

CUCS JOBS JOURNAL

A PUBLICATION OF THE HOUSING RESOURCE CENTER

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2021

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CUCS JOBS JOURNAL

The CUCS Jobs Journal is a bi-weekly listing of job openings available to residents of supportive housing and consumers of OMH or DOHMH funded services. The Jobs Journal is supported by the NYC Department of Health and Mental Hygiene (DOHMH).

Job postings submitted to CUCS Jobs Journal will be valid for up to three (3) months. If jobs are not resubmitted at that time they will be removed from the Jobs Journal.

If you have questions about this publication or would like to list a job, please call the CUCS Jobs Journal at (212) 801-3300 or email us at jobsjournal@cucs.org. **Job postings must be submitted by the close of business on the Tuesday before publication.**

The next issue of the Jobs Journal will be published
April 12, 2021.

There is no cost to post jobs in the CUCS Jobs Journal.

The CUCS Jobs Journal is available on the Internet at the CUCS web site. It can be found at <https://www.cucs.org/housing/housing-resource-center/>.

Peer Specialist Positions Available With CUCS Intensive Mobile Treatment Team

CUCS is looking to fill Peer Specialist positions with the Intensive Mobile Treatment Team. The Intensive Mobile Treatment Team works with individuals that move frequently across the behavioral health care system (outpatient and inpatient), the homeless services system (shelter, street, Safe Haven), and the criminal justice system (jail, probation, parole), and have barriers to engage in the services they need.

The Peer Specialist will have experience as a recipient of mental health services and ideally a history of homelessness and/or criminal justice systems with a willingness to share personal, practical experience, knowledge, and first-hand insight to benefit program enrollees. Experience with substance use services or the criminal justice system is also required. Peer Specialist will be responsible for building of relationships with program participants and their networks of support in order to support the person's recovery. The Peer Specialist will also assist consumers with navigating the service systems, including behavioral and medical health, criminal justice, shelter system, entitlements and transportation. The Peer Specialist will be expected to contribute to a program culture that is person-centered, outcome-oriented, and committed to continuous quality improvement. All Peer Specialist staff will become certified, with either a Provisional or Professional certification within 1 year of employment. You can apply on our website: www.cucs.org.



eNews

For Immediate Release on October 27, 2020

NYPSCB ANNOUNCES NEW CERTIFICATION PROGRAM BASED ON THE SAMHSA CORE COMPETENCIES FOR PEER WORKERS

The New York Peer Specialist Certification Board (NYPSCB) is pleased to announce the launch of a new certification program designed for peer workers offering non-clinical peer services to people living with or in recovery from mental health and/or substance use conditions. The **New York Certified Peer Worker (NYCPW)** certification program is based upon the **SAMHSA Core Competencies for Peer Workers in Behavioral Health Services (2015)**, which was developed with broad stakeholder involvement and extensive feedback from both the "mental health consumer and substance use disorder recovery movements" (SAMHSA, 2015, p.1). The Core Competencies were intended to "guide delivery and promote best practices in peer support" and designed to be used "to inform peer training programs, assist in developing standards for certification, and inform job descriptions" (SAMHSA, 2015, p.2). To review a copy of the SAMHSA Core Competencies document, visit the NYPSCB [website](#).

In March 2020, the NYPSCB embarked on the development of the NYCPW certification using the SAMHSA Core Competencies as the framework for the new program after identifying numerous trends around peer services, including the need for:

- a more rigorous certification program that better reflects the skills and knowledge needed by peer workers supporting people in or seeking recovery;
- a career ladder for peer workers that recognizes the full continuum of peers from trainee to advanced and supervisor level workers;
- an expansion of the pathways for obtaining certification and the creation of fast tracks for those already peer certified as a Certified Peer Specialist (CPS), a Certified Recovery Peer Advocate (CRPA), a Certified Addiction Recovery Coach (CARC) or other peer certifications;
- a peer certification intended for peer workers supporting people in recovery from mental health and/or substance use conditions that can serve as a model for the integration of peer services and peer certifications within the New York System of care and beyond.

The NYCPW program standards were approved by the NYPSCB in August 2020 and the NYCPW Job Task Analysis was completed in September 2020. As a result, the new certification program will officially launch in November 2020. Unlike the CPS which requires lived experience of a mental health condition, the Certified Peer Worker will require lived experience from a mental health and/or a substance use condition and completion of peer worker specific training, peer work/volunteer experience and completion of a written exam available in 2021. The intent of the new program is to expand the peer worker opportunities and integrate the existing peer certifications into the new program. However, the CPW program will compliment and strengthen the existing peer certifications and not replace them, as candidates will be encouraged to maintain their existing peer certifications if they choose. Those that hold active peer certifications such as the CPS, CRPA and CARC will be offered the opportunity to apply during the transition period from January to June 2021 at no cost, without completing the NYCPW exam and with a simplified application process. Details about the transition program will be announced in December 2020.

The Certified Peer Worker program will offer applicants the opportunity to get certified at 4 levels initially (CPW-Trainee, CPW-Provisional, CPW, CPW-Advanced), based upon the amount of peer work/volunteer experience and number of hours of peer worker specific training they have completed. The NYCPW Job Task Analysis identified 13 CPW Domains overall with three unique domains per level and a fourth domain: Professional Responsibilities. For details about the recently approved CPW Job Task Analysis, certification standards and levels of certification, visit the NYPSCB website for details. For questions about the NYPSCB or the CPW program, please email the NYPSCB Director mrosier@mhepinc.org

New York Peer Specialist Certification Board, Inc.

3 Atrium Drive, Suite 200

Albany, New York 12205

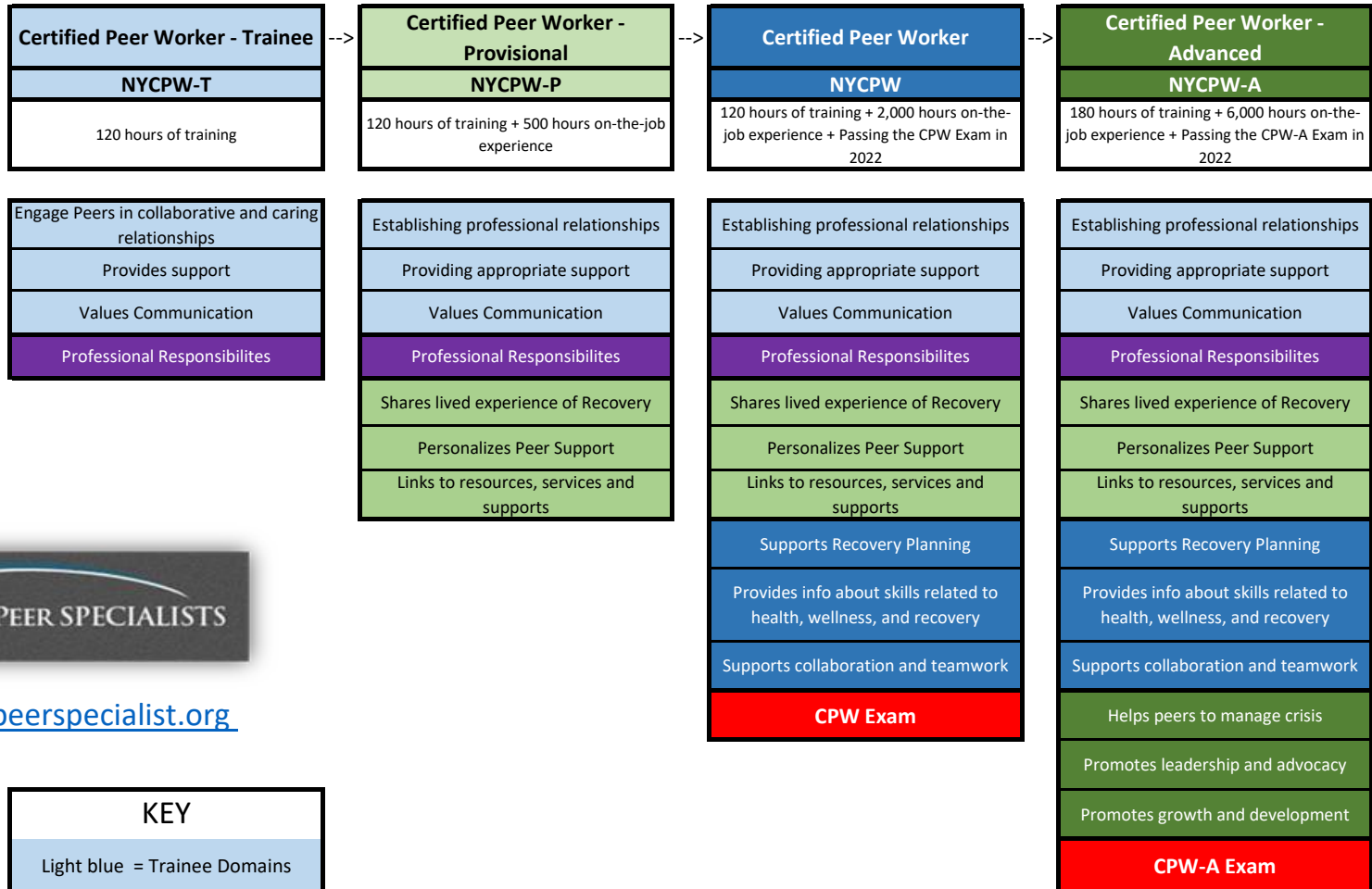
Website: www.nypeerspecialist.org

Email: info@nypeerspecialist.org

T: 518.426.0945

F: 518.434.3823

The New York Certified Peer Worker Job Task Analysis



www.nypeerspecialist.org

KEY
Light blue = Trainee Domains
Purple = All NYCPW
Light green = Provisional Domains
Dark blue = Standard Domains
Dark green = Advanced Domains
Red cells = Test

The NYCPW Job Task Analysis is based upon the SAMHSA Core Competencies of Peer Workers in Behavioral Healthcare (2015)

NYPCB Approved October 2020

The CUCS Jobs Journal is a bi-weekly listing of job openings available to supportive housing residents and consumers of OMH or DOHMH-funded services. Resumes and cover letters should be submitted on the organizations' websites. Information was not available at this time for those areas that are blank. For more information: Phone: (212) 801-3300; Fax: (212) 635-2183; e-mail: jobsjournal@cucs.org

Agency/Site Abbreviations

Aff: Affiliated Agency Bus: Business EP: Employment Program
Gov: Government SHA: Supportive Housing Agency
SSRO: Supportive SRO Residence OSR: Other Supportive Residence
SSA: Social Service Agency

The CUCS Jobs Journal is supported by the NYC Department of Health and Mental Hygiene

The CUCS Jobs Journal

Monday, March 29, 2021

Employment Training Program

Agency: Community Access -- SSA

Site: Community Access -- SSA

Position: Housing Intern

Job Location: Citywide

Posted: 3/1/2021

Benefits: Unknown

FT/PT:

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004

Job Description

Community Access expands opportunities for people living with mental health concerns to recover from trauma and discrimination through affordable housing, training, advocacy, and healing-focused services. We are built upon the simple truth that people are experts in their own lives.

