homelessness - as a provider of quality supportive housing since 1974, and through sustained advocacy for more housing.

The Vyse Avenue Building is a licensed Single Room Occupancy / Community Residence providing supportive housing to 64 individuals with psychiatric disabilities.

The focus of the work is to help people regain basic skills such as negotiating the public transportation system, cooking, shopping, maintaining personal space and hygiene, budgeting and organizing their time around activities they enjoy, and help them adjust to a community setting.

Position Overview:

The Housing Counselor has the primary objective to oversee the supervised community residence in seven areas:

- Physical plant safety and security
- Meal preparation and coordination
- Medication monitoring
- House management
- ADL training and coaching
- Socialization events

Position Location: Vyse Avenue (Bronx)

Position Status: Per-Diem (Flexiable Schedule)

Hourly Rate: \$16.32/hour

Essential Job Function:

- Provide accurate documentation of activity in the building
- Observe and document residents' interactions; provide interventions, as needed.
- Provide crisis management
- Monitor the safety and security of the building
- Complete incident reports according to agency guidelines
- Serve nutritious meals for residents and prepare plates for those not present
- Engage residents in meal preparation to provide hands on assistance to prepare meals, from menu selection
- Responsible for meal preparation and clean-up, even in the absence of resident participation.
- Maintain a clean and organized kitchen/pantry area, including proper storage of food, while assisting residents to develop necessary skills.
- Escort residents on food and household shopping excursions as a way to develop residents' skill and confidence
- Provide close observation and keep accurate records of residents taking their medications
- Provide coaching and follow up to foster self-medication skills
- Serve as a liaison for all residents and their pharmacy
- Observe and assist residents in packaging their medications
- Perform room checks and provide hands-on assistance to residents in keeping personal area clean and orderly
- Maintain cleanliness of site, including bathrooms, garbage disposal and kitchen cleaning
- Assist residents with sleep hygiene (good sleep habits which promote normal, quality nighttime sleep) routine.
- One-on-one and group training and coaching on the development of essential life skills with a focus on independent living, for example, keeping your personal area clean and orderly, laundry, snack preparation and clean up, personal shopping, among other living skills
- Run recreation groups, as needed

Experience/Requirements

Education Requirements:

- Minimum of high school diploma or equivalent (GED)

Position Qualifications:

- Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access
- Excellent oral and written communication skills
- Be skilled in conflict mediation/negotiation/resolution and have an assertive approach to problem solving
- Ability to utilize various computer programs; specifically, Microsoft Word and Excel
- Maintain confidentiality of information, as related to position
- Ability to utilize various computer programs, specifically Microsoft Word and Excel
- Get fingerprinted and cleared by the New York State Justice Center
- Ability to work independently and as part of a team
- Ability to maintain confidential information
- Ability to work independently
- Ability to lift 40 lbs.
- Ability to walk up several flights of stairs
- Ability to work in the field (using public transportation)
- Be creative and flexible
- Can provide holiday, evening and weekend coverage, as necessary

To apply to www.communityaccess.org

Agency: Community Access -- SSA

Site: Community Access -- SSA

Position: Housing Counselor

Job Location: Manhattan

Posted: 9/28/2020

Benefits: Unknown

FT/PT: FT

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004

Job Description

Community Access leads the fight against New York City homelessness - as a provider of quality supportive housing since 1974, and through sustained advocacy for more housing.

Our transitional housing model helps people with psychiatric disabilities move from shelters and hospitals into the community. All transitional housing sites provide on-site staffing 24 hours a day as well as individual counseling, goal planning and linkage to outside programs and services. The focus of the work is to help people regain basic skills such as negotiating the public transportation system, cooking, shopping, maintaining personal space and hygiene, budgeting and organizing their time around activities they enjoy, and help them adjust to a community setting.

255 East Broadway is a transitional housing residence program dedicated to helping people with psychiatric disabilities move from shelters and hospitals into the community. This program provides on-site staffing 24 hours a day as well as individual counseling, goal planning and linkage to outside programs and services.

The focus of the work is to help people regain basic skills such as negotiating the public transportation system, cooking, shopping, maintaining personal space and hygiene, budgeting and organizing their time around activities they enjoy, and help them adjust to a community setting.

Position Location: 255 East Broadway (Manhattan)

Position Status: Full Time (4:00 pm - 11:00 pm)

Hourly Rate: \$16.32/hour

Position Overview:

The Housing Counselor has the primary objective to oversee the supervised community residence in seven areas:

- Physical plant safety and security
- Meal preparation and coordination
- Medication monitoring
- House management
- ADL training and coaching,
- Socialization events

Essential Job Function:

- Observe and document residents' interactions and provide interventions
- Provide accurate documentation of activity in the building
- Provide crisis management, as needed.
- Monitor the safety and security of the building
- Complete incident reports according to agency guidelines
- Serve nutritious meals for residents and prepare plates for those not present
- Engage residents in meal preparation to provide hands on assistance to prepare meals, from menu selection
- Responsible for meal preparation and clean-up, even in the absence of resident participation
- Maintain a clean and organized kitchen/pantry area, including proper storage of food, while assisting residents to develop necessary skills.
- Escort residents on food and household shopping excursions as a way to develop residents' skill and confidence
- Provide close observation and keep accurate records of residents taking their medications
- Provide coaching and follow up to foster self-medication skills
- Serve as a liaison for all residents and their pharmacy
- Observe and assist residents in packaging their medications
- Perform room checks and provide hands-on assistance to residents in keeping personal area clean and orderly
- Maintain cleanliness of site, including bathrooms, garbage disposal and kitchen cleaning
- Assist residents with sleep hygiene (good sleep habits which promote normal, quality nighttime sleep) routine.
- One-on-one and group training and coaching on the development of essential life skills with a focus on independent living, for example, keeping your personal area clean and orderly, laundry, snack preparation and clean up, personal shopping, among other living skills
- Run recreation groups, as needed

Experience/Requirements

Education Requirements:

- Minimum of high school diploma or equivalent (GED)

Position Qualifications:

- Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access
- Excellent oral and written communication skills
- Be skilled in conflict mediation/negotiation/resolution and have an assertive approach to problem solving
- Ability to utilize various computer programs; specifically, Microsoft Word and Excel
- Maintain confidentiality of information, as related to position
- Ability to utilize various computer programs, specifically Microsoft Word and Excel
- Get fingerprinted and cleared by the New York State Justice Center
- Ability to work independently and as part of a team
- Ability to maintain confidential information
- Ability to work independently
- Ability to lift 40 lbs.
- Ability to walk up several flights of stairs
- Ability to work in the field (using public transportation)
- Be creative and flexible
- Can provide holiday, evening and weekend coverage, as necessary

Position Benefits:

- 3 weeks of vacation, five personal days, 12 sick days, ten paid holidays
- Travel Reimbursement
- College savings plan Pre-tax savings plan (including Flexible Spending Accounts and Transit-Check)
- 403b contribution; life insurance
- Comprehensive medical, vision, and dental plans; Employee Assistance Program
- Summer Flex Hours
- Paid Family Leave; Short-Term Disability insurance

To apply go to www.communityaccess.org

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Peer Bridger**Job Location:** Queens**Posted:** 7/20/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

The Adult Home Initiative is designed to assist Adult Home Residents to successfully transition into Supported Housing. The initiative will utilize a range of individualized and group-based peer-informed strategies to promote housing transitions, striving to empower class members through exposure to possibilities, development of self-advocacy skills, promoting informed choice, and enhancing community engagement.

Position Location: Far Rockaway (COVID-19 work from home)

Position Status: Full Time

Salary: \$19.23/Hour

Position Overview:

Peer Bridger works to develop mentoring and supportive relationship with NYC Adult Home Residents, promoting connection and hope in an independent future in Supported Housing.

The Peer Bridger engages residents in peer-based services to identify and overcome barriers to housing transition, addressing questions and fears, while building self-advocacy and systems-navigation skills.

Essential Job Functions:

Plans, organizes and executes community-based events that help participants explore and nurture interests and hobbies.

Assists individuals to enhance awareness of personal interests and preferences, awareness of environmental resources and making informed decisions regarding participation.

Assists individuals in connecting with other peers, using their strengths and skills to build sustainable relationships, and taking on leadership roles in developing new social networks.

Plans and delivers group-based learning opportunities including:

- Self-advocacy

- Decision-making and self-reliance

- Building and keeping social connections

- Work readiness

Collaborate with health centers, CBOs, hospitals, probation and parole in supporting persons as they become involved in their own communities.

Advocate with and for participants to promote access to community services, proactively addressing potential barriers such as transportation, fear, stigma and communication with others.

Completes and submits all internal documentation including participant-related data such as plans, notes and employment or referral-related outcomes in AWARDS.

Ability to travel and work afternoons, evenings and weekends.

Attend/conduct workshops, trainings and community events as needed.

Attend and participate in supervision, meetings and training sessions, as required.

Experience/Requirements**Education Qualifications:**

Have a minimum of a high school, equivalency diploma

Job Qualifications

Minimum of two (2) years of experience, required:

- Providing peer support

- Advocacy

- Community outreach or organizing in related support services

- Be a Peer: Recipient/survivor of mental health services required; personal experience with the criminal justice system, preferred.

- Possess strong understanding and practice of recovery, wellness and employment services.

- Ability to travel and work afternoons, evenings and weekends.

- Ability to maintain confidential information, as related to position.

Benefits

- 3 weeks of vacation, five personal days, 12 sick days, ten paid holidays

- Travel Reimbursement

- College savings plan Pre-tax savings plan (including Flexible Spending Accounts and Transit-Check)

- 403b contribution; life insurance

- Comprehensive medical, vision, and dental plans; Employee Assistance Program

- Summer Flex Hours

- Paid Family Leave; Short-Term Disability insurance

To apply go to www.communityaccess.org

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Peer Specialist**Job Location:** Bronx**Posted:** 7/20/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

Intensive Mobile Treatment (IMT) is a mobile practice model designed to provide treatment, rehabilitation and support services to individuals living with a serious mental health condition and whose needs have not been effectively met by traditional mental health services.

Community Access' Bronx IMT Team will serve individuals with mental health conditions who are street homeless or living between institutional settings and housing. Team members will work collaboratively with settings in which the participant is living and use assertive engagement strategies to proactively engage individuals in services. IMT team members share responsibility for the people they serve, helping individuals attain housing and other personal goals that may be of a health, social, work or education nature.

IMT teams are multi-disciplinary and include psychiatry, nursing, social work, peer specialists and other staff members offering rehabilitation, treatment and recovery support services. With a small staff to participant ratio, services are brought to the participant and offered in natural settings, 24 hours a day and seven days a week.