Position Overview:

Participate in an on the job training program, which will assist the individual in obtaining skills relevant to work in an advocacy department. The intern will learn skills necessary to:

Create internal and external documents for advocacy activities, including initial drafting, editing, printing, and filing.

Assist with event functions, such as staffing welcome tables, assisting participants, taking notes, and helping to coordinate event logistics.

Perform administrative duties associated with the Advocacy department, including but not limited to filing, maintaining databases, phone calls.

Experience/Requirements

Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.

Establish and maintain polite, professional and effective working relationships with all contacts during the performance of duties.

Completion of relevant training program

Good oral and written communication skills.

Be creative and flexible.

Show initiative and be responsible for follow through.

Ability to work independently and as part of a team.

Ability to maintain confidential information, as related to position.

Excellent customer service experience.

Intermediate level computer skills; Microsoft Word and Excel.

Demonstrated flexibility with ability to change priorities with limited notice.

To apply go to www.communityaccess.org.

HS Diploma/GED Required

Agency: Center for Urban Community Services -- SHA

Site: CUCS -- SHA

Position: Bilingual Benefits Advisor

Job Location: Queens

Posted: 2/16/2021

Benefits: Unknown

FT/PT: FT

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

Mail: CUCS

198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

CUCS operates several Benefits Centers in the community and on Rikers Island, collectively known as CUCS Connects. CUCS Connects is a free service for all New Yorkers that helps those needing assistance during these unprecedented times. Our goal is to connect individuals and families with resources, specifically the acquisition of public benefits. Presently, this work is conducted remotely, with the anticipation of resumption of in-person services in a community work site and on Rikers Island. Our remote work centers around a new technology platform which features live calls, chats and emails for individuals seeking assistance through our CUCS Connects website. On Rikers Island, we address basic concerns onsite that may otherwise complicate successful re-entry into the community when released: acquiring benefits, addressing outstanding civil legal concerns and inaccurate documentation regarding criminal histories. We are a diverse team who are hard working, client centered and willing to do whatever it takes to get the job done. The Benefits Advisor will assist individuals in screening for interest and eligibility for public benefits, navigating the application process for those benefits and services, including electronic application completion. Benefits Advisors may need to work at multiple sites, depending on need.

Experience/Requirements

HS diploma and at least 2 years of related experience required, BA preferred. Bilingual Spanish-speaker required. Strong organizational skills, ability to market program and work collaboratively with other service providers both on and off island. Social service experience required. Experience in public benefits acquisition and/or re-entry, a plus. Must be highly organized, professional, flexible, focused, and be able to work with a diverse population of clients, and possess a proven ability to maintain professional boundaries.

PLEASE NOTE - Masters' level applicants will NOT be considered. This is not a supervisory position. Candidates must be able to pass New York City Department of Corrections clearance process for employment.

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Bilingual Evening Case Manager
Job Location: Brooklyn

Posted: 2/1/2021
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

HOURS-4pm to 12am Monday through Friday

The program's goal is permanent housing placement that meets women's preferences, needs and abilities.

Program services include: housing placement, on-site health and mental health care, housing focused case management, and group services.

The Evening Case Manager is part of the Evening Team which consists of an Evening Supervisor, Evening Social Worker, and two Evening Case Managers. Some of the responsibilities of the Evening Case Manager are:

Fostering seamless service provision across shifts.

1. Knowing and being able to communicate with clients about the program's mission, structure, and approach to treatment.
2. Providing and documenting relevant information about a client to their workers and other program staff.
3. Knowing program rules and reporting on rule violations.
4. Providing medication monitoring during assigned shifts.
5. Assisting with clients moving into the shelter that occur during shift.
 - Ensuring that clients are safe and comfortable.
1. Responding to crises.
2. Proactively working to create and/or maintain an environment which is safe and comfortable.
 - Providing and supporting opportunities for therapeutic recreation and socialization.
1. Proactively working to engage clients in the program.
2. Facilitating positive group activities.

Experience/Requirements

2 years as CM 1

or

Bachelor's Degree

or

HS Diploma and 4 years relevant experience.

Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants with HS diplomas.

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Case Manager
Job Location: Manhattan

Posted: 1/4/2021
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for a Daytime Case Manager position at the CUCS' Harlem Transitional Services-Kelly Safe Haven. HTS' Kelly Safe Haven is a 60- bed residence. It provides chronically street homeless individuals with mental illness and/or substance abuse assistance in obtaining and maintaining permanent housing. The Housing First/Harm Reduction Model is used to engage people who otherwise may not accept services. A multidisciplinary staff works collaboratively with the residents on their recovery, and housing goals. Staff receive extensive training in Evidence Based Practices including Motivational Interviewing, Wellness Self-Management and Behavioral Treatment Interventions for substance abuse.

The Daytime Case Manager will support the consumer through the housing placement process which includes helping the consumers secure entitlements and work towards psychiatric stability, providing Assistance with Self Administration of Medications, coaching consumers on interview skills, and providing follow-up as is needed to the program residents. They will carry a caseload of 8-10 program residents and as needed facilitate groups for program residents.

Experience/Requirements

For CM 1: High School Diploma and 2 years experience. CM2: 2 years as CM 1 or, Bachelor's Degree, or BSW, or, HS Diploma and 4 years relevant experience. For CM 3: 2 years as CM 2, or, Bachelor's Degree or BSW, and 1 year relevant experience, or, HS Diploma and 6 years relevant experience. Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants with HS diplomas.

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Case Manager**Job Location:** Bronx**Posted:** 1/19/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Park House and Webster Ave residences are new supportive housing sites in the Tremont section of the Bronx for low-income and formerly homeless families and individuals. Both buildings are new construction, developed on the same plot of land, and connected by an outdoor courtyard area. CUCS staff provide social services at both sites. The Webster houses 170 tenants and Park House houses 20 special needs tenants. Park House and Webster both opened in 2018.

Responsibilities:

The Case Manager provides a range of clinical services to tenants to help them live full and satisfying lives in the community; helping their team and program to function well and meet their contractual obligations to various funding agencies. Services that the Case Manager will be expected to provide includes case management and clinical services, engagement, outreach, psycho-education, coordination of care, ongoing individual counseling, advocacy, medication assistance, as well as complete documentation of these services. The case manager will participate and contribute to a program culture that is client-centered, outcome-oriented, and dedicated to continuous quality improvement.

Experience/Requirements

- Case Manager 1 requires a HS Diploma and 2 years relevant experience
- Case Manager 2 requires a Bachelor's Degree or HS Diploma and 4 years relevant experience.
- Case Manager 3 requires a Bachelor's Degree and 2 years relevant experience or BSW and 1 year relevant experience or HS Diploma and 6 years relevant experience.
- Good verbal and written communication skills
- Strong writing skills and computer literacy required
- Bilingual Spanish / English strongly preferred

Note: for every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants with HS diplomas.
To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Case Manager**Job Location:** Manhattan**Posted:** 2/16/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

We are currently hiring for seven Case Manager positions for the Drop In Center (5) and Safe Haven (2). The shift is M-F 9am-5pm.

The Case manager is responsible for working with an assigned group of clients to help them obtain housing, help clients live full and satisfying lives in the community, help their team and program to function well and meet their contractual obligations including achieving contracted housing placement goals, and striving as appropriate to their role, to fulfill the CUCS programs' core purpose, core values and vision statements.

Experience/Requirements

CM 1: High school diploma and 2 years experience
CM 2: Bachelors degree or HS diploma or equivalent and 4 years of relevant work experience
CM 3: BSW and 1 year relevant experience (excluding fieldwork) or Bachelors degree and 2 years relevant experience or HS diploma and 6 years relevant experience
For applicants without college degrees, every 30 credits can be substituted for 1 year of experience
Demonstrated ability to provide services to a specialized population, computer literacy and good written and verbal communication skills are required.
Must be able to work effectively as part of a multidisciplinary team
To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Case Manager**Job Location:** Manhattan**Posted:** 3/29/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Case Manager is responsible for a caseload of 25-30 clients. The job comprises a full range of direct services to clients with particular emphasis on mental health, physical health and substance abuse services. Services may also include money management, coordination of care, medication management, on- going individual counseling, and complete documentation of these services. Additional responsibilities include involvement in evidence based practices such as Supported Employment and Motivational Interviewing. The Case Manager will participate and contribute to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement.

THIS POSITION IS LOCATED IN THE TIMES SQUARE AREA OF MANHATTAN

Experience/Requirements

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for a Case Management position at the Times Square. The Times Square is the largest supportive housing residence in the US and provides permanent affordable housing and supportive services for 652 low-income and formerly homeless individuals including many with a history of substance abuse, physical and psychiatric disabilities and HIV.

Case Manager 2 – Bachelor's Degree or HS Diploma or equivalent and 4 years relevant experience.

Case Manager 3 - BSW and 1 year relevant experience (excluding fieldwork) or Bachelor's degree and 2 years relevant experience or HS diploma or equivalent and 6 years relevant experience.

For applicants without college degrees, every 30 credits can be substituted for 1 year of experience.

Bilingual English/Spanish

Strong written and verbal communications skills

Computer literacy required

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Case Manager**Job Location:** Bronx**Posted:** 3/29/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Case Manager at The Lenniger will carry a caseload of 25-30 individuals and families. The Case Manager's role is to help clients to build full and satisfying lives by achieving goals that are meaningful to them. Responsibilities include, but are not limited to:

Use a Person-Centered approach to help clients set goals, identify interests, and address concerns.

Help clients to explore interest and involvement in employment, education, volunteering, and other adult role activities.