Position Location: 3251 3rd Avenue, Bronx

Position Status: Full Time

Salary: \$21/hour

Position Overview:

The Specialist is a person with the lived experience of a mental health condition who has a willingness to share personal and practical experience, knowledge, and first-hand insight related to substance use services or criminal justice system preferred. The Peer Specialist engages

Essential Job Functions:**Peer Specialist activities:**

- Assist participants with navigating service systems, including behavioral and medical health, criminal justice, shelter system, entitlements and transportation.

- Educate participants about self-help techniques, processes and community options.

- Teach coping strategies based on personal experience.

- Assist participants with acquiring symptom management skills.

- Consistently practice according to the principles of recovery-oriented and trauma-informed service

Comprehensive IMT service activities:

- Assess and provide services to participants to address health and wellness, housing, income support, education, vocational training, employment and social supports.

- Complete assessments and evaluations.

- Provide IMT treatment services including;

- Service planning and coordination

- Problem solving; support with obtaining housing

- Developing social connections; strengthening family and other relationships

- Developing independent living skills and obtaining necessary resources

- Accessing and accessing education and training

- Employment supports with a focus on the development of coping skills

- Use motivational interviewing, recovery and trauma-informed approaches when delivering services.

- Provide 24-hour crisis intervention services on rotating basis.

Experience/Requirements**Education Qualifications;**

- New York Certified Peer Specialist (NYCPS)

Job Qualifications

- Minimum of two (2) years of experience providing peer support, advocacy, community outreach or organizing in related support services, required.

- Lived experience of a mental health condition, required

- History of homelessness, involvement with the criminal justice system, and experience with substance use services, preferred.

- Available to work a flexible schedule, mornings, evenings and weekends in response to participant needs.

- Must be able to work in the community, including use of public transportation

- Computer proficiency in Windows operating systems and programs, such as MS Word, Excel, PowerPoint, as well as comfort with learning new electronic systems.

- Bilingual Spanish-speaking, preferred

- Must be fingerprinted and cleared by the New York State Justice Center.

You can apply at www.communityaccess.org.

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Respite Worker - Full Time**Job Location:** Manhattan**Posted:** 8/3/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description****Program Overview:**

The CRC is a peer staffed and trauma-informed alternative to psychiatric hospitalization. We offer guests short-term respite care and peer support in a friendly and home-like environment.

The CRC offers individuals experiencing a mental health or emotional crisis a short term residential alternative while supporting them in continuing their established daily activities within a COVID compliant environment.

Participants, referred to as guests, receive recovery-oriented services 24-hours a day, including peer support, self-advocacy, education, coping skills development, and self-help training.

Located close to Union Square, the CRC supports guests to manage their crisis in a supportive and nurturing environment while retaining their individuality and freedom.

Position Overview

Peers are integral in supporting people during personal crisis, helping individuals learn how to view crises differently and how to use wellness tools to help decrease the intensity of or prevent future crises.

A primary role of Respite Workers is to create a respite from extreme emotional distress through the promotion of a non-judgmental, supportive, friendly and engaging environment. Designed to promote self-determination and hope, peer delivered services and supports include peer support, wellness education and skill building opportunities, identification and engagement in community-based resources including health care services.

Position Salary: \$ 19.23**Position Type:** Full Time**Position location:** Manhattan - Crisis Respite Center**Essential Job Functions**

- Develops a partnership with guests experiencing crisis utilizing trauma-informed, recovery oriented, intentional peer support.
- Promotes the provision of a safe, comfortable, secure and trusting environment where guests are listened to and respected by staff.
- Practices the Need Adapted Treatment Model (NATM) and Intentional Peer Support (IPS) after completing training provided as part of the Parachute NYC grant.
- Draws on knowledge and skills acquired from personal experience with the mental health system with a focus on guest's personal recovery process.
- Creates a sense of community through the mutual sharing of lived experiences and offering encouragement and support to participate in daily activities within the CRC and community.
- Assists with pre-registration process for both individuals referred from NA-MCT (Need Adapted Mobile Crisis Team) and those who self-refer (respite-only guests).
- Assists with intake and registration of new guests, including an explanation of services and expectations, a tour of the premises, introduction to other staff and guests.
- Assists and collaborates with coworker when appropriate to help guests identify, plan for and realize short-term personal goals and priorities while in the CRC.
- Facilitates individual and group-based educational, recovery, wellness and skill building opportunities including wellness self-management; WRAP; peer support; harm reduction; and other social or leisure activities.
- Assists guests to identify interesting and needed community-based resources, to make informed decisions about participation, and engage in meetings, appointments and activities through linking, supporting and accompaniment.
- Advocates for and facilitate access to needed health care services, proactively addressing potential barriers such as missed appointments, transportation, fear and stigma, and communication with professional staff.
- Assists guests with steps required to prepare their own meals, manage their own medication, take care of their physical needs, and participate in the maintenance of a clean-living environment.
- Provides Warm Line services including supportive peer counseling, friendly and understanding conversation, referral and transfer to crisis lines and other services, access to language lines and TTY information to discharged guests.
- Provides household upkeep duties as needed.
- Serves daily cold breakfast for guests and assist guests with accessing snacks, when needed.
- Provides flexible evening, night, weekend and holiday coverage

Performs other duties as assigned.

Experience/Requirements**Education Requirements:**

- Graduate of core peer specialist training program, preferred.
- Minimum of high school diploma or equivalent (GED).