Be a source of non-judgmental support.

Help clients to identify positive ways of spending time.

Get to know clients and their psychosocial history in order to provide strategic interventions and services.

Help clients to understand and proactively address diagnoses (medical, psychiatric, substance abuse, etc).

Use psycho-educational techniques to help clients understand and adhere to medication regimens, as well as advocate with their providers.

Regularly assess risk factors for violence against self or others, and respond appropriately according to policy guidelines.

Regularly coordinate care with all collateral contacts, including but not limited to family, providers, ACS and APS, Schools, etc.

For family clients, maintain a strengths-based perspective to engage all members of the family in order to help improve family functioning.

The Case Manager serves on a team and is responsible for actively engaging in the program as a learner, culture-creator, and leader. The Case Manager will participate and contribute to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement.

Experience/Requirements

- BSW and 1 year of relevant work experience, or BA and 2 Years of relevant work experience, or High School Diploma or equivalent and 6 years of relevant work experience

Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants with HS diplomas

- Demonstrated ability to provide services to clients with psychiatric and medical disabilities and with issues of substance abuse.

- Experience working with families.

- Bilingual English/Spanish Required

- Computer literacy, excellent writing and verbal communication skills are required.

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Case Manager (ACT)**Job Location:** Bronx**Posted:** 1/4/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Case Manager will carry a caseload of 10-12 clients and provide regular field-based follow up, counseling, and case management. This may involve tasks such as escorts to appointments, assistance with applying for entitlements, coordination of care between outside service providers, linkage to community resources, and other tasks as assigned by program management. Clients on caseload are expected to be seen for a minimum of 6 visits per month. The Case Manager will participate and contribute to a program culture that is client-centered, outcome-oriented and dedicated to continuous quality improvement.

Experience/Requirements

One year experience in a mental health setting preferred.

Good verbal and written communication skills.

Computer literacy.

Bilingual English/Spanish preferred, but not required.

Valid NYS driver's license required.

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Early AM Case Manager**Job Location:** Manhattan**Posted:** 2/1/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Case Manager provides a full range of direct services to clients living on the streets and pursuing permanent housing. The Case Manager will work within an interdisciplinary team focusing on moving people off the streets of Upper Manhattan into permanent housing and successfully reintegrating into their communities. The Case Manager's responsibilities will include outreach to clients living on the street as well as assisting their caseload with obtaining permanent housing. The early morning case manager's schedule is from 5:30am to 1:30pm. There is a Quarterly Overnight count all staff are expected to attend.

Experience/Requirements

Bachelor's Degree and 2 years relevant experience, or BSW and 1 year relevant experience, or HS Diploma and 6 years relevant experience (for Case manager 3). Bachelor's Degree, or HS Diploma and 4 years relevant experience (for Case Manager 2). HS Diploma and 2 years experience (for Case Manager 1). For applicants without full degrees, every 30 credits can be substituted for one year of experience

· Applicants with Spanish language proficiency will be prioritized

· Must have valid driver's license

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Edu and Activity Specialist
Job Location: Bronx

Posted: 2/1/2021
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Education & Activity Specialist is responsible for developing a robust community through activity-oriented group work, educational activities, resource development, and direct recipient care. The Education & Activity Specialist will work collaboratively with direct care staff, therapeutic activity specialists, volunteers, and management to provide integrated therapeutic activities. This position is responsible for planning, promoting, and facilitating activity groups, including family and community events which serve to support the rehabilitation services provided to the agency's recipients. The Education & Activity Specialist is also responsible for increasing access to community supports by developing relationships with community resources, educating and supporting staff in accessing resources, and acting as liaison in communicating with resources. This position may involve task supervision of therapeutic specialists and volunteers. The Education & Activity Specialist is a shared position between the Sydelle and Lenniger programs. The position will report directly to the Family Services Coordinator.

The position requires a good understanding of residential housing and experience working with a diverse population. Strong organizational, verbal and written communication skills are essential as is the ability to interface effectively and efficiently with colleagues and tenants.

Experience/Requirements

- BA and 3 years direct service experience with indicated populations, or HS diploma and 7 years direct service experience with indicated populations

Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants with HS diplomas

- Demonstrated ability to serve a special needs population such as the homeless and/or mentally ill
- Demonstrated ability to work with school aged children
- Strong organizational, writing and interpersonal skills
- Computer literacy, including ability to create and edit documents in Word, Publisher, PowerPoint, and Excel
- Bilingual Spanish/English preferred

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Medication Case Manager
Job Location: Brooklyn

Posted: 1/19/2021
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

Prospect Place is a 90 bed recovery oriented housing placement program located at 174 Prospect Place in Brooklyn, NY. Program services include: housing placement, comprehensive health, mental health, and case management services. Prospect Place operates 7 days per week with 24 hour clinical and security staff. The program is readily accessible by public transportation.

The Case Manager is responsible for working along side the site's LPN and medication team to monitor medications for the shelter residents. Assistance with Self Administration of Medication is a fundamental part of our program model. The Case Manager will monitor clients self administering their medication, seek out clients and provide counseling to encourage medication compliance, assist with ordering and receiving of medications. Additional tasks include escorting, coordination with onsite providers, and opportunities for on-site groups. The Case Manager will work along side all staff to help our clients live full and satisfying lives in the community; helping their team and program to function well and meet their contractual obligations; and striving, as appropriate to their role, to fulfill the CUCS programs' core purpose, core values and vision statements.

Experience/Requirements

2 years as CM 1
 or
 Bachelor's Degree
 or
 HS Diploma and 4 years relevant experience.

Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants with HS diplomas.
 To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA
Position: Per Diem Case Manager
Job Location: Manhattan

Posted: 1/4/2021
Benefits: Unknown
FT/PT: PT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Description

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for a Per Diem Case Manager position at the CUCS' Harlem Transitional Services Kelly Safe Haven. HTS' Kelly Safe Haven is a 60- bed residence. It provides chronically street homeless individuals with mental illness and/or substance abuse assistance in obtaining and maintaining permanent housing. The Housing First/Harm Reduction Model is used to engage people who otherwise may not accept services. A multidisciplinary staff works collaboratively with the residents on their recovery, and housing goals. Staff receives extensive training in Evidence Based Practices including Motivational Interviewing, Wellness Self-Management and Behavioral Treatment Interventions for substance abuse.

Responsibilities: Duties include monitoring medication, addressing the clinical needs of the residents, ensuring the safety of the facility.
 Hours: Weekends 8am-4pm, 4pm-12am, and 12am-8am

Experience/Requirements

Bachelor's Degree or HS Diploma and 4 years relevant experience. Note: For every 30 college credits earned, 1 year of experience may be reduced from the requirement for applicants with HS diplomas

- Good verbal and written communication skills
- Computer literacy
- Bilingual Spanish/English preferred

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA

Site: CUCS -- SHA

Position: Per Diem Case Manager

Job Location: Brooklyn

Posted: 3/29/2021

Benefits: Unknown

FT/PT: PT

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Center for Urban Community Services (CUCS) seeks a bilingual Per Diem Case Manager for its Prospect Place shelter for homeless, mentally ill women. Prospect Place is a 90 bed recovery oriented housing placement program located at 174 Prospect Place in Brooklyn, NY. Program services include: housing placement, comprehensive health, mental health, and case management services. Prospect Place operates 7 days per week with 24 hour clinical and security staff. The program is readily accessible by public transportation.

Hours:

Primarily weekends and week day overnight shifts, 12am-8am

Some of the responsibilities of the Per Diem Case Manager shift:

Fostering seamless service provision across shifts.

1. Knowing and being able to communicate with clients about the program's mission, structure, and approach to treatment.
2. Providing and documenting relevant information about a client to their workers and other program staff.
3. Knowing program rules and reporting on rule violations.
4. Providing medication monitoring during assigned shifts.
Ensuring that clients are safe and comfortable.
1. Responding to crises.
2. Proactively working to create and/or maintain an environment which is safe and comfortable.
- . Providing and supporting opportunities for therapeutic recreation and socialization.
1. Proactively working to engage clients in the program.
2. Facilitating positive group activities.

Experience/Requirements

- Bachelor's Degree
- Related experience
- Appropriate verbal and written communication skills
- Computer literacy
- Bilingual Spanish/English preferred

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA

Site: CUCS -- SHA

Position: Safety Specialist

Job Location: Manhattan

Posted: 3/15/2021

Benefits: Unknown

FT/PT: FT

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Safety Specialist is responsible for ensuring the overall security of the site, staff and clients by performing the following duties:

Security Activities

- Access control
- Monitor facility using electronic security systems
- Respond to fires and fire alarms
- Respond to unauthorized entries or exits
- Review security camera footage as needed
- Conduct foot patrols; check egresses; ensure roof, doors, windows and inventory are secure
- Proactively intervene in client conflicts using verbal de-escalation skills
- Use physical restraint as directed by clinical staff
- Report and document incidents as required

Client-related Activities

- Proactively outreach and engage residents
- Provide supplies to clients on intake and as needed
- Document client and program information in program log, CAREs database and participants record
- Participate in maintaining a therapeutic environment by communication and collaboration with other staff

Experience/Requirements

- High School Diploma or equivalent
- 2 years related experience
- Good interpersonal, engagement and organizational skills
- Good written and verbal communications skills
- Ability to work in a fast paced environment, maintain composure in stressful situations, and work closely with a clinical team

Education and Experience Preferred

- Bilingual English/Spanish
- Experience in homelessness or mental health

Certification/Licensure

Required within 3 months of hire:

- NYS Security Guard License
- First Aide/CPR certificate
- New York Fire Department Certificate of fitness as fire guard or fire coordinator

Physical Requirements:

- Ability to stand, walk and sit for long periods of time
- Ability to lift 50 lbs. Ability to travel within the community in all types of weather, including inclement weather.

Other:

Preferred candidates will demonstrate an ability to contribute to a program culture that is welcoming of all participants, team driven, culturally sensitive and outcome oriented.

To apply go to www.cucs.org.

Agency: Community Access -- SSA

Site: Community Access -- SSA

Position: Building Superintendent

Job Location: Bronx

Posted: 3/29/2021

Benefits: Unknown

FT/PT: FT

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004

Job Description

The primary goal of the Live In Residential Building Superintendent is to provide a safe and adequate living/working environment for the tenants and assigned staff. The Building Superintendent is responsible for the daily maintenance, repairs, and building code compliance as it relates to local, state, federal requirements and agency policies and procedures.