Job Qualifications

- Have lived experience with the mental health system and willingness to share personal experience appropriately and respectfully.
- A respect for, and high level of comfort around people experiencing psychiatric crisis.
- Ability to be mindfully present with a person in crisis.
- Exceptional oral communication skills including empathic listening, responding.
- Ability to utilize critical thinking, problem-solving and de-escalation skills to assist with creating and maintaining an environment that promotes recovery.
- Resourceful and knowledgeable of community resource and services.
- Willingness and ability to participate in Parachute NYC Training including NATM, IPS, Health Navigator and other required training.
- Successful completion of all required training and ability to integrate skills, knowledge and approach into their work with guests.
- Work experience in a behavioral health or related setting, preferably using the recovery model.
- Must be fingerprinted and cleared by the Office of Mental Health (OMH).
- Commitment to recovery-oriented practice.
- Ability to work independently and as part of a team.
- Ability to set priorities and manage multiple and competing tasks.
- Good writing skills.
- Ability to utilize various computer programs, specifically. Microsoft Word and Excel.
- Show initiative and be responsible for follow through.
- Ability to maintain confidential information, as related to position.
- Ability to walk up several flights of stairs.
- Ability to work in the field (using public transportation).

Benefits

- 3 weeks of vacation, five personal days, 12 sick days, ten paid holidays

Travel Reimbursement
College savings plan Pre-tax savings plan (including Flexible Spending Accounts and Transit Check)
403b contribution; life insurance
Comprehensive medical, vision, and dental plans; Employee Assistance Program
Summer Flex Hours
Paid Family Leave; Short-Term Disability insurance

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Respite Worker - Per Diem**Job Location:** Manhattan**Posted:** 8/3/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description****Program Overview:**

The CRC is a peer staffed and trauma-informed alternative to psychiatric hospitalization. We offer guests short-term respite care and peer support in a friendly and home-like environment.

The CRC offers individuals experiencing a mental health or emotional crisis a short term residential alternative while supporting them in continuing their established daily activities within a COVID compliant environment.

Participants, referred to as guests, receive recovery-oriented services 24-hours a day, including peer support, self-advocacy, education, coping skills development, and self-help training.

Located close to Union Square, the CRC supports guests to manage their crisis in a supportive and nurturing environment while retaining their individuality and freedom.

Position Overview

Peers are integral in supporting people during personal crisis, helping individuals learn how to view crises differently and how to use wellness tools to help decrease the intensity of or prevent future crises.

A primary role of Respite Workers is to create a respite from extreme emotional distress through the promotion of a non-judgmental, supportive, friendly and engaging environment. Designed to promote self-determination and hope, peer delivered services and supports include peer support, wellness education and skill building opportunities, identification and engagement in community-based resources including health care services.

Position Salary: \$ 19.23**Position Type:** Per-Diem (Flexible Schedule)**Position location:** Manhattan - Crisis Respite Center**Essential Job Functions**

- Develops a partnership with guests experiencing crisis utilizing trauma-informed, recovery oriented, intentional peer support.
- Promotes the provision of a safe, comfortable, secure and trusting environment where guests are listened to and respected by staff.
- Practices the Need Adapted Treatment Model (NATM) and Intentional Peer Support (IPS) after completing training provided as part of the Parachute NYC grant.
- Draws on knowledge and skills acquired from personal experience with the mental health system with a focus on guest's personal recovery process.
- Creates a sense of community through the mutual sharing of lived experiences and offering encouragement and support to participate in daily activities within the CRC and community.
- Assists with pre-registration process for both individuals referred from NA-MCT (Need Adapted Mobile Crisis Team) and those who self-refer (respite-only guests).
- Assists with intake and registration of new guests, including an explanation of services and expectations, a tour of the premises, introduction to other staff and guests.
- Assists and collaborates with coworker when appropriate to help guests identify, plan for and realize short-term personal goals and priorities while in the CRC.
- Facilitates individual and group-based educational, recovery, wellness and skill building opportunities including wellness self-management; WRAP; peer support; harm reduction; and other social or leisure activities.
- Assists guests to identify interesting and needed community-based resources, to make informed decisions about participation, and engage in meetings, appointments and activities through linking, supporting and accompaniment.
- Advocates for and facilitate access to needed health care services, proactively addressing potential barriers such as missed appointments, transportation, fear and stigma, and communication with professional staff.
- Assists guests with steps required to prepare their own meals, manage their own medication, take care of their physical needs, and participate in the maintenance of a clean-living environment.
- Provides Warm Line services including supportive peer counseling, friendly and understanding conversation, referral and transfer to crisis lines and other services, access to language lines and TTY information to discharged guests.
- Provides household upkeep duties as needed.
- Serves daily cold breakfast for guests and assist guests with accessing snacks, when needed.
- Provides flexible evening, night, weekend and holiday coverage

Performs other duties as assigned.

Experience/Requirements**Education Requirements:**

- Graduate of core peer specialist training program, preferred.
- Minimum of high school diploma or equivalent (GED).

Job Qualifications

- Have lived experience with the mental health system and willingness to share personal experience appropriately and respectfully.
- A respect for, and high level of comfort around people experiencing psychiatric crisis.
- Ability to be mindfully present with a person in crisis.
- Exceptional oral communication skills including empathic listening, responding.
- Ability to utilize critical thinking, problem-solving and de-escalation skills to assist with creating and maintaining an environment that promotes recovery.
- Resourceful and knowledgeable of community resource and services.
- Willingness and ability to participate in Parachute NYC Training including NATM, IPS, Health Navigator and other required training.
- Successful completion of all required training and ability to integrate skills, knowledge and approach into their work with guests.
- Work experience in a behavioral health or related setting, preferably using the recovery model.
- Must be fingerprinted and cleared by the Office of Mental Health (OMH).
- Commitment to recovery-oriented practice.
- Ability to work independently and as part of a team.
- Ability to set priorities and manage multiple and competing tasks.
- Good writing skills.
- Ability to utilize various computer programs, specifically, Microsoft Word and Excel.
- Show initiative and be responsible for follow through.
- Ability to maintain confidential information, as related to position.
- Ability to walk up several flights of stairs.
- Ability to work in the field (using public transportation).