Position Location: Bronx

Position Type: Full- Time

Salary: \$48k-55k (depending on experience)

Essential Job Functions

- Maintain building and property in good condition and in compliance with all building codes, local, state and federal requirements, and agency policies and procedures
- Conduct inspections as required for Community Access' preventive maintenance program for all building systems and equipment
- Keep accurate records of all inspections conducted
- Provide supervision to assigned staff so that Agency and Department goals are communicated effectively, job performance is continuously evaluated, and appropriate training is given
- Complete reports of all safety related building incidents in a timely manner
- Ensure all units are prepared in a timely manner for new occupancy, to include cleaning and repair, refuse removal and painting as needed
- In coordination with the Program Director, develop and implement maintenance and cleaning schedules to meet the changing needs of tenants and staff
- Maintain accurate log of records of all inspections and violations received from outside agencies
- Maintain overall building as necessary to create clean, safe and sanitary conditions, including:
 - Heating, hot water, and ventilation systems, both centrally and in individual units (excluding tenant owned property/equipment)
 - Ensuring preventive maintenance schedules
 - Ensures that all drainage areas are free of debris for proper water run-off to include sewer drains and traps and secondary lines
 - Interiors of basement, railings and exterior iron gates and grills
- Perform minor repairs as needed, including routine building repairs, plumbing, electrical repairs on appliances (excluding tenant owned property/equipment), fixtures, switches, outlets, circuits, etc
- Perform exterminating services in addition to regularly scheduled extermination services
- Observe status of buildings systems and equipment under warranty
- Provide access to and monitor outside vendors or work teams providing service or repair
- Respond to all emergency calls on a 24-hour basis
- Assist with garden maintenance
- Work with building Program Director, their designee's and other staff to ensure agency's goals and objectives are being met.
- Provide back-up to Maintenance Worker, as needed
- Attend classes such as boiler maintenance, electrical repair, fire safety, etc

This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.

Experience/Requirements

Education Requirements:

- Must possess and maintain current Certificate of Fitness for Fire Alarm Systems; additional Certificates of Fitness' may be required
- High school diploma or equivalent required

Job Qualifications

- At least two (2) years of training or three (3) years of works experience in related trade
- At least one (1) year of supervisory experience, preferred
- Must have experience in one or more of the following fields: carpentry, electrical, plumbing, masonry, and painting
- Must have working knowledge of equipment installation and repair, including HVAC systems
- Must be able to operate and maintain appropriate machines such as floor buffer, trash compactor, snow blowers, etc.
- Must have basic math skills
- Must be fingerprinted and cleared by the New York State Justice Center
- Ability to work overtime hours, as needed
- Must be able to regularly lift and carry items, which weigh up to 100 lbs
- Ability to prioritize tasks and perform repair work independently.
- Ability to direct work of other staff
- Provide holiday, evening and weekend coverage, as necessary
- Be creative and flexible.
- Show initiative and be responsible for follow through.
- Excellent oral and written communication skills.
- Ability to utilize various computer programs.
- Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.

To apply go to www.communityaccess.org.

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Entry Level Case Manager**Job Location:** Bronx**Posted:** 1/4/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

The Entry-Level Case Manager (Service Coordinator) provides supportive services to assigned program participants in a housing setting. The type of support includes assisting with defining personal, vocational, and educational goals and using a person-centered / Harm Reduction model that supports individuals in their recovery, hopes, and opportunities.

Position Type: Full Time

Location: Bronx, New York

Salary: \$40,800

Essential Job Functions

Provide recovery-oriented support services and outreach to assigned program participants.

Utilize harm reduction strategies when working with individuals experiencing drug and/or alcohol-related problems.

Develop and assist in implementing service plans determined by goals of program participants, including reviewing service plans with program participants, identifying progress, and revising the plan as needed.

Assist program participants in advocating for quality care received from external service providers, including educating providers on special issues.

Provide support and training on skills-building, including but not limited to assertiveness, self-advocacy, socialization, and housekeeping.

Provide holiday, evening, and weekend coverage, as necessary.

Experience/Requirements

Minimum of a high school diploma or equivalent (GED) - Bachelor's degree, preferred. Commitment to recovery-oriented practice.

Position Qualifications:

Fluent, Bilingual Spanish

Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.

Must be fingerprinted and cleared by the Office of Mental Health (OMH).

Be skilled in conflict mediation/negotiation and have an assertive approach to problem-solving.

Excellent oral and written communication skills.

Ability to utilize various computer programs, specifically Microsoft Word and Excel.

Be creative and flexible

To apply go to www.communityaccess.org.**Agency:** Community Access -- SSA**Site:** Community Access -- SSA**Position:** Entry Level Case Manager**Job Location:** Brooklyn**Posted:** 1/4/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

The Entry-Level Case Manager (Service Coordinator) provides supportive services to assigned program participants in a housing setting. The type of support includes assisting with defining personal, vocational, and educational goals and using a person-centered / Harm Reduction model that supports individuals in their recovery, hopes, and opportunities.

Position Type: Full Time

Location: Brooklyn, New York

Salary: \$40,800

Essential Job Functions

Provide recovery-oriented support services and outreach to assigned program participants.

Utilize harm reduction strategies when working with individuals experiencing drug and/or alcohol-related problems.

Develop and assist in implementing service plans determined by goals of program participants, including reviewing service plans with program participants, identifying progress, and revising the plan as needed.

Assist program participants in advocating for quality care received from external service providers, including educating providers on special issues.

Provide support and training on skills-building, including but not limited to assertiveness, self-advocacy, socialization, and housekeeping.

Provide holiday, evening, and weekend coverage, as necessary.

Experience/Requirements

Minimum of a high school diploma or equivalent (GED) - Bachelor's degree, preferred. Commitment to recovery-oriented practice.

Position Qualifications:

Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.

Must be fingerprinted and cleared by the Office of Mental Health (OMH).

Be skilled in conflict mediation/negotiation and have an assertive approach to problem-solving.

Excellent oral and written communication skills.

Ability to utilize various computer programs, specifically Microsoft Word and Excel.

Be creative and flexible

To apply go to www.communityaccess.org.

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Entry-Level Case Managers**Job Location:** Manhattan**Posted:** 3/1/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

Community Access expands opportunities for people living with mental health concerns to recover from trauma and discrimination through affordable housing, training, advocacy, and healing-focused services. We are built upon the simple truth that people are experts in their own lives.

Position Overview:

The Entry-Level Case Manager (Service Coordinator) provides supportive services to assigned program participants in a housing setting. The type of support includes assisting with defining personal, vocational, and educational goals and using a person-centered / Harm Reduction model that supports individuals in their recovery, hopes, and opportunities.

Position Type: Full Time**Location:** 29 East 2nd Street - New York, New York**Salary:** \$40,800**Essential Job Functions**

- Provide recovery-oriented support services and outreach to assigned program participants.

- Utilize harm reduction strategies when working with individuals experiencing drug and/or alcohol-related problems.

- Develop and assist in implementing service plans determined by goals of program participants, including reviewing service plans with program participants, identifying progress, and revising the plan as needed.

- Assist program participants in advocating for quality care received from external service providers, including educating providers on special issues.

- Provide support and training on skills-building, including but not limited to assertiveness, self-advocacy, socialization, and housekeeping.

- Provide holiday, evening, and weekend coverage, as necessary.

Experience/Requirements**Education Qualifications:**

- Minimum of a high school diploma or equivalent (GED) - Bachelor's degree, preferred. Commitment to recovery-oriented practice.

Position Qualifications:

- Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.

- Must be fingerprinted and cleared by the Office of Mental Health (OMH).

- Be skilled in conflict mediation/negotiation and have an assertive approach to problem-solving.

- Excellent oral and written communication skills.

- Ability to utilize various computer programs, specifically Microsoft Word and Excel.

- Be creative and flexible

To apply go to www.communityaccess.org.

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Front Desk Receptionist**Job Location:** Bronx**Posted:** 2/1/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

The Front Desk Receptionist is expected to interact with tenants, guests and staff in a professional and courteous manner, while monitoring the safety of the tenants and the building.

This includes greeting tenants and guests in professional, courteous and hospitable manner; monitoring the safety and security of building and its tenants and reporting any problems if necessary; monitoring the proper functioning of building systems and notifying the superintendent if necessary; answer telephones, take messages, and provide routine information about Community Access; prepare work orders for repair and maintenance problems reported by tenants or observed during shift, etc.

Position Type: Per Diem**Position Location:** 1750 Davidson Ave Bronx New York**Pay Rate:** \$15.00 / Hour**Essential Job Functions**

- Provide support to tenants, listen to their concerns, and direct them to their service coordinators.

- Monitor the safety and security of building and its tenants and report any problems or needs.

- Monitor and ensure consistent and proper application of agency's visitor identification policy.

- Monitor and report to program staff any problems caused by tenants who do not observe house rules.

- Observe and, using the desk log, record conditions including potential problems in the building every two hours during the shift or more often if conditions require.

- Answer phones, take messages, and provide routine information about Community Access and the Supportive Housing Program.

- Prepare work orders for repair and maintenance problems reported by tenants or observed during shift.

- This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.

Experience/Requirements

- Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.

- Commitment to recovery-oriented practice.

- Ability to interact with people in a professional and courteous manner.

- Be skilled in conflict mediation/negotiation and have a pro-active approach to problem solving.

- Strong organizational skills.

- Previous experience in customer service, preferred.

- Be creative and flexible.

- Ability to work independently and as part of a team.

- Ability to maintain confidential information, as related to position.

- Ability to utilize various computer programs, specifically Microsoft Word and Excel.

Education Qualifications

- Minimum of a high school diploma or equivalent (GED).

To apply go to www.communityaccess.org

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Front Desk Receptionist**Job Location:** Bronx**Posted:** 1/4/2021**Benefits:** Unknown**FT/PT:** PT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

The Front Desk Receptionist is expected to interact with tenants, guests and staff in a professional and courteous manner, while monitoring the safety of the tenants and the building. This includes greeting tenants and guests in professional, courteous and hospitable manner; monitoring the safety and security of building and its tenants and reporting any problems if necessary; monitoring the proper functioning of building systems and notifying the superintendent if necessary; answer telephones, take messages, and provide routine information about Community Access; prepare work orders for repair and maintenance problems reported by tenants or observed during shift, etc.

Position Type: Per Diem

Position Location: Polite Ave / Tinton Ave - Bronx

Salary: \$15.00 / per hour

Essential Job Functions

Provide support to tenants, listen to their concerns, and direct them to their service coordinators.

Monitor the safety and security of building and its tenants and report any problems or needs.

Monitor and ensure consistent and proper application of agency's visitor identification policy.

Monitor and report to program staff any problems caused by tenants who do not observe house rules.

Observe and, using the desk log, record conditions including potential problems in the building every two hours during the shift or more often if conditions require.

Answer phones, take messages, and provide routine information about Community Access and the Supportive Housing Program.

Prepare work orders for repair and maintenance problems reported by tenants or observed during shift.

This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.

Experience/Requirements

Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.

Commitment to recovery-oriented practice.

Ability to interact with people in a professional and courteous manner.

Be skilled in conflict mediation/negotiation and have a pro-active approach to problem solving.

Strong organizational skills.

Previous experience in customer service, preferred.

Be creative and flexible.

Ability to work independently and as part of a team.

Ability to maintain confidential information, as related to position.

Ability to utilize various computer programs, specifically Microsoft Word and Excel.

Education Qualifications

Minimum of a high school diploma or equivalent (GED).

To apply go to www.communityaccess.org.

Agency: Community Access -- SSA

Site: Community Access -- SSA

Position: Front Desk Receptionist

Job Location: Bronx

Posted: 3/29/2021

Benefits: Unknown

FT/PT: FT

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004

Job Description

The Front Desk Receptionist is expected to interact with tenants, guests and staff in a professional and courteous manner, while monitoring the safety of the tenants and the building. This includes greeting tenants and guests in professional, courteous and hospitable manner; monitoring the safety and security of building and its tenants and reporting any problems if necessary; monitoring the proper functioning of building systems and notifying the superintendent if necessary; answer telephones, take messages, and provide routine information about Community Access; prepare work orders for repair and maintenance problems reported by tenants or observed during shift, etc.

Position Type: Per Diem

Position Location: 1750 Davidson Ave Bronx New York

Pay Rate: \$15.00 / Hour

Essential Job Functions

Provide support to tenants, listen to their concerns, and direct them to their service coordinators.

Monitor the safety and security of building and its tenants and report any problems or needs.

Monitor and ensure consistent and proper application of agency's visitor identification policy.

Monitor and report to program staff any problems caused by tenants who do not observe house rules.

Observe and, using the desk log, record conditions including potential problems in the building every two hours during the shift or more often if conditions require.

Answer phones, take messages, and provide routine information about Community Access and the Supportive Housing Program.

Prepare work orders for repair and maintenance problems reported by tenants or observed during shift.

This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.

Experience/Requirements

Position Qualifications

Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.

Commitment to recovery-oriented practice.

Ability to interact with people in a professional and courteous manner.

Be skilled in conflict mediation/negotiation and have a pro-active approach to problem solving.

Strong organizational skills.

Previous experience in customer service, preferred.

Be creative and flexible.

Ability to work independently and as part of a team.

Ability to maintain confidential information, as related to position.

Ability to utilize various computer programs, specifically Microsoft Word and Excel.

Education Qualifications

Minimum of a high school diploma or equivalent (GED).

To apply go to www.communityaccess.org.

Agency: Community Access -- SSA

Site: Community Access -- SSA

Position: Harm Reduction Specialist

Job Location: Bronx

Posted: 2/16/2021

Benefits: Unknown

FT/PT: FT

Hrs/Week:

Salary:

Pay/Hr:

Contact Info

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004

Job Description

Using the model of harm reduction, assess tenants' needs for services, including outreach, counseling, education, referral, etc., at the program site and plan services accordingly.

Develop and support strategies to meet the needs of individuals in need of support, including individuals using drugs/alcohol, people living with HIV/AIDS, individuals involved in sex work/survival sex, people with diabetes, individuals at risk for violence.

Provide training and education on the harm reduction model, including HIV prevention strategies, for staff and program participants.

Provide recovery-oriented support services and outreach to assigned program participants

Develop and assist in implementing person-centered service plans determined by the goals of program participants.

Assist program participants by advocating for quality care from external service providers.

Assist program participants in maintaining apartments free from unsanitary conditions and safety hazards, utilizing individualized strategies, e.g. teaching, feedback, demonstration, and other forms of hands-on interventions, as needed.

Maintain a resources list and provide referrals for treatment for psychiatric disabilities, substance use, and health problems, as directed by program participants.

Provide crisis intervention, as necessary.

Provide support and training on skills-building, including assertiveness, self-advocacy, socialization, and other related issues.

Provide holiday, evening, and weekend coverage, as necessary.

Experience/Requirements

Education Qualifications

Minimum of a high school diploma or equivalent (GED)

Bachelor degree, preferred.

Position Qualifications:

At least two years of experience working within a harm reduction model.

Thorough understanding of harm reduction.

Ability to transfer knowledge and skills in areas such as, but not limited to: engagement, harm reduction, motivational interviewing, conflict mediation

Must be fingerprinted and cleared by the New York State Justice Center.

Skill in articulating program goals.

Be skilled in conflict mediation/negotiation and have an assertive approach to problem-solving.

Demonstrated leadership skills and ability to work as part of a team.

Ability to speak other relevant languages, dependent upon specific needs of program participants.

To apply go to www.communityaccess.org.

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Housing Counselor**Job Location:** Bronx**Posted:** 2/16/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description****Position Overview:**

The Housing Counselor oversees a supervised transitional housing community which is a community residence program dedicated to helping people with psychiatric disabilities move from shelters and hospitals into the community and onto the path toward independent living. We provide supportive housing to 14-24 community residents. The housing counselor does medication monitoring and front desk logging.

Shifts Available: Monday-Friday 8am-4pm

Program Overview:

A community residence program dedicated to helping people with psychiatric disabilities move from shelters and hospitals into the community and onto the path toward independent living.

Essential Position Responsibilities**Socialization Events:**

- In conjunction with the residents, organize socialization events and evening activities.
- Run recreation groups.
- Accompany residents on socialization activities both in and outside the site.

ADL Training and Coaching:

- One-on-one and group training and coaching on the development of essential life skills with a focus on independent living.

Medication Monitoring:

- Provide close observation and keep accurate records of residents taking their medications.
- Inform appropriate staff when a resident is not taking his/her medications as prescribed or has missed a dosage.
- Observe and assist residents in packaging their medications. Provide coaching and follow up to foster self-medication skills

House Management:

- Perform room checks.
- Provide hands-on assistance to residents in keeping the personal areas clean and orderly.
- Maintain cleanliness of the site, including bathrooms, garbage disposal, and kitchen cleaning.
- Assist residents with sleep hygiene (good sleep habits which promote normal, quality nighttime sleep) routine.

Physical safety and security:

- Provide accurate documentation of activity in-house.
- Observe and document residents' interactions; provide interventions, as needed.
- Provide crisis management, as needed.

Meal Preparation and Coordination:

- Serve pre-made nutritious meals for residents and prepare plates for those not present.
- Engage residents in meal preparation to provide hands-on assistance to prepare meals, from menu selection through cooking and clean-up.
- Escort residents on food and household shopping excursions as a way to develop residents' skills and confidence.

Administrative and Clerical:

- Answer phones, take messages and provide routine information about
- Handle packages in accordance with the package policy.
- Provide holiday coverage.

Experience/Requirements**Position Education Qualifications:**

- Possess a minimum of a high school diploma or equivalent (GED)

Position Qualifications

- Be skilled in conflict mediation/negotiation/resolution and have an assertive approach to problem-solving
- Ability to utilize various computer programs; specifically, Microsoft Word and Excel
- Be creative and flexible
- Maintain confidentiality of information, as related to the position
- Ability to work independently and as part of a team
- Get fingerprinted and cleared by the Office of Mental Health (OMH)
- Ability to lift 40 lbs

To apply go to www.communityaccess.org.

Agency: Community Access -- SSA
Site: Community Access -- SSA
Position: Pathway Home Peer Specialist
Job Location: Citywide

Posted: 3/15/2021
Benefits: Unknown
FT/PT: FT
Hrs/Week:
Salary:
Pay/Hr:

Contact Info

HR Dept.
Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004

Job Description

Community Access is in contract with Coordinated Behavioral Care, Inc. (CBC) to offer a care transition intervention known as Pathway Home (PH) to enhance the system of care for people transitioning to the community.

PH uses an adaption of the Critical Time Intervention (CTI) approach to provide time-limited services to individuals moving from a psychiatric setting (Bellevue and Beth Israel Hospitals) to the community to ensure engagement in clinical and support services. The intervention is offered for six to nine months with a warm hand-off to a Health Home care coordinator or other community providers before discharge.

PH serves individuals 18 and older who have a serious mental health concerns and are likely to be challenged in sustaining community tenure. The Team is multi-disciplinary and includes nursing, behavioral health and peer specialists, and other staff members offering support and guidance in areas including daily living, benefits, housing and employment, and reconnection with medical and behavioral health providers.

Position Overview:

The Peer Specialist works along the Pathway Home multi-discipline team and engages participants in peer-based services to identify and overcome barriers to community integration, utilizing a peer relationship to foster connection, trust, understanding and validation with community providers and supports. The role involves group and individual work to facilitate the transition of individuals from inpatient settings to the community by addressing their preparatory needs in the early stages of discharge planning and facilitating the development of skills and coping mechanisms, and connections to services and supports that forward personally meaningful and health-promoting goals.