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Senior Peer Advocate**Job Location:** Queens**Posted:** 9/28/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

AHI is a new peer-led project that emerged from a New York State class action settlement agreement with the U.S. Department of Justice and private plaintiffs living with mental health challenges who reside in New York City adult homes.

The Adult Home Initiative is designed to assist adult home residents through a multi-phased process leading to successful transition into supported housing. The initiative will provide peer supports during the in-reach, assessment, HRA approval, and moving transition phases, as desired and needed by the residents.

The initiative will utilize a range of individualized and group-based peer-informed strategies to promote housing transitions, striving to empower class members through exposure to possibilities, development of self-advocacy skills, promoting informed choice, and enhancing community engagement.

Position Overview:

The Senior Peer Bridger is a team leader who utilizes their lived experience, and knowledge of peer support services, to support the Peer Bridgers to engage and assist residents in identifying and overcoming barriers to housing transition, addressing questions and fears, and building self-advocacy and systems-navigation skills.

The Senior Peer Bridger works with the Regional Coordinator to provide team support and to help promote consistent practices across sites in the initiative.

Position Location: Far Rockaway (COVID-19 work from home)**Position Status:** Full Time**Salary:** \$47,500**Essential Management Job Functions:**

- Utilize a peer relationship to foster connection, trust, understanding and validation with adult home residents.
- Plan, promote, and participate in activities and events designed to enhance residents' awareness of and potential identification with life in the community.
- Plan and facilitate team meetings with Peer Bridger staff at assigned adult homes, working closely with Regional Coordinators as required.
- Collaborate with the Regional Coordinator in implementing and maintaining consistent practices and procedures across the sites.
- Work with Regional Coordinator in identifying urgent or critical needs, and prioritizing team tasks.
- Assist the Regional Coordinator in the tracking of projects and outcome measures.
- Assist with the management, dispersal, and tracking of fiscal resources such as Metro Cards and petty cash.
- Work at different adult homes to address coverage gaps as needed.
- Participate in recruitment efforts.

Essential Direct Service Job Functions:

- Utilize strength-based, motivational engagement with residents who have not been successfully engaged in transition services.
- Explore and address resident needs related to:
 - Life goals
 - Sense of purpose
 - Physical wellness
 - Spirituality
 - Education
 - Employment
 - Socialization, and community involvement, fostering connections as needed.
- Educate and inform residents on the steps, timeframes, and status of their housing transition process.
- Model and develop self-advocacy skills including organization, time management, communication, and navigating bureaucracies.
- Engage residents to identify and understand barriers to housing transition.
- Collaborate with providers involved in assessment and other transition-related activities to support the processes.
- Identify and link with appropriate services for support in securing basic documents and entitlements.
- Accompany residents on tours of available housing options and other community resources.
- Plans and delivers group-based learning opportunities e.g. Adult Home Settlement awareness, self-advocacy, decision-making and self-reliance, affirmative and enjoyable socialization, making and keeping social connections, work readiness, literacy, etc.
- Model and develop self-advocacy skills including organization, time management, communication, and navigating bureaucracies.
- Collaborate in conducting fact-finding and research projects including surveys, interviews, and asset based community mapping.
- Participate in data collection and recording related to outcomes and other program, agency or funder/ contactor priorities
- Travel and work afternoons, evenings and weekends.

This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.

Experience/Requirements**Education Requirements:**

- Minimum of a High School/Equivalency Diploma, required. Bachelor's degree, preferred.
- New York Certified Peer Specialist, required (or completed within the first year of employment if the applicant does not have certification).

Job Qualifications

- Experience working in behavioral health setting: peer service delivery, community development, rehabilitation or recovery-oriented services, required.
- Experience providing supervision, team leadership, and project coordination, preferred.
- Personal or professional experience with New York City mental health supported housing, preferred.
- Must be fingerprinted and cleared by the New York State Justice Center.
- Resourceful and able to organize, multitask, and prioritize work.
- Possess strong understanding and practice of recovery, wellness and related services.
- Analytical and innovative problem-solving abilities.
- Attentive to details in documentation and data collection, reporting and analysis.
- Ability to work as part of a team.
- Strong oral and written communication skills.
- Ability to utilize various computer programs, specifically Microsoft Word and Excel.
- Be creative and flexible.
- Ability to travel and work afternoons, evenings, weekends, and holidays.
- Show initiative and be responsible for follow through.
- Ability to maintain confidential information, as related to position.

Benefits

3 weeks of vacation, five personal days, 12 sick days, ten paid holidays
 Travel Reimbursement
 College savings plan Pre-tax savings plan (including Flexible Spending Accounts and Transit-Check)
 403b contribution; life insurance
 Comprehensive medical, vision, and dental plans; Employee Assistance Program
 Summer Flex Hours
 Paid Family Leave; Short-Term Disability insurance

To apply go to www.communityaccess.org**Agency:** Community Access -- SSA**Posted:** 9/28/2020**FT/PT:** FT**Contact Info****Site:** Community Access -- SSA**Benefits:** Unknown**Hrs/Week:**

HR Dept.

Position: Youth Advocate**Salary:**

Mail: Community Access
 2 Washington St., 9th Fl.
 New York, NY 10004

Pay/Hr:**Job Location:** Bronx**Job Description**

Community Access leads the fight against New York City homelessness - as a provider of quality supportive housing since 1974, and through sustained advocacy for more housing.

Bruckner Avenue is a 215-unit development that provides supportive affordable housing for individuals and families with mental health concerns and histories of homelessness.

Position Overview:

Youth Peer Advocates will assist with supporting the children of our program participants who are between the ages 5-25 with defining personal, vocational, and educational goals using a person-centered model that supports individuals in their recovery, hopes, and opportunities.

Peer Advocates are individuals with first-hand experience receiving social services in systems such as: juvenile justice, foster care, special education, or addiction recovery. Peer Advocates use their lived experience to promote resiliency, recovery, wellness, and self-efficacy to promote youth guided and family-driven approaches.

Position Location: Bruckner Avenue (Bronx)**Position Status:** Full Time (11:00am - 7:00pm or 12:00pm - 8:00pm)**Hourly Rate:** \$18.00/hour**Primary Job Functions:**

The Youth Peer Advocate will use a person-centered / harm reduction approach to provide outreach, advocacy, and supportive services to assigned youth.

Essential Job Function:

Develop and assist in implementing service plans determined by the goals of the youth program participants
 Work in collaboration with colleagues to engage youth, making sure their voice is heard in support service planning
 Provide outreach to program participants who are not indicating their goals or who are not engaged
 Facilitate youth-focused support groups
 Advocate for youth within the community
 Assist participants in advocating for quality care received from external service providers
 Shares personal knowledge about the youth service system and resources available to children, young adults and families
 Utilize harm reduction strategies when working with individuals experiencing drug and/or alcohol related challenges
 Organize and support age appropriate social, recreational, and educational activities for youth and their families
 Provide support to youth at family team meetings and community meetings
 Produce and maintain thorough, accurate and timely documentation
 Provide referrals for treatment for mental health concerns, substance use, and physical health problems
 Provide crisis intervention
 Provide support and training on skill-building, including assertiveness, self-advocacy, and socialization
 Create or maintain a special project to promote youth engagement
 Assist with training (after six months to a year) new staff on essential job functions.

Experience/Requirements**Education Requirements:**

Minimum of high school diploma or equivalent (GED)

Job Qualifications

Experience receiving services from the children's behavioral health or other child-serving systems
 Commitment to recovery-oriented practice
 Be skilled in conflict mediation/negotiation and have an assertive approach to problem solving
 Excellent oral and written communication skills
 Ability to utilize various computer programs, specifically Microsoft Word and Excel
 Creative and flexible
 Ability to maintain confidential information
 Ability to work independently and as part of a team
 Ability to walk up several flights of stairs
 Ability to work in the field (using public transportation)
 Can provide holiday, evening and weekend coverage, as necessary
 Bilingual Spanish-speaking, preferred.

Benefits

3 weeks of vacation, five personal days, 12 sick days, ten paid holidays
 Travel Reimbursement
 College savings plan Pre-tax savings plan (including Flexible Spending Accounts and Transit-Check)
 403b contribution; life insurance
 Comprehensive medical, vision, and dental plans; Employee Assistance Program
 Summer Flex Hours
 Paid Family Leave; Short-Term Disability insurance

To apply go to www.communityaccess.org

MA-MSW-CSW Required

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA

Posted: 8/3/2020
Benefits: Unknown

FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Position: Bilingual Social Worker

Job Location: Brooklyn

Job Description

The Social Worker is responsible for working with an assigned group of clients to help them live full and satisfying lives in the community; helping their team and program to function well and meet their contractual obligations; and striving, as appropriate to their role, to fulfill the CUCS programs' core purpose, core values and vision statements.

While the Social Worker is principally responsible for providing services directly to clients and in doing that to function with a level of autonomy that is appropriate to their professional training and experience, they are also expected to understand and support the management activities that ensure the good functioning of the team and the program as a whole. They may also be expected to provide oversight and support to their team in the absence of the Clinical Supervisor. The Social Worker may be assigned additional responsibilities. It requires attention to detail, strong writing and verbal communication skills, and computer literacy.

Experience/Requirements

- MSW Required, LMSW preferred
- Excellent outreach, assessment, verbal and written communication skills
- Must be able to work effectively as a part of a team
- Computer literacy
- Bilingual Spanish/English strongly preferred

To apply go to www.cucs.org

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA

Posted: 9/14/2020
Benefits: Unknown

FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Position: Evening Supervisor

Job Location: Bronx

Job Description

The Evening Supervisor is responsible for managing the evening team and providing supervision to its members. The Evening Supervisor is responsible for ensuring that their supervisees are helping clients to adjust to the shelter community; helping their team to function well and meet their contractual obligations, including housing placement; and striving, as appropriate to their role, to fulfill the CUCS programs' core purpose, core values, and vision statements.

The Evening Supervisor is part of the their program's management team, and is therefor also responsible for helping to ensure that their program provides the best services possible for its clients, is an engaging and rewarding place for staff to work, and has a culture which promotes continuous learning and improvement. The Evening Supervisor may be assigned additional responsibilities.