Essential Job Functions:

- Utilize a recovery-oriented, trauma-informed and harm reduction approach that promotes person centeredness and self-determination.
- Engage participants during inpatient stay, collaborating in transition planning and needs assessment of community-transition supports.
- Establish collaborative working relationships with inpatient treatment teams, community providers, managed care plans and other partners when planning for discharge.
- Monitor discharge plans pre- and post-transition.
- Participate in the development and implementation of a short-term person centered plan and modify plan according to needs and preferences.
- Model and assist with developing self-advocacy skills including organization, time management, and communication skills to promote personal needs and connections with community providers and supports.
- Advocate with and for program participants to achieve personal goals and address barriers such as fear, stigma and communication disparities with community providers and supports.
- Provide direct individual and group services including: service planning and coordination; support with obtaining housing; developing social connections; strengthening family and natural supports; developing living skills and obtaining necessary resources; entitlement and financial management; empowerment and self-help; wellness self-management with a focus on coping skills; safety planning; and travel training.
- Assist with living skills and resource acquisition, such as laundry, budgeting, meal preparation and social supports and tasks as needed and desired to live, work, and socialize in community environments of choice.
- Foster connection and engagement with community based organizations that promote a sense of purpose, physical wellness, spirituality, education, employment, socialization, and community involvement.
- Assist participant and team with response to housing needs including assistance with housing applications, interview preparation, move in, resource acquisition and communication with providers.
- Accompany participants to behavioral health and medical appointments as needed.
- Connect program participants and their support network with crisis intervention services, including referrals to respite and other resources.
- Timely and accurate documentation of participant information in AWARDS and GSI.
- Attend and participate in supervision, team meetings and training as needed.

Experience/Requirements**Education Qualifications:**

- Minimum of high school diploma or equivalent.
- Minimum of two years' work experience, paid or volunteer, in a behavioral health or peer-informed, run or driven initiative, required
- New York State Certified Peer Specialist preferred.

Position Qualifications:

- Demonstrated ability to effectively use one's personal story and role model recovery in a way that promotes personal growth and empowerment.
- Lived experience of a mental health condition required.
- Commitment to person-centered treatment strategies, upholding participants' rights, and self-determination in service provision.
- Available to work a flexible schedule, mornings, evenings and weekends in response to participant needs.
- Computer proficiency in Microsoft applications such as MS Word, Excel, PowerPoint.
- Excellent written, verbal and computational skills.
- Ability to work with stakeholders who may have competing or divergent priorities.
- Knowledge of NYC peer, behavioral health, health home and community support programs and systems.
- Bilingual Spanish-speaking, preferred.
- Must be fingerprinted and cleared by the New York State Justice Center.
- This position requires travel throughout the five boroughs of New York City.

To apply go to www.communityaccess.org.

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Respite Worker**Job Location:** Manhattan**Posted:** 2/1/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

Peers are integral in supporting people during a personal crises, helping individuals learn how to view crises differently and how to use wellness tools to help decrease the intensity of or prevent future crises.

A primary role of Respite Workers is to create a respite from extreme emotional distress through the promotion of a non-judgmental, supportive, friendly and engaging environment. Designed to promote self-determination and hope, peer-delivered services and supports include peer support, wellness education and skill building opportunities, identification and engagement in community-based resources including health care services.

Position Salary: \$ 19.23

Position Type: Full Time

Position location: Manhattan - Crisis Respite Center

Essential Job Functions

- Develops a partnership with guests experiencing crisis utilizing trauma-informed, recovery-oriented, intentional peer support.
- Promotes the provision of a safe, comfortable, secure and trusting environment where guests are listened to and respected by staff.
- Practices the Need Adapted Treatment Model (NATM) and Intentional Peer Support (IPS) after completing training provided as part of the Parachute NYC grant.
- Draws on knowledge and skills acquired from personal experience with the mental health system with a focus on guest's personal recovery process.
- Creates a sense of community through the mutual sharing of lived experiences and offering encouragement and support to participate in daily activities within the CRC and community.
- Assists with the pre-registration process for both individuals referred from NA-MCT (Need Adapted Mobile Crisis Team) and those who self-refer (respite-only guests).
- Assists with intake and registration of new guests, including an explanation of services and expectations, a tour of the premises, introduction to other staff and guests.
- Assists and collaborates with coworkers when appropriate to help guests identify, plan for and realize short-term personal goals and priorities while in the CRC.
- Facilitates individual and group-based educational, recovery, wellness and skill-building opportunities including wellness self-management; WRAP; peer support; harm reduction; and other social or leisure activities.
- Assists guests to identify interesting and needed community-based resources, to make informed decisions about participation, and engage in meetings, appointments and activities through linking, supporting and accompaniment.
- Advocates for and facilitate access to needed health care services, proactively addressing potential barriers such as missed appointments, transportation, fear and stigma, and communication with professional staff.
- Assists guests with steps required to prepare their own meals, manage their own medication, take care of their physical needs, and participate in the maintenance of a clean-living environment.
- Provides Warm Line services including supportive peer counseling, friendly and understanding conversation, referral and transfer to crisis lines and other services, access to language lines and TTY information to discharged guests.
- Provides household upkeep duties as needed.
- Serves daily cold breakfast for guests and assist guests with accessing snacks, when needed.
- Provides flexible evening, night, weekend and holiday coverage
- Performs other duties as assigned.

Experience/Requirements**Education Requirements:**

- Graduate of core peer specialist training program, preferred.
- Minimum of high school diploma or equivalent (GED).
- Bachelors Degree, preferred

Job Qualifications

- At least 1 year of work experience in a behavioral health or related setting, preferably using the recovery model.
- Have lived experience with the mental health system and willingness to share personal experience appropriately and respectfully.
- A respect for, and high level of comfort around people experiencing psychiatric crisis.
- Ability to be mindfully present with a person in crisis.
- Exceptional oral communication skills including empathic listening, responding.
- Ability to utilize critical thinking, problem-solving and de-escalation skills to assist with creating and maintaining an environment that promotes recovery.
- Resourceful and knowledgeable of community resources and services.
- Willingness and ability to participate in Parachute NYC Training including NATM, IPS, Health Navigator and other required training.
- Successful completion of all required training and ability to integrate skills, knowledge and approach into their work with guests.
- Must be fingerprinted and cleared by the Office of Mental Health (OMH).
- Commitment to recovery-oriented practice.
- Ability to work independently and as part of a team.
- Ability to set priorities and manage multiple and competing tasks.
- Good writing skills.
- Ability to utilize various computer programs, specifically. Microsoft Word and Excel.
- Show initiative and be responsible for follow-through.
- Ability to maintain confidential information, as related to the position.
- Ability to walk up several flights of stairs.
- Ability to work in the field (using public transportation).

To apply go to www.communityaccess.org.

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Senior Service Coordinator**Job Location:** Bronx**Posted:** 1/4/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

Community Access expands opportunities for people living with mental health concerns to recover from trauma and discrimination through affordable housing, training, advocacy, and healing-focused services. We are built upon the simple truth that people are experts in their own lives.

Position Location: 111 East 172nd Street, Bronx New York

Position Status: Full Time

Salary: \$22.06/hour

Primary Job Functions:

The Senior Service Coordinator provides assistance to program participants using a person-centered model that supports individuals in their recovery, hopes and opportunities. This role will also assist program manager in the management of program and provides back-up coverage when program manager is absent.

Provide recovery-oriented support services and outreach to assigned program participants.

Assist Program Manager in monitoring program records to meet program and contractual standards.

Assist Program Manager in maintaining inventory of program supplies.

Provide back-up to Program Manager when he or she is off site.

Guiding staff with dealing with issues consistent with the direction of Program Manager.

Assist Program Manager in coordinating intake and maintaining a full program census.

Develop and assist in implementing service plans determined by goals of program participants, including:

Reviewing service plans with program participants, Identifying progress Revising plans as needed. for all participants.

Produce and maintain thorough, accurate and timely documentation in service records.

Assist program participants by providing education of, advocacy for and monitoring of delivery of care from external service providers, including educating providers on special issues, etc.

Assist program participants in maintaining apartment free from unsanitary conditions and safety hazards, utilizing individualized strategies, e.g. teaching, feedback, demonstration and other forms of hands-on interventions, as needed.

Utilize harm reduction strategies when working with individuals experiencing drug and/or alcohol related challenges.

Perform other duties as assigned.

Experience/Requirements

Minimum of a high school diploma or equivalent (GED)

Bachelor's degree preferred.

Job Qualifications

Be skilled in conflict mediation/negotiation and have an assertive approach to problem-solving.

Demonstrated leadership skills and ability to work as part of a team.

Excellent oral and written communication skills.

Must be cleared through CA Background check process (Justice Center, OCFS, etc.)

Ability to utilize various computer programs, specifically Microsoft Word and Excel.

Be creative and flexible.

Ability to maintain confidential information, as related to the position.

Provide holiday, evening, and weekend coverage, as necessary.

To apply go to www.communityaccess.org.

Experience or BA Required**Agency:** Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** IMT Registered Nurse**Job Location:** Manhattan**Job Description**

Janian Medical Care, P.C., seeks a Registered Nurse for CUCS' Intensive Mobile Treatment (IMT) Team.

In January 2016, the NYC Department of Health and Mental Hygiene (DOHMH) launched a demonstration project to achieve better outcomes for people with involvement with homeless services, criminal justice, and the behavioral health service systems. Three Intensive Mobile Treatment (IMT) teams were developed specifically to serve persons with complex cross-systems involvement. The initiative was expanded in 2017, 2018, and again recently in January 2020 to include 11 teams across the city. Each team carries a maximum caseload of 27 people, due to the high needs of the clients, and the team works with their clients for as long as is necessary. The average duration of services usually is expected to be more than one year. Each team consists of 4 social service clinicians including the IMT Team director, 2 peers, a half-time psychiatrist and a Registered Nurse.

Janian Medical Care provides psychiatric, nursing and primary care to homeless and formerly homeless New Yorkers in supportive housing, shelters and with street outreach teams. Janian Medical Care is widely recognized as a leader in the delivery and development of on-site clinical services and at offering clinicians a supportive, flexible work environment that supports clinical freedom and creativity. Our clinicians enjoy expert supervision that encourages clinical excellence and continued professional development. We offer a competitive salary commensurate with experience and excellent benefits. There is a 10% salary supplement for service to the IMT Team. This is a full-time position. Working hours may be flexible however the typical schedule is Monday through Friday from 9-5pm.

The Registered Nurse will have primary responsibility for improving the overall health of program participants including promotion of physical and mental health integration. The Registered Nurse will work with members of the multi-disciplinary IMT Team towards this goal by engaging in the following activities:

- Conducting diagnostic and risk assessments and providing care in multiple settings including in institutional settings and in participants' homes
- Providing clinical care, including administering medication, at the direction of the IMT psychiatrist
- Maintaining medication logs and databases
- Assisting participants with compliance with treatment including with medications
- Linking participants to primary and specialty care
- Participating in multidisciplinary team meetings
- Liaising with pharmacies, hospitals and city agencies as needed

Experience/Requirements

- New York State licensed Registered Nurse with current registration
- Experience working with people living with mental illness and/or with homeless or justice-involved people preferred
- Bilingual preferred but not required

To apply go to www.cucs.org.