Experience/Requirements

- MSW Preferred; BA Required
 - Demonstrated ability to provide services to clients with psychiatric and medical disabilities and with issues of substance abuse.
 - Computer literacy, excellent writing and verbal communication skills are required.
 - Bilingual English/Spanish preferred, but not required
 - Ability to work effectively as part of a team
- To apply go to www.cucs.org

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Family Services Specialist**Job Location:** Manhattan**Posted:** 9/14/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS

198 East 121st St. 6th Fl.
New York, NY 10035**Job Description**

• Help parents support their children's success in education by assisting in engaging the education system, including assistance with enrollment, communicating with school administration and counselors, assistance in navigating special education protocol. Conduct outreach and liaison with local schools, community-based organizations, and government systems.

• Help parents and children to take full advantage of the resources in the community. Proactively engage families in accessing and navigating services that may benefit them. Help families obtain the best outcomes and work optimally with outside agencies (for example, ACS, Department of Education, etc).

• Provide parenting education, support groups, and events/activities for children and families in collaboration with the Tenant Activities Specialist.

• Work on an interdisciplinary team serving families residing in supportive housing. Work collaboratively with direct care staff to assess family needs and link them to appropriate resources in the community. Regularly assess the needs of families to determine service gaps. Provide support and feedback around family needs/services.

• Manage special projects related to services to families, such as scholarship programs, volunteer programs, etc.

• The Families Services Specialist is a part of their program's management team, and is therefore also responsible for ensuring that staff are helping their clients to live fuller, more satisfying lives in the community; helping teams to function well and meet their contractual obligations; and striving, as appropriate to their role, to fulfill the CUCS programs' core purpose, core values and vision statements. The Family Services Specialist will work with the management team to ensure that the program is an engaging and rewarding place for staff to work, and has a culture which promotes continuous learning and improvement.

Experience/Requirements

- Masters Degree in Social Work or Masters Degree in Marriage and Family Therapy or related field
- Experience navigating child-serving and family-serving systems
- Demonstrated ability to serve a special needs population such as the homeless or severely, persistently mentally ill
- Demonstrated ability to work with school aged children
- Good verbal and written communication skills
- Computer literacy
- Bilingual Spanish/English Preferred

To apply, go to www.cucs.org**Agency:** Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Intake and Group Social Worker**Job Location:** Bronx**Posted:** 10/12/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS

198 East 121st St. 6th Fl.
New York, NY 10035**Job Description**

The Intake and Group Services Social Worker is responsible for managing a designated service unit and providing supervision to its members. The Intake and Group Supervisor is responsible for ensuring that their supervisees are helping clients to live fuller, more satisfying lives in the community; helping their team to function well and meet their contractual obligations, including housing placement goals; and striving, as appropriate to their role, to fulfill the CUCS programs' core purpose, core values, and vision statements. They are expected to understand and support the management activities that ensure the good functioning of the team and program as a whole.

The Intake and Group Supervisor is primarily responsible for supervising the staff and operation of client screening, intake and group provision at the shelter. The Intake and Group Supervisor is a part of the program's management team, and is responsible for helping to ensure that their program provides the best services possible for its clients, is an engaging and rewarding place for staff to work, and has a culture which promotes continuous learning and improvement. The position is responsible for supervising all operations related to ensuring vacancies are filled in a timely manner and with appropriate clients needing the services CUCS provides. The Intake and Group Supervisor will also be responsible for managing relationships with referrals sources and DHS ensuring that the shelter continues to operate at full capacity.

The Intake and Group Services Supervisor also oversees the Group Services and Activities program, including providing group services, developing groups, classes and activities, and ensuring that evidence based practices adhere to fidelity standards. The Intake and Group Services Social Worker may be assigned additional responsibilities.

Experience/Requirements

- Master's Degree in Social Work required (LMSW will be required when required by New York State to provide Social Work services).
- Post-masters direct service experience with populations served by the program preferred
- Strong clinical assessment skills
- Computer literacy
- Strong interpersonal and organizational skills
- Sound judgment, good decision making skills, and a high degree of tact and professionalism
- Good writing and verbal communication skills
- Ability to problem-solve, prioritize, and effectively manage time
- Bilingual English/Spanish preferred

To apply go to www.cucs.org

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Intake and Group Social Worker**Job Location:** Brooklyn**Posted:** 8/17/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Center for Urban Community Services (CUCS) seeks an Intake and Group Social Worker for its Prospect Place shelter for homeless, mentally ill women. Prospect Place is a 90 bed recovery oriented housing placement program located at 174 Prospect Place in Brooklyn, NY. Program services include: housing placement, comprehensive health, mental health, and case management services. Prospect Place operates 7 days per week with 24 hour clinical and security staff. The program is readily accessible by public transportation.

Please note that our program has temporarily relocated to the Sunset Park area of Brooklyn as part of the city's efforts to decrease the density in congregate shelter settings.

The Intake and Group Social Worker position has primary responsible for client intake at Prospect Place shelter from the hours of 9am to 5pm Monday-Friday. This includes screening applications for eligibility, conducting interviews, making enrollment decisions in consultation with site management, and introducing applicants to the services offered at the program. The position is responsible for ensuring vacancies are filled in a timely manner by conducting outreach and intake interviews, and managing relationships with referrals sources and DHS as appropriate to the position. In addition, the Intake and Group Social Worker position provides staff supervision in screening applications for eligibility, conducting interviews, making housing recommendations, and introducing applicants to the services offered at the housing sites.