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** IMT Program Assistant**Job Location:** Bronx**Job Description**

The IMT Program Assistant provides administrative support and manages requests and needs for service by triaging calls and coordinating communication between the team, participants, and collaterals. The Program Assistant facilitates effective team functioning through administrative support to the program's staff with minimal supervision. The position functions to support the Director and staff in the primary areas of: intake and admission; scheduling; quality assurance; and office management. The Program Assistant is key in completing internal and external monthly reports and ensuring charts and documentation meet the standards and expectations set forth by funders.

Experience/Requirements

Applicants need to meet the following requirements:

- Minimum of Associate's Degree in relevant Behavioral Health field.
- Previous administrative experience, preferably in a behavioral health or human services program setting.
- Excellent diplomacy, poise and social skills applicable to working with participants facing crises and stress.
- Demonstrated experience creating and maintaining efficient administrative and operational systems.
- Knowledge of electronic health records, AWARDS preferred.
- Computer proficiency in Windows operating systems and programs, such as MS Word, Excel, PowerPoint, as well as comfort with learning new electronic systems.
- Ability to use public transportation for execution of assigned tasks.

To apply go to www.communityaccess.org.

Posted: 3/1/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS

198 East 121st St. 6th Fl.
New York, NY 10035

Posted: 1/4/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004

BA/BS Required**Agency:** Community Access -- SSA**Site:** Community Access -- SSA**Position:** Assistant Program Director**Job Location:** Bronx**Posted:** 3/15/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

Community Access' Housing Division provides low-threshold supportive housing to individuals with histories of mental health concerns, homelessness, and substance use, as well as other low-income community members.

Position Description:

The Assistant Director has responsibility for the general welfare of tenants and assuring that services are provided consistent with the program's mission.

Specific tasks toward these ends are ensuring that the program meets agency and funder standards for program census, service delivery, staffing, and record-keeping; establishing and maintaining an environment for tenants and staff that is consistent with agency values; and monitoring the maintenance of the physical plant.

The Assistant Director also serves as back-up to the Program Director for oversight of the program in the program director's absence.

Salary: High 50's to mid 60's (depending on experience)

Position Type: Full Time

Position Location: 985 Bruckner Blvd Bronx, New York

Experience/Requirements**Essential Job Functions**

Recruit, hire, and provide supervision to the assigned staff, so that agency and department goals are communicated effectively, job performance is continuously evaluated, and appropriate training and correction is made.

Support the day-to-day operation of the program, staff, and processes, including promoting the safety, well-being, and comfort of tenants.

Assist in the development of annual program goals in consultation with the Program Director, in addition to other reports as needed.

Ensures management of appropriate staff coverage per contractual requirements and service delivery needs, including that shifts are staffed. In the event, coverage is needed, the assistant director is responsible for obtaining or providing coverage, as necessary, including all holidays.

Education Requirements:

Master's Degree in a related field, preferred (work experience within the field may be substituted for a degree)

Quantitative Qualifications:

3+ years of previous experience working with mental health consumers, formerly homeless and persons with histories of drug/alcohol abuse, preferred.

2 years of previous supervisory experience preferred.

Additional Qualifications

Must be fingerprinted and cleared by the Office of Mental Health (OMH).

Ability to work weekends and holidays, due to events or staff shortage as necessary.

Skilled in conflict mediation/negotiation and have an assertive approach to problem-solving.

Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access. To apply go to www.communityaccess.org

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Service Coordinator**Job Location:** Citywide**Posted:** 3/15/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

The Pathway Home team is a mobile, multi-disciplinary team that assists individuals with the often-overwhelming transition from inpatient psychiatric units back to their life in the community. Through creative community engagement, wrap-around support, and services tailored to each person, the Pathway Home team works together with the participant to improve their quality of life, and to make working on recovery an attainable and positive experience!

The intervention is offered for six to nine months with a warm hand-off to a Health Home care coordinator, informal supports, and community providers prior to discharge. PH serves individuals 18 and older who have had a history of psychiatric hospitalizations and difficulty receiving consistent and effective outpatient support. The team is multi-disciplinary and includes an RN, behavioral health and peer specialists, and service coordinators.

Position Overview

The Service Coordinator works as an integrated member of the Pathway Home team to assess and address immediate needs, expediting connection to benefits, as well as collaborating on short and long-term plans to achieve the participant's identified personal goals. The ideal candidate is someone who will thrive in a position that allows for a lot of community work and involvement, those who enjoy working in a variety of settings throughout NYC and have a passion for advocacy.

Essential Job Functions

- Utilize a recovery-oriented, trauma-informed and harm reduction approach that promotes person-centeredness and self-determination.
- Engage participants during inpatient stay, collaborating in transition planning and needs assessment of community-transition supports.
- Establish collaborative working relationships with inpatient treatment teams, community providers, manage care plans and other partners when planning for discharge.
- Participate in the development and implementation of a short-term person centered plan and modify plan according to needs and preferences.
- Provide direct individual and group services including:
 - Service planning and coordination
 - Support with obtaining housing, developing social connections, strengthening family and natural supports, developing living skills and obtaining necessary resources
 - Assist with living skills and resource acquisition, such as laundry, budgeting, meal preparation and social supports and tasks as needed and desired to live, work, and socialize in community environments of choice.
- Foster connection and engagement with community based organizations that promote a sense of purpose, physical wellness, spirituality, education, employment, socialization, and community involvement.
- Assist participant and team with response to housing needs including assistance with housing applications, interview preparation, move in, resource acquisition and communication with providers.
- Accompany participants to behavioral health and medical appointments as needed.
- Connect program participants and their support network with crisis intervention services, including referrals to respite and other resources.
- Timely and accurate documentation of participant information in AWARDS and GSI
- Assist participants with navigating service systems, including behavioral and medical health, entitlements and transportation.
- Attend and participate in supervision, team meetings and training as needed.

Experience/Requirements**Education Qualifications:**

- 2 years' experience working in mental health is required.
- Bachelor's degree in a related field, preferred

Job Qualifications

- Requires traveling throughout the five boroughs of New York City.
- Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.
- Commitment to person-centered treatment strategies, upholding participants' rights, and self-determination in service provision.
- Available to work a flexible schedule, mornings, evenings and weekends in response to participant needs.
- Computer proficiency in Microsoft applications such as MS Word, Excel, PowerPoint.
- Excellent written, verbal and computational skills.
- Ability to work with stakeholders who may have competing or divergent priorities.

To apply go to www.communityaccess.org

MA-MSW-CSW Required

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA

Posted: 3/15/2021 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**

Contact Info

Position: Evening Supervisor

Salary:
Pay/Hr:

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Location: Manhattan

Job Description

The Center for Urban Community Services, a national leader in the development of effective housing and service initiatives for homeless people, invites applications for an Evening Supervisor position at the CUCS' Harlem Transitional Services-Kelly Safe Haven. HTS' Kelly Safe Haven is a 60- bed residence. It provides chronically street homeless individuals with mental illness and/or substance abuse assistance in obtaining and maintaining permanent housing. The Housing First/Harm Reduction Model is used to engage people who otherwise may not accept services. A multidisciplinary staff works collaboratively with the residents on their recovery, and housing goals. Staff receive extensive training in Evidence Based Practices including Motivational Interviewing, Wellness Self-Management and Behavioral Treatment Interventions for substance abuse.

The Evening Supervisor is a part of the management team and will be responsible for the oversight and supervision of the evening and overnight full time staff; serve as the intermediary between the day shift, and other shifts, and ensure pertinent programmatic information is conveyed between shifts. (S)he will direct the clinical work of the teams, provide oversight and assist with the process of clients' self-administration of medication, ensure clients' services are coordinated and work closely with the Program Director to maintain effective programming.

Hours are Monday through Friday, from 4 pm to 12 am.

Experience/Requirements

MSW Preferred, but a minimum of a BA is required. Supervisory and direct service experience with homeless and, or, mentally ill adults preferred.

Good verbal communication skills and computer literacy are required for this position.

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA

Posted: 3/1/2021 **FT/PT:** PT
Benefits: Unknown **Hrs/Week:**

Contact Info

Position: Per Diem Social Worker

Salary:
Pay/Hr:

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Location: Bronx

Job Description

The Part Time Per Diem Social Worker works on the evening, overnight, and weekend shifts. This position is responsible for ensuring the comfort and well-being of the entire recipient census of a site by carrying out program management activities, providing task supervision to case manager staff, and providing direct clinical services.

The Part Time Per Diem Social Worker is expected to actively support and work to accomplish the agency's mission and the program's specific goals and objectives.

Experience/Requirements

- LMSW
- Good writing and verbal communication skills
- Computer literacy
- Bilingual Spanish/English is preferred
- Supervisory experience preferred.

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA
Site: CUCS -- SHA

Posted: 2/1/2021 **FT/PT:** FT
Benefits: Unknown **Hrs/Week:**

Contact Info

Position: Social Worker

Salary:
Pay/Hr:

Mail: CUCS
 198 East 121st St. 6th Fl.
 New York, NY 10035

Job Location: Brooklyn

Job Description

The Center for Urban Community Services (CUCS) seeks a Social Worker for its Prospect Place shelter for homeless, mentally ill women. Prospect Place is a 90 bed recovery oriented housing placement program located at 174 Prospect Place in Brooklyn, NY. Program services include: housing placement, comprehensive health, mental health, and case management services. Prospect Place operates 7 days per week with 24 hour clinical and security staff. The program is readily accessible by public transportation.

Please note that Prospect Place is temporarily relocated to the L Hotel in Sunset Park Brooklyn as part of the city's efforts to decrease the shelter density in traditional shelters.

The Social Worker is responsible for working with an assigned group of clients to help them live full and satisfying lives in the community; helping their team and program to function well and meet their contractual obligations; and striving, as appropriate to their role, to fulfill the CUCS programs' core purpose, core values and vision statements. Services that the social worker will be expected to provide include, but are not limited to, supportive counseling, outreach, written assessments, medication monitoring, case management, advocacy, and crisis intervention. The Social Worker works closely with the onsite medical Primary Care Provider. The Social Worker is expected to understand and support the management activities that ensure the good functioning of the team and the program as a whole. They are also expected to provide oversight and support to their team in the absence of the Team's Clinical Supervisor. The Social Worker will receive weekly clinical supervision that meets the requirements for LCSW hours, as defined by the state of NY, and have access to all CUCS in-service and community trainings.

Experience/Requirements

- MSW, LMSW preferred
- Related experience working with mentally ill or homeless individuals is strongly preferred
- Ability to work as part of an interdisciplinary and multicultural team
- Good verbal and written communication skills
- Computer literacy
- Bilingual Spanish/English preferred

To apply go to www.cucs.org.

Agency: Center for Urban Community Services -- SHA**Site:** CUCS -- SHA**Position:** Social Worker**Job Location:** Brooklyn**Posted:** 3/15/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

Mail: CUCS
198 East 121st St. 6th Fl.
New York, NY 10035

Job Description

The Center for Urban Community Services (CUCS), a national leader in the development of effective housing and service initiatives invites applications for the following position at the Schermerhorn, a permanent supportive housing residence in Boerum Hill, Brooklyn. The Schermerhorn houses 116 tenants many of whom have histories of mental illness, homelessness, substance abuse and/or HIV/AIDS. CUCS social service staff collaborate with onsite partner agencies, including Common Ground and The Actor's Fund to provide tenants with a full range of social services to ensure that each tenant is able to work toward accomplishing meaningful personal goals, all the while maintaining housing and sustaining stability.

Social Worker

Responsibilities: The Social Worker provides a range of clinical services to tenants to help them live full and satisfying lives in the community; helping their team and program to function well and meet their contractual obligations to various funding agencies. Services that the social worker will be expected to provide include, but are not limited to, supportive counseling, outreach, written assessments, case management, advocacy and crisis intervention. The Social worker will have also the opportunity to facilitate organized classes and activities as well as serve as an assistance team leader in a variety of capacities, building their own leadership skills. The social worker will receive weekly clinical supervision that meets the requirements for LCSW hours and have access to all CUCS agency trainings.

Experience/Requirements

LMSW, LCSW

Related experience working with mentally ill, HIV positive or homeless individuals is strongly preferred.

Good verbal and written communications skills.

Computer literacy.

Ability to work as part of a team.

Bilingual in Spanish Preferred

Must be able to work full time Monday -Friday:9-5 all staff will need to work one evening 12-8pm.

To apply go to www.cucs.org.**Agency:** Community Access -- SSA**Site:** Community Access -- SSA**Position:** Assistant Program Director**Job Location:** Manhattan**Posted:** 2/1/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.
Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004

Job Description

Community Access' Housing Division provides low-threshold supportive housing to individuals with histories of mental health concerns, homelessness, and substance use, as well as other low-income community members.

Position Description:

The Assistant Director has responsibility for the general welfare of tenants and assuring that services are provided consistent with the program's mission.

Specific tasks toward these ends are ensuring that the program meets agency and funder standards for program census, service delivery, staffing, and record-keeping; establishing and maintaining an environment for tenants and staff that is consistent with agency values; and monitoring the maintenance of the physical plant.

The Assistant Director also serves as back-up to the Program Director for oversight of the program in the program director's absence.

Salary: High 50's to mid 60's (depending on experience)

Position Type: Full Time

Position Location: 621 Water Street New York, New York

Essential Job Functions

Recruit, hire, and provide supervision to the assigned staff, so that agency and department goals are communicated effectively, job performance is continuously evaluated, and appropriate training and correction is made.

Support the day-to-day operation of the program, staff, and processes, including promoting the safety, well-being, and comfort of tenants.

Assist in the development of annual program goals in consultation with the Program Director, in addition to other reports as needed.

Ensures management of appropriate staff coverage per contractual requirements and service delivery needs, including that shifts are staffed. In the event, coverage is needed, the assistant director is responsible for obtaining or providing coverage, as necessary, including all holidays.

Experience/Requirements

Master's Degree in a related field, preferred (work experience within the field may be substituted for a degree)

Position Qualifications

At least three years of previous experience working with mental health consumers, formerly homeless and persons with histories of drug/alcohol abuse, preferred.

Two years of previous supervisory experience preferred.

Must be fingerprinted and cleared by the Office of Mental Health (OMH).

Ability to work weekends and holidays, due to events or staff shortage as necessary.

Skilled in conflict mediation/negotiation and have an assertive approach to problem-solving.

Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.

To apply go to www.communityaccess.org.

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Harm Reduction Specialist**Job Location:** Bronx**Posted:** 3/29/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description****Program Description:**

The MTA Program offers intensive community outreach, engagement and care coordination services to people dwelling in the subways in NYC who are homeless and experiencing behavioral health and medical concerns.

Through creative community engagement, wrap-around support, and services we support individuals with the often-overwhelming transition from inpatient psychiatric units and homelessness back to their life in the community. The Pathway Home MTA team works together with the participant to improve their quality of life, and to make working on recovery an attainable and positive experience!

Position Overview:

Working as an integrated member of the Pathway Home MTA team, the Harm Reduction Specialist's role is to assess and address immediate needs, utilizing harm reduction and motivational interviewing techniques, as well as collaborating on short and long-term plans to achieve the participant's identified personal and recovery goals.

Essential Job Functions

Identify participant treatment and support service needs and associated service plan objectives based on stages of change and assessment results, including risk associated with harmful behaviors.

Function as resource on harm reduction and substance use and guide team in clinical meetings on these issues.

Provide harm reduction services, integrated substance use treatment and relapse prevention.

Provide harm reduction, relapse prevention and other groups that are responsive to need and interest.

Advocate in securing emergency detox and rehabilitation care, and other community supports that promote integrated treatment.

Comprehensive PH-MTA services-related:

Engage participants where they are located (hospital units, subway hubs, street dwelling or shelters), collaborating in transition planning and assessment of community-transition supports.

Utilize a recovery-oriented, trauma-informed and harm reduction approach that promotes person-centeredness and self-determination.

Provide ongoing assessment and services to participants to address health and wellness, housing, income support, education, vocational training, employment, and social supports.

Conduct informed and comprehensive psychosocial assessments to determine medical, psychiatric, housing and other social needs in the community, incorporating relevant historical and collateral information.

Provide direct services including:

Service planning and coordination

Developing social connections; strengthening natural supports; developing living skills and obtaining resources and entitlements

Assist with financial management; empowerment and self-help

Assess and follow-through with housing needs; complete HRA 2010e, assist with housing applications, interview preparation, move in, resource acquisition, communication with providers, and clinical needs to retain housing.

Provide 24-hour crisis intervention services on a rotating basis,

Available to work a flexible schedule adjusting to programs and participants needs.

Experience/Requirements**Education Qualifications:**

A master's degree in a social work/mental health counseling
or

A master's degree in a related field with a peer specialist certification

Position Qualifications:

Can travel throughout the five boroughs of New York City using public transportation.=

Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.

Must be able to work in the community from Bronx office location with mobile team structure, including use of public transportation.

Knowledge, skills and experience in motivational interviewing, harm reduction strategies, stage-wise treatment, and mental health and substance use assessment.

Must be fingerprinted and cleared by the New York State Justice Center.

To apply go to www.communityaccess.org

Agency: Community Access -- SSA**Site:** Community Access -- SSA**Position:** Harm Reduction Specialist**Job Location:** Citywide**Posted:** 3/15/2021**Benefits:** Unknown**FT/PT:** FT**Hrs/Week:****Salary:****Pay/Hr:****Contact Info**

HR Dept.

Mail: Community Access
2 Washington St., 9th Fl.
New York, NY 10004**Job Description**

The MTA Program offers intensive community outreach, engagement and care coordination services to people dwelling in the subways in NYC who are homeless and experiencing behavioral health and medical concerns.

Through creative community engagement, wrap-around support, and services we support individuals with the often-overwhelming transition from inpatient psychiatric units and homelessness back to their life in the community. The Pathway Home MTA team works together with the participant to improve their quality of life, and to make working on recovery an attainable and positive experience!

Position Overview:

Working as an integrated member of the Pathway Home MTA team, the Harm Reduction Specialist's role is to assess and address immediate needs, utilizing harm reduction and motivational interviewing techniques, as well as collaborating on short and long-term plans to achieve the participant's identified personal and recovery goals.

Essential Job Functions

Identify participant treatment and support service needs and associated service plan objectives based on stages of change and assessment results, including risk associated with harmful behaviors.

Function as resource on harm reduction and substance use and guide team in clinical meetings on these issues.

Provide harm reduction services, integrated substance use treatment and relapse prevention.

Provide harm reduction, relapse prevention and other groups that are responsive to need and interest.

Advocate in securing emergency detox and rehabilitation care, and other community supports that promote integrated treatment.

Comprehensive PH-MTA services-related:

Engage participants where they are located (hospital units, subway hubs, street dwelling or shelters), collaborating in transition planning and assessment of community-transition supports.

Utilize a recovery-oriented, trauma-informed and harm reduction approach that promotes person-centeredness and self-determination.

Provide ongoing assessment and services to participants to address health and wellness, housing, income support, education, vocational training, employment, and social supports.

Conduct informed and comprehensive psychosocial assessments to determine medical, psychiatric, housing and other social needs in the community, incorporating relevant historical and collateral information.

Provide direct services including:

Service planning and coordination

Developing social connections; strengthening natural supports; developing living skills and obtaining resources and entitlements

Assist with financial management; empowerment and self-help

Assess and follow-through with housing needs; complete HRA 2010e, assist with housing applications, interview preparation, move in, resource acquisition, communication with providers, and clinical needs to retain housing.

Provide 24-hour crisis intervention services on a rotating basis,

Available to work a flexible schedule adjusting to programs and participants needs.

Experience/Requirements**Education Qualifications:**

A master's degree in a social work/mental health counseling

or

A master's degree in a related field with a peer specialist certification

Position Qualifications:

Can travel throughout the five boroughs of New York City using public transportation.=

Have an understanding, appreciation, and commitment to the philosophy and mission of Community Access.

Must be able to work in the community from Bronx office location with mobile team structure, including use of public transportation.

Knowledge, skills and experience in motivational interviewing, harm reduction strategies, stage-wise treatment, and mental health and substance use assessment.

Must be fingerprinted and cleared by the New York State Justice Center.

To apply go to www.communityaccess.org.