The Intake and Group Social Worker oversees the Group Services and Activities at the program, along with another Intake and Group Social Worker, who works 9am to 5pm Monday to Friday. The position facilitates onsite groups, works in conjunction with site management to develop groups, classes and activities that are relevant and supportive of the program's clients, ensures that Evidence Based-practices are provided according to the fidelity model, and that all documentation is completed in an accurate, timely manner in according to Agency requirements.

The Intake and Group Social Worker is also responsible for helping their team and program to function well and meet contractual obligations; and striving, as appropriate to their role, to fulfill the CUCS programs' core purpose, core values and vision statements. The position offers supervisory experience and LCSW hours.

Experience/Requirements

The Intake and Group Social Worker is expected to possess strong assessment skills and to interface effectively and efficiently with partner agencies and colleagues to ensure quality services and program operations. Further, the Intake and Group Social Worker is expected to exhibit a heightened level of autonomy and decision-making skills. This position requires attention to detail, strong writing and verbal communication skills, computer literacy, and time-management skills. The Intake and Group Social Worker may be assigned additional responsibility for particular tasks, functions or groups.

Title
Qualifications

Social Worker 1

Master's Degree in Social Work (LMSW will be required when required by New York State to provide Social Work services)

Social Worker 2

Master's Degree in Social Work (LMSW will be required when required by New York State to provide Social Work services) plus 2 years of applicable post-master's degree direct service experience in the Social Work field with related populations

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Social Worker**Job Location:** Manhattan**Posted:** 8/3/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Email:

Job Description

The Prince George is located in the heart of the Flat Iron district of Midtown - Manhattan on 28th street. We are a part of a larger Non-Profit, Social Services agency called The Center for Urban Community Services (CUCS). We primarily offer housing for low income individuals as well as supportive housing to formerly homeless individuals who have suffered various forms of traumas in their past, generally leading to mental illnesses, and substance abuse. The Prince George has 415 units of supportive housing in one building. We provide Evidence Based, Person Centered, Recovery oriented services to our clients in order to help them live as full and satisfying lives as possible.

Responsibilities: The Social Worker provides a range of clinical services to tenants to help them live full and satisfying lives in the community; helping their team and program to function well and meet their contractual obligations to various funding agencies. Services that the social worker will be expected to provide include, but are not limited to, supportive counseling, outreach, written assessments, case management, advocacy and crisis intervention. The Social Worker serves as an assistance team leader in a variety of capacities, building their own leadership skills. The social worker will receive weekly clinical supervision that meets the requirements for LCSW hours and have access to all CUCS agency training's.

Due to the COVID pandemic we are temporarily working on a remote rotation schedule. 1 week on-site, 2 weeks remote. The hours are currently 9-5. This is subject to change.

Experience/Requirements

- New MSW graduates are encouraged to apply, but are required to obtain LMSW within 6 months of hire

- MSW/LMSW

- Related experience working with mentally ill, HIV positive or homeless individuals is strongly preferred.

- Good verbal and written communications skills.

- Computer literacy.

- Ability to work as part of a team

*Bilingual Spanish/English is preferred but not required.

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Social Worker**Job Location:** Bronx**Posted:** 8/17/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for a Social Worker position at Kingsbridge Heights directly next to the Kingsbridge 4 train stop. Kingsbridge Heights is a new 135 unit supportive housing site for middle-income, low-income and formerly homeless families and individuals located in the in the Kingsbridge section of the Bronx officially opened on March 2019. CUCS will provide comprehensive on-site supportive services for tenants, and will contract with C+C Apartment Management, LLC for property management and rent collection services. The program provides training in evidence based practices including Motivational Interviewing, Wellness Self-Management and Parenting Journey. Services provided include case management, mental health services and person centered service planning utilizing a family systems approach.

Summary of Responsibilities:

The Social Worker will carry a caseload and provide decision making and service delivery responsibilities including crisis-intervention, medication management and regulatory compliance. Social Worker will participate and contribute to a program culture that is family/client-centered, dedicated to continuous quality improvement

Experience/Requirements

- Master's Degree in Social Work required
- Experience with related population, verbal and written communication skills
- Experience/interest in facilitating activities, groups
- Computer literacy
- Bilingual English/Spanish preferred.

CUCS requires that all full-time social workers who provide services within the LMSW or LCSW scope of practice to have a license within 6 months from date of hire

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Social Worker (Outreach)**Job Location:** Manhattan**Posted:** 7/20/2020**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.
Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004

Job Description

The Social Worker will be responsible for engaging street homeless people to find unique solutions to their immediate needs. The Social Worker will frequently engage clients in the field, including on the street, in transitional and permanent housing, and at community service providers. The Social Worker will assist clients with finding transitional and permanent housing utilizing a "housing first" approach. The Social Worker will utilize a harm reduction approach emphasizing meeting clients "where they are at" without judgment or coercion. The Social Worker will assist with responding to 311 calls regarding homeless people in need of assistance. The Social Worker will work with a diverse range of clients including substance users, people with mental illnesses, and people involved with the criminal justice system. The Social Worker will also take on a leadership role on the team by participating and contributing to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement. The Social Worker will receive weekly clinical supervision that meets the requirements for LCSW hours and have access to all CUCS agency trainings. Four overnight shifts a year are required to count homeless people sleeping on the street.

Experience/Requirements

- Master's Degree in Social Work is required.
- An LMSW is required within six months of hire.
- Recent and upcoming graduates and experienced clinicians encouraged to apply.
- Computer literacy required.
- Must be able to work effectively as part of a team.
- Bilingual Spanish / English strongly preferred.
- Driver's License Required.